

**REGULAR MEETING OF THE
BOARD OF TRUSTEES
BARTON COUNTY COMMUNITY COLLEGE**

**July 19, 2005 – 4:00 p.m.
U-219 (Upper Level of Student Union)**

AGENDA

- 1. Call to Order..... 1**
Official Board Meetings
- 2. Welcome by Chairman..... 2**
Chairman Webster will welcome the attendees and lead in the Pledge of Allegiance
- 3. Public and/or Employee Comment..... 2**
- 4. Introduction of Guests..... 2**
- 5. Recognition of Former Trustee Dan Soeken 2**
- 6. Executive Sessions..... 3**
- 7. Action Items 4**
Schedule of 2005-2006 Board Meetings
2005-2006 Operating Budget
Publication of 2005-2006 Budget
Athletic Insurance
2005-2006 KACCT Dues
Establishment of New Emergency Management/Homeland Security Degree and Certificate
- 8. Consent Agenda 18**
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- 9. KACCT/KBOR Report..... 41**
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- 11. Notices and Communications..... 57**
Letter from Congressman Jerry Moran

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

OFFICIAL BOARD MEETINGS

Comments: All official Board meetings are open to the public except executive sessions, which are convened in compliance with State law. The Board of Trustees welcomes the attendance and participation of citizens in regular meetings and upon recognition by the Chairman, encourages questions or comments pertaining to items on the agenda. Persons having other matters to be brought before the Board should submit these matters in writing to the President at least 72 hours in advance of the meeting, in order that items may be placed on the agenda. In accordance with time requirements, the Chairman reserves the right to limit comments, both in content and length of presentation.

1. No comments will be heard on matters which are not on the agenda without the consent of the Board.
2. Persons wishing to speak will identify themselves to the Chairman and state whether or not they represent the opinion of a group.
3. Each person may speak no longer than five (5) minutes.
4. Presentations containing information or comments related to College personnel or students may be referred for consideration in executive sessions.
5. The Chairman reserves the right to stop the proceedings and poll the Board to determine if a speaker may continue.

Please Note: Barton County Community College Trustees routinely hold a monthly Board study session for the purpose of setting goals, Board development, and future planning; discussion is informal and no votes are taken. Both the regularly scheduled monthly Board meeting and the monthly study session are subject to the Kansas Open Meetings Act and are open to the public.

Information Only

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

WELCOME BY THE BOARD CHAIR

The Board Chair will welcome the attendees and lead in the Pledge of Allegiance.

PUBLIC AND/OR EMPLOYEE COMMENT

No requests for public and/or employee comment have been received.

INTRODUCTION OF GUESTS

The President or his designee will introduce guests, including new employees.

RECOGNITION OF DAN SOEKEN

Former Trustee Dan Soeken was unable to personally attend the June 21 regular Board meeting to receive recognition for his service on the Board of Trustees. Mr. Soeken will be recognized at today's meeting.

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

EXECUTIVE SESSIONS

Comments: Chairman Webster has advised that two executive sessions will be necessary, in compliance with the Kansas Open Meetings Act. No action will be taken in executive sessions.

Recommendation: It is recommended that the Board recess to the first executive session, in compliance with K.S.A. 75-4319, for the purpose of discussing non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed.

Following the first executive session, it is recommended that the Board recess to a second executive session, in compliance with K.S.A. 75-4319, for the purpose of consulting with legal counsel on matters protected by attorney-client privilege, in order to protect that privilege and the Board's position in litigation.

Action: Board Chair

ACTION ITEMS

- **Schedule of 2005-2006 Board Meetings**
- **2005-2006 Operating Budget**
- **Publication of 2005-2006 Budget**
- **Athletic Insurance**
- **2005-2006 KACCT Dues**
- **Establishment of New Emergency Management/Homeland Security Degree and Certificate**
- **Barbara Bush Foundation for Family Literacy Grant**

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

SCHEDULE OF 2005-2006 BOARD MEETINGS

Detail: At its July 13, 2005 study session, the Board requested that the proposed schedule of all regular Board meetings, study sessions and Advances for the 2005-2006 fiscal year be placed back on today's agenda for further Board consideration. Every attempt will be made to avoid alterations to this schedule; however, should unexpected conflicts occur, revisions will be recommended for the Board's consideration. Additionally, this schedule does not reflect any special meetings that may be scheduled. Required notifications of additional/revised meeting dates, times and/or locations can be determined by the Board as needed. As notified, staff will communicate changes in compliance with the KOMA.

