

Board of Trustees

Barton Community College

May 22, 2018 Board Meeting

Detail:

The college is currently using Canvas Learning Management System (LMS) to house its online courses and online components of its face to face and hybrid courses. This contract ends 7-31-18.

Recommendation: It is recommended that the Board of Trustees approve the 2-year renewal of Canvas at a cost of \$183,205.57. This renewal will extend our contract to 7-31-20.

INSTRUCTURE

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Services Order Form

Order #: Q-48914-1

Date: 5/11/2018

Offer Valid Through: 6/30/2018

Order Form For Barton County Community College

Address: 245 NE 30 RD
 City: Great Bend
 State/Province: Kansas
 Zip/Postal Code: 67530 #_
 Country: United States

Order Information
 Billing Frequency: Annual Upfront
 Payment Terms: Net 30

Billing Contact

Name: _____
 Email: _____
 Phone: _____

Primary Contact

Name: Claudia Mather
 Email: matherc@bartonccc.edu
 Phone: (785) 784-6606 x 761

Year 1

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	8/1/2018	7/31/2019	FTE	4,316	USD 14.41	USD 62,193.56
24x7 Support	8/1/2018	7/31/2019	20% of Subscription (Minimums Apply)	1	USD 12,438.71	USD 12,438.71
Tier 1 Support	8/1/2018	7/31/2019	User	4,316	USD 3.50	USD 15,106.00
Recurring Sub-Total						USD 89,738.27
Year 1 Total						USD 89,738.27

Year 2

Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Cloud Subscription	8/1/2019	7/31/2020	FTE	4,316	USD 15.13	USD 65,301.08
24x7 Support	8/1/2019	7/31/2020	20% of Subscription (Minimums Apply)	1	USD 13,060.22	USD 13,060.22
Tier 1 Support	8/1/2019	7/31/2020	User	4,316	USD 3.50	USD 15,106.00
Recurring Sub-Total						USD 93,467.30
Year 2 Total						USD 93,467.30

Grand Total: USD 183,205.57

Deliverable	Description	Expiration
Canvas Cloud Subscription	FTE means the number of full-time equivalent students calculated in accordance with the definition published by the Integrated Postsecondary Education Data System.	N/A
24x7 Support	24x7 support per year (20% of subscription - min \$2,500)	N/A
Tier 1 Support	Tier 1 Support per user (min \$2500)	N/A

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Subscription	Metric	Description
Canvas	FTE	FTE means the number of full-time equivalent students calculated in accordance with the definition published by the Integrated Postsecondary Education Data System.

Product	Description
Canvas FTE Data Storage	Storage included in the annual subscription fee is (i) Unlimited files and database storage, and (ii) 500 MB per (FTE/User/Enrollment/Seat) multimedia storage. Additional multimedia storage can be purchased for USD \$1.00 per 1GB per year.

Duration: Instructure may begin providing the services on the later of: (i) ninety (90) days prior to the earliest start date; or (ii) the date of the last signature on this Order Form ("Effective Date"). Notwithstanding the foregoing, any third-party content purchased under this order form will be made available on the applicable start date listed above.

Miscellaneous: In connection with certain services, Instructure shall provide Customer access to its application-programming interface ("API") for no additional fee. Usage and access to the API will be subject to the Instructure API Policy, as may be updated by Instructure from time to time.

Instructure's support terms can be found at:
 Canvas & Catalog: <https://www.canvaslms.com/policies/terms-of-use>
 Bridge: <https://www.getbridge.com/support-terms>
 Instructure's API policies can be found at:
 Canvas: <https://www.canvaslms.com/policies/api-policy>

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No): _____ If yes, please enter PO Number: _____	Check here if your company is tax exempt: _____ <i>Please email any/all exemption certifications to ar@instructure.com.</i>

By executing this Order Form, each party agrees to be legally bound by this Order Form and the applicable terms and conditions.

Barton County Community College

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure, Inc.

Signature:	_____
Name:	_____
Title:	_____
Date:	_____