# The Institution evaluates all the credit it transcripts, including what it awards for experiential learning or other forms of prior learning, or relies on the evaluation of responsible third parties*.*

Barton evaluates all prior academic learning of students transferring to the College, including that awarded for experiential learning or other forms of prior learning to ensure the quality of the credits it accepts. The Barton Credit for Prior Learning Policy and Procedures clearly describes the processes for evaluating credit for learning gained from other accredited postsecondary institutions and outside a traditional postsecondary academic environment. These procedures follow the [KBOR Credit for Prior Learning Guidelines.](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.2\4.A.2%20KBOR_%20August_2021_Kansas_Credit_for_Prior_Learning_Guidelines.pdf) Students can find these policies and procedures on the college and KBOR website.

The Registrar is responsible for awarding credit and approving credit for prior learning. In support of the process, the College designates trained Transfer Analysts at each instructional site who conduct transcript reviews. Following the established policies, the Registrar and Analysts review Credit for Prior Learning (CPL) requests such as credit by examination, portfolio review, career pathway, credit for military training, credit for military alignment, apprenticeship, industry/workplace credit, and international credit. Analysts consult with program directors and faculty to evaluate experiential and other forms of prior learning as indicated in the policy and procedures.

# Third Party Evaluation

Barton relies on the evaluation and policies of third parties including the KBOR [Systemwide Transfer (SWT)](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.2\4.A.2%20KBOR_Systemwide%20Transfer.pdf) for credits earned at other state institutions, the [American Council on Education Guidelines](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.2\4.A.2%20ACE_Military%20Guide.pdf) for military courses and training, and the [World Education Services (WES)](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.2\4.A.2%20WES_World%20Education%20Services.pdf) for credits received from international institutions.

# The institution has policies that ensure the quality of the credit it accepts in transfer.

Barton Community College has policies and procedures that ensure the quality of credit it accepts in transfer. The College accepts undergraduate transfer credits from colleges and universities accredited by or holding candidacy status with one of the [regional accrediting bodies](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.3\4.A.3%20ED_Regional%20Accrediting%20Agencies.pdf). Other credit may be approved for transfer on a course-by-course basis and applied to select degrees.

Barton’s Registrar is responsible for administering the policies for evaluation and transcription of transfer credit. The policies and procedures for transfer credits are detailed on the Barton website and distributed to all academic advisors and enrollment personnel at all sites.

The College also maintains several articulation and transfer agreements that facilitate the transfer of credits, examples include:

* [Military Articulation Agreements](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.3\4.A.3%20KBOR_Military%20Articulation%20Agreements.pdf) The Kansas Credit for Prior Learning Task Force works closely with the Kansas Collaborative on Military Credit and other groups to make recommendations for evaluating and awarding credit for military training. Veterans and service members can use the search tool to review credit for prior military learning that Kansas public postsecondary institutions offer.
  + - * [Reverse Transfer Agreements](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.3\4.A.3%20KBOR_Reverse%20Transfer%20Agreements.pdf) allow individuals to receive an associate degree from their most recent Kansas community college or technical college by combining those credits with the credits earned after transferring to a Kansas public university.
      * [Statewide Articulation Agreements](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.3\4.A.3%20KSDE_Statewide%20Articulation%20Agreements.pdf) enable Kansas High School Graduates to have a seamless transition from their high school Career & Technical Education Pathway to the corresponding Occupational Program at the postsecondary level.
      * The [Transfer Kansas Portal](file:///\\amshare4\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%204\00%20EVIDENCE%20FOR%20UPLOAD%2022\4.A.3\4.A.3%20KBOR_Transfer%20Kansas%20Portal.pdf) houses all Systemwide Transfer (SWT) courses approved by the Kansas Board of Regents, for which faculty across Kansas institutions develop and update learning outcomes. SWT courses transfer to any Kansas public institution offering an equivalent course. *See also*, 3.A.1.

# Conversion of Credits

The College converts all transfer credits to the semester-hour system. All credits earned with a "D" grade or higher are listed on the Barton transcript and calculated into the student's cumulative grade point average (GPA). The institutional procedure for credit exams such as AP is to assign letter grades based on performance.

# Residency Requirement

To be eligible for graduation, students must complete at least 15 resident hours from Barton Community College. Students seeking a certificate from Barton must have completed at least 25% of the required courses from Barton.