Recommendation: It is recommended that the Board approve the schedule of Board meetings and study sessions for 2005-2006 as presented.

Action: President's Office

**SCHEDULE OF BOARD MEETINGS
2005-2006**

The following meeting schedule has been set for the Board study sessions and regular Board meetings for the 2005-2006 academic year and now includes two Board Advances during the year.

Please know that every attempt will be made to avoid alterations to this schedule; however, unexpected conflicts may necessitate revisions throughout the year. In addition, this schedule does not reflect any special meetings, which may be scheduled at a later day.

Wednesday, July 06, 2005 – 12:30 p.m. – Special Board meeting to administer oaths of office and study session

Tuesday, July 19, 2005 – 4:00 p.m. – BOT Meeting

(There will be no August Study Session)

Tuesday, August 9, 2005 – 4:00 p.m. – Budget Hearing/BOT Meeting

**Wednesday, September 07, 2005 – 8:00 a.m.
Board Advance at Camp Aldrich Classroom**

Tuesday, September 20, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, October 05, 2005 – 12:00 p.m. study session

Tuesday, October 18, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, November 02, 2005 – 12:00 p.m. – study session

Tuesday, November 15, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, December 07, 2005 – 12:00 p.m. – study session

Tuesday, December 13, 2005 – 4:00 p.m. – BOT Meeting

(There will be no January Study Session)

Tuesday, January 17, 2006 – 4:00 p.m. – BOT Meeting

Wednesday, February 01, 2006 – 12:00 p.m. study session

Tuesday, February 21, 2006 – 4:00 p.m. – BOT Meeting

**Wednesday, March 01, 2006 – 8:00 a.m.
Board Advance at Camp Aldrich classroom**

Tuesday, March 21, 2006 – 4:00 p.m. – BOT Meeting

Wednesday, April 05, 2006 – 12:00 p.m. – study session

Tuesday, April 18, 2006 – 4:00 p.m. – BOT Meeting

Wednesday, May 3, 2006 – 12:00 p.m. – study session

Wednesday, May 11, 2006 – 6:00 p.m. BOT Dinner
(Board members and guests will be invited to a special celebration dinner, in
conjunction with commencement on this date)

Tuesday, May 16, 2006 – 4:00 p.m. – BOT Meeting

Wednesday, June 07, 2006 – 12:00 p.m. – study session

Tuesday, June 20, 2006 – 4:00 p.m. – BOT Meeting

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

2005-2006 OPERATING BUDGET

Detail: Attached for the Board's approval is a copy of the 2005-2006 operating budget, which has been presented at recent study sessions. The budget has been based on maintaining current operations with anticipations of growth. The budget includes the previously approved tuition increase for the current year, the anticipated increase in state funding, a modest change in the tax levy from the county, and provisions to address the Higher Learning Commission's concerns that we continue to improve our library and its resources.

Funds are also available for wage increases for our employees and coverage for other costs that will increase because of growth and normal inflation.

Recommendation: It is recommended that the Board approve the proposed operating budget, which includes anticipated improvements in revenue production, a pool of funds for improving our employees' pay levels, additional budget increase for library acquisitions, and use of our cash reserve to balance operational expenditures.

