

**Regular Meeting of the Board of Trustees  
Barton Community College  
June 26, 2018**

**ATTENDANCE**

**Trustees Present:** Gary Burke; Don Learned; Tricia Reiser; Mike Minton; Mike Johnson

**Absent:** John Moshier

**Other Attendees:** Cheryl Lippert; Mark Dean; Michelle Kaiser; Brandon Steinert; Elaine Simmons; Shelli Schmidt; Angie Maddy; Mary Foley; Kathy Kottas; Michael Halbleib; Myrna Perkins; Vic Martin; Jane Howard; Matt Connell; Claudia Mather; Coleen Cape; Susan Thacker, Great Bend Tribune; President Carl Heilman; Amye Schneider; Vicki Dreiling; via ZOOM, Mike Cox; Janet Balk; Ashley Anderson; Kurt Teal.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman, Mike Johnson called the meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., June 26, 2018 in F-30 in the lower level of the Fine Arts Building. He then led in the Pledge of Allegiance.

**INTRODUCTION OF GUESTS AND NEW EMPLOYEES**

Lee Miller introduced Randy Pass – Customer Service Representative (Fort Leavenworth Campus)  
Regina Reynolds-Casper introduced Joseph Doze – Library Assistant, Circulation Services (Barton Campus)

Patrick Busch introduced Mackenzie Orchard – CKUB Academic Coordinator (Barton Campus)

**PUBLIC COMMENT**

Chairman Johnson invited public comments; there were none offered.

**STRATEGIC PLANNING REPORT**

Charles Perkins, Dean of Institutional Effectiveness gave this report.

**MONITORING REPORT – END 7: STRATEGIC PLANNING**

Charles Perkins, Dean of Institutional Effectiveness gave this report.

**ADULT ED AUDIT**

Elaine Simmons, Vice President of Instruction introduced Matt Connell, Coordinator of Adult Education and he provided the Board an audit overview. There were no major concerns.

**PROPERTY INSURANCE**

Mark Dean, Vice President of Administration presented for the Board's consideration.

*Trustee Learned moved to approve the renewal as presented from Conrade Insurance Group. The motion was seconded by Trustee Burke. Following discussion, the motion carried 5-0.*

**CONSENT AGENDA**

Routine items are presented for action in one motion. Any Trustee may remove an item from the consent agenda for individual discussion and action. It is recommended that the Board approve the consent agenda as presented.

- a. KanRen
- b. Personnel
- c. BOT Meeting Minutes of May 22, 2018

*Trustee Burke moved that the Board approve the consent agenda as presented. The motion was seconded by Trustee Reiser. Following discussion, the motion carried 5-0.*

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**EXECUTIVE SESSION**

Chairman Johnson advised that an executive session would be necessary for the purpose of discussing an individual employee(s) performance pursuant non-elected personnel matters.

*Trustee Burke moved that the Board recess to executive session for 45 minutes at 5:00 p.m. to discuss an individual employee(s) performance pursuant non-elected personnel matters, in order to protect the privacy interests of the individuals to be discussed, to reconvene in Room F-30 in the Fine Arts Building at 5:45 p.m. In compliance with this Act, no binding action will be taken in executive session. The motion was seconded by Trustee Minton. Following discussion, the motion carried 5-0.*

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:45 p.m. in the Seminar Room (F-30) of the Fine Arts Building. Chairman Johnson advised that matters pertaining to non-elected personnel matters were discussed and no action was taken.

**PRESIDENT'S CONTRACT**

Chairman Johnson commended President Heilman on his past 13 years leading Barton Community College and asked the Board to consider extending Dr. Heilman's contract for another year.

*Trustee Learned moved to extend Dr. Carl Heilman's contract for another year. The motion was seconded by Trustee Burke. Following discussion, the motion carried 5-0.*

**INCIDENTAL INFORMATION AND DISCUSSION ITEMS**

The following reports were presented for the Board's information:

- a. President's Report of Monthly Activities
- b. KACCT/Board Chair Report by Mike Johnson, Board Chair
- c. KBOR Update by Carl Heilman, President
- d. Upcoming Events
- e. Miscellaneous

**PUBLIC COMMENT**

Chairman Johnson invited public comments; there were none offered.

**ADJOURNMENT**

The meeting adjourned at 5:55 p.m.

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Mike Johnson, Chairman

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Don Learned, Secretary

Recorded by Amye Schneider