

**Regular Meeting of the Board of Trustees
Barton Community College
July 25, 2017**

ATTENDANCE

Trustees Present: Gary Burke, Mike Johnson, Don Learned (via teleconference), Mike Minton and John Moshier

Absent: Leonard Bunselmeyer

Other Attendees: Angie Maddy; Charles Perkins; Elaine Simmons, Jane Howard; Brandon Steinert; Kathy Kottas; Mark Dan; Cheryl Lippert; Mary Foley; Vic Martin; Michelle Kaiser; Steve Lueth; Peter Soley; Carol Murphy; Coleen Cape; Paul Maneth, Foundation; Susan Thacker, Great Bend Tribune; President Carl Heilman; Amye Schneider; Teressa Zink; via Go to Meeting, Claudia Mather; Brandon Green; Mike Cox; Ashley Anderson; Angie Hicks; Kurtis Teal.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Chairman Moshier called the meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., June 27, 2017 in F-30 in the lower level of the Fine Arts Building. He then led in the Pledge of Allegiance.

INTRODUCTION OF GUESTS AND NEW EMPLOYEES

Karla Hitz introduced Shelah Coleman – Administrative Assistant (Grandview Plaza)

Carol Murphy introduced Angelina Morgan (on behalf of Brian Howe) – Administrative Assistant (Academic Division) and Carol Beck Developmental Lab Coordinator (Barton Campus)

PUBLIC COMMENT

Carl Heilman, President and Mark Dean, Vice President of Administration recognized Linda Haberman for her 46 years of service and presented Linda with a token of appreciation.

EMPLOYEE RECOGNITION

Charles Perkins, Dean of Institutional Effectiveness facilitated this report.

EMERGENCY SUCCESSION PLAN

Chairman Johnson presented changes to the Succession Plan.

Trustee Learned moved that the Board approve the emergency succession plan as presented. The motion was seconded by Trustee Bunselmeyer. Following discussion, the motion carried 5-0.

ELECTION OF BOARD OFFICERS

Chairman Johnson facilitated this discussion due to the change of elections time. Election of Officers will now be held in January when the new board takes office.

Trustee Moshier moved that the Board retain the same officers until January. The motion was seconded by Trustee Minton. Following discussion, the motion carried 5-0.

MONITORING REPORT – END 8: CONTINGENCY PLANNING

Carl Heilman, President and Charles Perkins, Dean of Institutional Effectiveness facilitated this report.

FY18 BUDGET

Mark Dean, Vice President of Administration and Carl Heilman, President reviewed and made recommendations for the Board's consideration.

a. Operational Budget

Trustee Learned moved that the Board approve Option B allowing for 4% to be added to the salary budget. The motion died for the lack of a second.

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Operational Budget cont.

Trustee Burke moved that the Board re-evaluate the budget at the January Study Session for the possibility of an additional 2% increase at that time. The motion was seconded by Trustee Moshier. Following discussion, the motion carried 4-1 with Trustee Learned opposed.

Trustee Minton moved that the Board approve Option A allowing for 2% to be added to the salary budget. The motion was seconded by Trustee Moshier. Following discussion, the motion carried 5-0.

b. Budget Notice Publication

Trustee Burke moved that the Board approve the publication of the published budget as presented. The motion was seconded by Trustee Moshier. Following discussion, the motion carried 5-0.

PRESIDENT'S CONTRACT

Chairman Johnson facilitated this discussion to consider extending Dr. Heilman's contract.

Trustee Learned moved that the Board approve extending Dr. Heilman's contract. The motion was seconded by Trustee Burke. Following discussion, the motion carried 5-0.

CONSENT AGENDA

Routine items are presented for action in one motion. Any Trustee may remove an item from the consent agenda for individual discussion and action. It is recommended that the Board approve the consent agenda as presented.

- a. Personnel
- b. Boilers
- c. BOT Meeting Minutes of June 27, 2017, 2017
- d. BOT Special Meeting Minutes of July 11, 2017

Trustee Burke moved that the Board approve the consent agenda as presented. The motion was seconded by Trustee Minton. Following discussion, the motion carried 5-0.

INCIDENTAL INFORMATION AND DISCUSSION ITEMS

The following reports were presented for the Board's information:

- a. President's Report of Monthly Activities
- b. KACCT/Board Chair Report by Mike Johnson, Board Chair
- c. KBOR Update by Carl Heilman, President
- d. Upcoming Events
- e. Miscellaneous

EXECUTIVE SESSION

Chairman Johnson advised that an executive session would be necessary for the purpose of discussing non-elected personnel matters.

Trustee Moshier moved that the Board recess to executive session for 20 minutes at 5:05 p.m. to discuss an individual employee(s) performance pursuant to non-elected personnel matters, in order to protect the privacy interests of the individual(s) to be discussed, to reconvene in Room F-30 in the Fine Arts Building at 5:25 p.m. In compliance with this Act, no binding action will be taken in executive session. The motion was seconded by Trustee Burke. Following discussion, the motion carried 5-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:25 p.m. in the Seminar Room (F-30) of the Fine Arts Building. Chairman Johnson advised that matters pertaining to non-elected personnel matters were discussed and no action was taken.

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PUBLIC COMMENT

Vice Chairman Moshier invited public comments; there were none offered.

ADJOURNMENT

The meeting adjourned at 5:30 p.m.

Mike Johnson, Chairman

Don Learned, Secretary

Recorded by Amye Schneider