Action: Dean of Business Services

**BARTON COUNTY COMMUNITY COLLEGE
OPERATING PLAN
Years 2004-2008**

	Expected 2004-2005	Net Changes	Projection 2005-2006	Net Changes	Projection 2006-2007	Net Changes	Projection 2007-2008
BEGINNING CASH BALANCE	\$4,130,000		\$4,062,000		\$3,967,000		\$4,061,000
REVENUES:							
Tuition	3,925,000	452,000	4,377,000	234,000	4,611,000	234,000	4,845,000
Property Taxes	5,071,000	196,000	5,267,000	13,000	5,280,000		5,280,000
State Aid	6,053,000	706,000	6,759,000	500,000	7,259,000	400,000	7,659,000
Other Taxes	830,000		830,000		830,000		830,000
Other Revenues	2,447,000		2,447,000	(150,000)	2,297,000	(150,000)	2,147,000
New Revenues 04-06	0	0	0	0	0	0	0
New Revenues 04-07	0		0		0		0
New Revenues 06-07	0		0	150,000	150,000		150,000
New Revenues 07-08	0		0	0	0	100,000	100,000
Total Revenue	18,326,000	1,354,000	19,680,000	747,000	20,427,000	584,000	21,011,000
EXPENDITURES:							
Salaries	9,847,000	621,000	10,468,000	312,000	10,780,000	321,000	11,101,000
Benefits	2,071,000	252,000	2,323,000	186,000	2,509,000	180,000	2,689,000
General Insurance	215,000	5,000	220,000	2,000	222,000	2,000	224,000
Utilities	605,000	15,000	620,000	6,000	626,000	6,000	632,000
Technology Services	787,000	20,000	807,000	8,000	815,000	8,000	823,000
Physical Plant	431,000	11,000	442,000	4,000	446,000	4,000	450,000
Capital Outlay	859,000		859,000		859,000		859,000
Other Costs	3,579,000	457,000	4,036,000	40,000	4,076,000	40,000	4,116,000
Total Expenditures	18,394,000	1,381,000	19,775,000	558,000	20,333,000	561,000	20,894,000
NET CHANGE	(68,000)	(27,000)	(95,000)	189,000	94,000	23,000	117,000
ENDING CASH BALANCE	\$4,062,000	(\$27,000)	\$3,967,000	\$189,000	\$4,061,000	\$23,000	\$4,178,000
% of Cash	22.08%		20.06%		19.97%		20.00%

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

PUBLICATION OF 2005-2006 BUDGET

Detail: Attached for the Board's information and approval is the budget page that will be published, in accordance with K.S.A. 79-2929, in the Great Bend Tribune no less than ten days prior to the August 9 Budget Hearing.

The request for tax dollars is \$5,532,169. The total levy is calculated at 28.18 mils, based on an estimated assessed valuation for this coming year of \$196,288,638. The request was created in accordance with K.S.A. 71-204, which indicates that "the tax levy shall be an amount determined to be sufficient to finance that part of the College budget that is not financed from any other source provided by law."

Recommendation: It is recommended that the Board approve the budget to be published as submitted, which includes a request of tax dollars in the amount of \$5,532,169. The tax dollar request is built upon a 28.18 mil levy and an estimated assessed valuation of \$196,288,638 and is in accordance with Kansas Statutes. The Budget Hearing is scheduled to convene in room U-219 in the upper level of the Student Union at 4:00 p.m. on Tuesday, August 9, 2005 and will be the first item of business.

Action: Dean of Business Services

**NOTICE OF PUBLIC HEARING
2005-2006 BUDGET**

The governing body of Barton Community College, Barton County, will meet on August 9, 2005, at 4PM, at Barton County Community College Student Union Room U-219 for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, and to consider amendments. Detailed budget information is available at BCCC Administration Building and will be available at this hearing.

BUDGET SUMMARY

The Expenditures and the Amount of 2005 Tax to be Levied (as shown below) establish the maximum limits of the 2005-2006 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to slight change depending on final assessed valuation.

