

# Maxient

Student Conduct/Case Management Software being used at Barton for:

- Student conduct cases
- Title IX cases
- Human Resources
- Academic Integrity

# Maxient



- Incoming Reports
- Create New Case
- Complete CRF
- Update Existing Case
- Find Case
- Find Priors / History
- Letters
- Analytics
- Administrative
- Manage tasks
- IR Layouts
- Manage letters
- My watchlist
- Logs

## Conduct Manager

Friday, September 7, 2018

Access



have been sent. Straightforward and simple. Open a ticket if you have questions or feedback!

Today's Schedule (0) Unheard Cases (25) Overdue Cases (28) Pending IRs (1) CRFs in Progress (1) Letters in Progress (0) Tasks (1)

Show 100 entries Search:

File ID	Name	Case Type	Status	Deadline	Reason	Actions
2017004703	[REDACTED]	Student Conduct	Open	2018-03-12	Unspecified at case creation	Actions
2017004704	[REDACTED]	Student Conduct	Open	2018-03-12	Unspecified at case creation	Actions
2017004801	[REDACTED]	Student Conduct	Open	2018-03-09	initial meeting request letter	Actions
2017004802	[REDACTED]	Student Conduct	Open	2018-03-12	Unspecified at case creation	Actions
2017005901	[REDACTED]	Student Conduct	Open	2018-03-27	Unspecified at case creation	Actions
2017005902	[REDACTED]	Student Conduct	Open	2018-03-27	Unspecified at case creation	Actions
2017005903	[REDACTED]	Student Conduct	Open	2018-03-27	Unspecified at case creation	Actions
2017005904	[REDACTED]	Student Conduct	Open	2018-03-27	Unspecified at case creation	Actions
2017006601	[REDACTED]	Student Conduct	Open	2018-04-13	Unspecified at case creation	Actions
2017007001	[REDACTED]	Student Conduct	Open	2018-05-02	follow up - check class schedule	Actions
2017007002	[REDACTED]	Student Conduct	Open	2018-05-02	follow up - check class schedule	Actions
2017008301	[REDACTED]	Student Conduct	Open	2018-06-04	Unspecified at case creation	Actions
2017008302	[REDACTED]	Student Conduct	Open	2018-06-04	Unspecified at case creation	Actions
2017008601	[REDACTED]	Student Conduct	Open	2018-06-20	Unspecified at case creation	Actions
2018000201	[REDACTED]	Student Conduct	Open	2018-08-22	Unspecified at case creation	Actions
2018000202	[REDACTED]	Student Conduct	Open	2018-08-22	Unspecified at case creation	Actions

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## Barton Community College Conduct Manager

Friday September 7, 2018

User: Angie Maddy  
Access Level: 4



### Update Existing Case

DEMOGRAPHICS CONTACT INFO INCIDENT EFC ASSIGNMENT/APPT RESOLUTION ACTIONS TASKS NOTES OTHER



Case Type

Student Conduct

2017008302

First Name

[Redacted]

Middle Name

Last Name

[Redacted]

Preferred Name

Open

### Universal Notes

Items written here are tied to all of [Redacted] cases, and are visible by all users.

[Empty text area for notes]

### Demographics

TOP

**ⓘ This person no longer appears in your campus data feed.**

SID

[Empty input field for SID]

Classification

[Empty dropdown menu for Classification]

# Maxient

## Benefits of Maxient

- Documentation and tracking
- Reporting
- Templated communications
- Workflows