	2003-2004		2004-2005		PROPOSED BUDGET 2005-2006		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2005 Tax to be Levied	Est. Tax Rate*
Current Fds Unrestricted							
General Fund	14,747,195	29.86	15,178,076	30.81	20,000,000	5,532,169	28.18
Vocational Education	2,768,322		3,121,255		4,200,000	xxxxxxxxx	xxx
Adult Education	148,428		129,230		450,000	0	0.00
Adult Supp Education	0	xxx	0	xxx	50,000	xxxxxxxxx	xxx
Employee Benefits	0		0		150,000	xxxxxxxxx	xxx
Motorcycle Driver	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Truck Driver Training	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Auxiliary Enterprise	2,722,848	xxx	2,902,599	xxx	4,360,000	xxxxxxxxx	xxx
Current Funds Restricted	0	xxx	0	xxx	xxxxxxxxx	xxxxxxxxx	xxx
Plant Funds		xxx		xxx		xxxxxxxxx	xxx
Capital Outlay	0		198,019		500,000	0	0.00
Bond and Interest	0		0		0	0	0.00
Special Assessment	0		0		0	0	0.00
No Fund Warrants	0		0		0	0	0.00
Revenue Bonds	0	xxx	0	xxx	0	xxxxxxxxx	xxx
Total All Funds	20,386,793	29.86	21,529,179	30.81	29,710,000	xxxxxxxxx	28.18
Total Tax Levied	5,026,171		5,313,815		xxxxxxxxxxx	5,532,169	
Assessed Valuation	167,901,110		172,108,641		196,288,638		
	Outstanding Indebtedness, July 1						
	2003		2004		2005		
G.O. Bonds							
Capital Outlay Bonds							
Revenue Bonds							
No-Fund Warrants							
Temporary Notes							
Lease Purchase Principal	4,443,325		4,029,429		3,853,383		
Total	4,443,325		4,029,429		3,853,383		

*Tax Rates are expressed in mills.

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

ATHLETIC INSURANCE

Detail: The College has secured the following quotes for athletic insurance for 2005-2006:

	Annual Cost
Life Insurance Company of North America	\$57,200
Guarantee Trust Life	\$64,500
Nationwide Life Insurance Company	\$73,000

The above quotes include a \$2,000 deductible, expanded Medical and HMO/PPO and AD & D of \$5,000. We also received a quote for catastrophic insurance from Mutual of Omaha for \$3,884 (\$5,000,000 lifetime maximum). For comparative purposes, the approved low quote last year was received from Life Insurance Company of North America at an annual premium of \$42,150 for the basic coverage and catastrophic insurance from Mutual of Omaha for \$2,877. Actual claims and annual inflation in the medical industry caused the change in costs for this year.

Recommendation: It is recommended that the Board approve the low quote from Life Insurance Company of North America in the amount of \$57,200 for athletic insurance and the catastrophic quote from Mutual of Omaha in the amount of \$3,884 for the 2005-2006 academic year.

Action: Dean of Business Services

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

2005-2006 KACCT DUES

Detail: The College has received the statement for 2005-2006 dues from the Kansas Association of Community College Trustees (see attached.) The total dues for 2005-2006 are \$15,351.33 (based on 44,722 credit hours @ .265 per credit hour.) By comparison, the 2004-2005 KACCT dues totaled \$15,206.11 (based on 44,174 credit hours @ .265 per credit hour.)

Recommendation: It is recommended that the Board approve payment of the 2005-2006 KACCT dues in the total amount of \$15,351.33 as presented.

Action: President's Office

KANSAS ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES

700 S.W. Jackson St., Suite 1000 -- Topeka, Kansas 66603-3757

Sheila Frahm
Executive Director

Phone: 785-357-5156
Fax: 785-357-5157

STATEMENT

RECEIVED

JUN 29 2005

PRESIDENT'S OFFICE
BCCC

**TO: Barton County Community College
245 N. 30th Rd.
Great Bend, KS 67530-9283
Attention: Dr. Veldon Law, President**

June 27, 2005

2005-2006 KACCT DUES: (July 1, 2005)

Basic Annual Fee \$3,500.00

Credit Hours* . . (44,722.0 @.265 per Credit Hour) \$11,851.33

TOTAL AMOUNT DUE \$15,351.33

Remit to:

**KACCT
700 S. W. Jackson, Ste. 1000
Topeka, Kansas 66603-3757**

***KBOR data collated from enrollment numbers submitted by colleges**

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

**ESTABLISHMENT OF NEW EMERGENCY MANAGEMENT/HOMELAND SECURITY
DEGREE AND CERTIFICATE**

Detail: At the July 13, 2005 Board study session, Bill Nash and Dr. Gabelmann presented information relative to a proposed new program offering. The proposal would establish an Emergency Management/Homeland Security AAS degree and certificate. The program would include conducting various levels of Incident Command Training. Barton County Community College currently has instructors certified to develop and teach the necessary curriculum and is working directly with KEMA (KS Emergency Management Association) to ensure that our curriculum meets their requirements. KEMA certifies Emergency Managers in the state.

Recommendation: The Kansas Board of Regents requires that all new degree and certificate programs be approved by the local Boards of Trustees. It is recommended that the Board approves the establishment of the new Emergency Management/Homeland Security curriculum, degree and certificate as presented.

Action: Dean of Learning and Instruction

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

BARBARA BUSH FOUNDATION FOR FAMILY LITERACY GRANT

Detail: Attached for the Board's consideration is a request for the College to apply for the Barbara Bush Foundation for Family Literacy Grant in the funding range of \$12,500 - \$15,000. This grant would provide bilingual literacy materials and projects that involve families, primarily those that are not English proficient.

Recommendation: It is the Administration's recommendation that the Board of Trustees approve the Barbara Bush Foundation for Family Literacy Grant as presented.

Action: Director of Grants

**BARTON COUNTY COMMUNITY COLLEGE
GRANT APPLICATION REQUEST
(Funding range over \$10,000)**

Grant	Barbara Bush Foundation for Family Literacy
Funding Agency	Community Foundation – Washington, DC
Summary	Literacy for adults, parent ed, pre-literacy, and intergenerational literacy
Services	Provide bilingual literacy materials and projects that involve families
Relationship to College Mission	Literacy and English improve the lives of students
Target Population	Adults 18 or older, specifically ESOL students and/or parents
Funding Range	\$12,500 – \$15,000
Indirect Cost Reimbursement	
Due Date	9/10/05
Funding Period	07/06-07/07
Institutional Obligation	NA
Cash	
In-Kind	
Personnel Required	ESOL instructor and translator
Existing	Yes
New	
Submission to BOT (Date)	07/12/05

Presidential Review

I have reviewed this request and it is in concert with the mission and vision of Barton County Community College. I support the request and recommend that the Board of Trustees authorize the College to proceed with the preparation of the grant application, which is in excess of the funding range for which I am authorized to approve.

Veldon L. Law, Ed.D.

President's Signature

07-13-05

Date

Meeting of the Board of Trustees
Barton County Community College

July 19, 2005

CONSENT AGENDA

Comments: In accordance with Barton's Board policy governance, the following items are presented to the Board for approval as a part of the Consent Agenda.

Recommendation: After reviewing the detail for each item, it is recommended that the Board approve the Consent Agenda as presented:

- Minutes of regular meeting of the Board of Trustees, held on June 21, 2005
- Personnel
- Financial Report

Action: President's Office

**Regular Meeting of the Board of Trustees
Barton County Community College
June 21, 2005**

CALL TO ORDER

The regular meeting of the Board of Trustees of Barton County Community College was called to order at 4:00 p.m., June 21, 2005 in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Dr. Paul Maneth, Stephan J. Mermis, Mike Johnson, Marvin Sessler, and J.B. Webster.

Trustee Soeken participated in the meeting via telephone conference.

Trustees Absent: None

Other Attendees: Jim Vance, Ron Vratil, Robert Feldt, Judy Murphy, Cathie Oshiro, Mike Weltsch, Mike Dawes, Dr. Gillian Gabelmann, Karen Sessler, Becky Seib, Dale Hogg representing the Great Bend Tribune, Chy Miller, Randall C. Henry, Neil Elliott, Jackie Elliott, Angie Brummer, Veldon L. Law and Marilyn Beary.

WELCOME BY THE CHAIRMAN

Chairman Mermis led the attendees in the Pledge of Allegiance.

PUBLIC AND EMPLOYEE COMMENT

Chairman Mermis advised that no request for public and/or employee comment had been received.

INTRODUCTION OF NEW EMPLOYEES

Neil Elliott introduced Sydney Bwalya, Head Tennis Coach.

RECOGNITION OF DEPARTING TRUSTEES

On behalf of himself personally as well as the College, Dr. Law expressed appreciation of the service that Stephan Mermis, Marvin Sessler, and Dan Soeken had devoted to the College over the years. He presented framed pictures of the College to Trustee Mermis and Trustee Sessler and indicated that he would deliver Trustee Soeken's picture to him in the near future.

ACTION ITEMS

Property, Casualty, Liability and Workers Compensation

Ron Vratil presented on the College's Property, Casualty, Liability and Workers Compensation Insurance coverage. He recommended that the College maintain its insurance coverage for property, casualty, liability and workers compensation with EMC Insurance for the fiscal year starting July 01, 2005.

Trustee Webster moved that the Board maintain its insurance coverage for property, casualty, liability and workers compensation with EMC. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

SimMan Purchase

At its monthly study session on June 7, the Trustees received information relative to the proposed purchase of the Lateral SimMan, which is a state-of-the-art human patient simulator for students training to become EMT's Paramedics, Nurses, and/or Law Enforcement Officers. It was recommended that the Board of Trustees approve the purchase of the SimMan as presented.

Trustee Maneth moved that the Board approve the purchase of the SimMan for the amount of \$34,493.00 as presented. The motion was seconded by Trustee Sessler. Following discussion, the motion carried.

Application for Community-Based Job Training Grants

The Board was presented with a request to apply for the Community-Based Job Training Grants, which support work-force training for high growth industries through a national system of community and technical colleges. It was recommended that the Board of Trustees approve the Community-Based Job Training Grants submission in the funding range of \$500,000 to \$2 million as presented.

Trustee Johnson moved that the Board approve the Community-Based Job Training Grants as presented. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

Acceptance of Grant Competition to Prevent High-Risk Drinking Among College Students

The College had received notification that it had been awarded this grant in the funding range of \$152,253 for year one and \$147,539 for year two. It was recommended that the Board authorize the President to accept this grant on the behalf of the College.

Trustee Webster moved that the Board authorize the College to accept the Grant Competition to Prevent High-Risk Drinking Among College Students as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

CONSENT AGENDA

The following items were presented for the Board's approval:

- Minutes of the regular meeting of the Board of Trustees, held on May 17, 2005
- Minutes of special meeting of the Board of Trustees, held on June 01, 2005
- Personnel
- Financial Report

Trustee Johnson moved that the Board approve the consent agenda as presented. The motion was seconded by Trustee Sessler. Following discussion, the motion carried.

KACCT/KBOR REPORT – Trustee Johnson advised that the KACCT meetings would be held at Johnson County Community College on June 24 and 25. Dr. Law reported on concurrent enrollment and Barton's desire to serve Geary County.

INFORMATION/DISCUSSION ITEMS – The following were presented for the Board's information and discussion:

- Monitoring Reports
- Upcoming Board Meetings/Activities
- President's Report of Monthly Activities

NOTICES AND COMMUNICATIONS

The following were presented for the Board's information:

- Letter From Senator Pat Roberts
- "Books Can Take You Anywhere" Article By Darnell Holopirek

EXECUTIVE SESSIONS

Chairman Mermis advised that the Board would not require an executive session.

ADJOURNMENT

Chairman Mermis called for a motion to adjourn.

Trustee Sessler moved that the meeting adjourn at 4:50 p.m. The motion was seconded by Trustee Maneth. Following discussion, the motion carried.

J.B. Webster, Chair

Mike Johnson, Secretary

Recorded by Marilyn Beary

PERSONNEL

Departing Employees

Marlin Daubert – Admissions Representative
Angela Oberle – Secretary (Nursing)

Temporary Positions Ending

Janie Manning – Interim Director of Nursing

Position Changes

Jane Howard – from Director of Business Management & Leadership & Instructor (Accounting) to Director of Institutional Services & Instructor (Accounting)

Faculty Supplemental Contracts

Christine Abbott	Abnormal Psychology
Christine Abbott	Introduction to Sociology
Christine Abbott	Marriage & Family
Christine Abbott	Human Sexuality
Charlotte Arney	Emergency 1 st Aid Tact Operations
David Balk	Psychology Grief & Separation
David Balk	Coping with Stress
Jeri Ball	Cultural Anthropology
Jeri Ball	History of Kansas
Jeri Ball	Women & The American Experience
Kimberly Bennett	Strategic Management
Tom Bergman	Comp Aid Mgmt of Em Op (CAMEO)
Barbara Brooks	Organizational Communications
Becky Claassen	Basic Algebra
Gary Cunningham	Information Super Highway
Jeffrey DeFries	Business Ethics
Wendy DeFries	Principles of Macroeconomics
Wendy DeFries	Principles of Microeconomics
Wendy DeFries	Personal Finance
Denise DelCarmen	Basic Nutrition
Jared Duley	Social Psychology
Gordon Farmer	Interpersonal Communication
Marsha Finley	Human Resource Management
Marsha Finley	Fld Experience in Resource Management
Marsha Finley	DM Mentor
Addie Goymerac	Environmental Science
Addie Goymerac	Environmental Science/Lab
Addie Goymerac	Intermediate Algebra
Sheyenne Heller	Business English
Sheyenne Heller	Creative Writing
Sheyenne Heller	Great Books Program
Steve Heller	English Composition I

Steve Heller	Technical & Report Writing
Steve Heller	English Composition II
Dennis Hickmon	Combat Lifesaver
Jennifer Joiner	Accounting-Business Operations
Jennifer Joiner	Accounting-Invest & Financing
Marlene Kabriel	Language Lab
Gene Kingslien	Personal & Community Health
Myron Kryschtal	Intro to Leadership Concepts
Myron Kryschtal	Intro to Political Science
Myron Kryschtal	International Relations
Lynette Lee	Organize Supply Management Operations
Joel Lundstrom	Human Relations
Joel Lundstrom	General Psychology
Joel Lundstrom	Contemporary Social Problems
John Mack	Introduction to Philosophy
John Mack	Reason & Argument
John Mack	World Religions
James Maner	Info Processing Systems Mgmt
Kim Mansfield	Introduction to Counseling
Kim Mansfield	Developmental Psychology
Kim Mansfield	Group Dynamics I
Kenneth Martin	Building Maintenance Military Facility
Shawn Rosenbaum	Emergency 1 st Aid Tact Operations
Sue Simmons	Data Base Management Systems
Sue Simmons	Word Processing Application
Letitia Snow	Government of United States
Melinda Whitney	Emergency 1 st Aid Tact Operations

Staff Supplemental Contracts

Jennifer Ankerholz	Student Success Seminar
Winfried Butler	Total Quality Management
Winfried Butler	Western Civilization to 1500
Winfried Butler	Western Civilization 1500-Present
Winfried Butler	Introduction to Philosophy
Jackie Elliott	Intermediate English
Mike Flynn	American History to 1877
Gillian Gabelmann	Physical Science
Lyles Lashley	Basic Applied Mathematics
William Nash	Citizen Emergency Response Team
Stephen Smith	Lifetime Fitness & Wellness
John Truitt	Environ Protect Agency Regs
John Truitt	Environ Protect Agency Regs
Michael Weltsch	American Military History
Michael Weltsch	Military History/Second World War
Christine Wilson	Introduction to Philosophy

Ryan Zink
Ryan Zink

Physical Fitness I
Physical Fitness II

Overload Contracts

Randy Allen
Kathy Boeger
Kimberly Bradney
Gerald Butler
Gerald Butler
Michael Cox
Charles Davis
Bill Forst
Jo Harrington
Jo Harrington
Jo Harrington
Jane Howard
Brian Howe
Brian Howe
Brian Howe
Ed Johnson
Teresa Johnson
Teresa Johnson
Dennis King
Robert Patterson
Robert Patterson
Mark Shipman
Mark Shipman
Mark Shipman
Mark Shipman
Brenda Siebold
Brenda Siebold
Brenda Siebold
Brenda Siebold
Angela Sullivan
Roger Vanderlinde
Roger Vanderlinde
Patricia Wells
Patricia Wells
Patricia Wells
Patricia Wells
Patricia Wells

General Psychology
Business Law I
Principles Grammar Form & Style
World & Regional Geography
Physical Geography
Leadership Train Techniques
The Short Story
Art Appreciation
College Algebra
Elements of Statistics
Trigonometry
Basic Algebra
Basic Algebra
Intermediate Algebra
College Algebra
Contemporary Social Problems
English Composition I
English Composition II - ITV
Intro to Water/Waste Water Oper
Public Speaking
Public Speaking
Multimedia Presentations
Word Processing Applications
Data Base Management Systems
Spreadsheet Applications
Introduction to Computers
Microcomputer Applications I
Spreadsheet Applications
Adv WP Applications & Proced
Technical Mathematics
American West
Military History/Vietnam War
Basic Math Skills/Preparatory Math
Introduction to Philosophy
Intermediate Algebra
Technical Mathematics
College Algebra

Community Education

LaVonne Gerritzen	BML – Spreadsheet Appl (7/19/05 – 9/20/05)
Mercedes Helms	Command Spanish (9/20/05 – 8/17/05)
Linda Runge	CMA - Larned (7/20/05 – 9/8/05)
Louise Masden	CMA - Russell (7/21/05 – 8/12/05)
Linda Runge	CMA Update – Great Bend (7/27/05 – 7/28/05)
Rochelle Borger	DC2 for CPI (8/1/05 – 10/31/05)

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 30-JUNE-05

1111 GENERAL FUND

YEAR TO DATE
ACTUAL

REVENUES:

FALL TUITION	1,324,417.50
SPRING TUITION	1,271,992.50
SUMMER TUITION	280,546.00
FALL OUT OF STATE TUITION	108,120.00
SPRING OUT OF STATE TUITION	68,714.00
SUMMER OUT OF STATE TUITION	9,860.00
ON LINE TUITION	550,566.00
INTERNATIONAL TUITION	115,113.00
UNDOC RES ALIEN TUITION	1,980.00
GENERAL STUDENT FEES	1,557,981.00
LAVTR	0.00
STATE GRANTS	3,000.00
STATE OPERATING GRANT	3,214,512.06
COUNTY OUT DISTRICT TUITION	266,916.00
BARTON COUNTY AD VALOREM TAX	5,041,647.23
MOTOR VEHICLE TAX	871,370.62
RECREATIONAL VEHICLE TAX	12,679.91
NEIGHBORHOOD REVIT PRG	23,803.01
DELINQUENT TAXES	106,991.52
TAXABLE SALES	2,105.05
INTEREST-GENERAL	87,175.95
MISCELLANEOUS REIMBURSEMENTS	387,172.63
INSURANCE REIMBURSEMENTS	9,733.44
GENERAL MISCELLANEOUS	107,539.68
MISCELLANEOUS SALE OF PROPERTY	26,160.66
TRANSCRIPT REVENUE	40,814.00
MISCELLANEOUS ELECTRONIC DEPT REV	22.89
DONATIONS	0.00
FARM HOUSE RENTALS	7,200.00
FARM LEASE/CROP SALES	13,500.00
PAYMENT PLAN FEES	19,380.00
CAREER CENTER REVENUE	500.00
EVALUATION FEES	300.00
ITV REVENUE	12,330.30
INTERNATIONAL STUDENT FEE	3,900.00
GAIN ON SALE	19,736.00
REFUNDS-GENERAL	34,274.68
ROOM RENTAL-GENERAL	35,966.25

TOTAL REVENUES	15,638,021.88

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 30-JUNE-05

1111 GENERAL FUND

YEAR TO DATE
ACTUAL

EXPENDITURES:

INSTRUCTION	4,839,319.60
PUBLIC SUPPORT	(42,328.24)
ACADEMIC SUPPORT	1,706,098.82
STUDENT SERVICES	745,576.85
INSTITUTIONAL SUPPORT	5,040,370.13
PHYSICAL PLANT OPERATION	2,000,479.59
STUDENT FINANCIAL SUPPORT	445,226.42
AUXILIARY SERVICES	(50,568.62)

TOTAL EXPENDITURES	14,684,174.55
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TRANSFERS AMONG FUNDS:

TRANSFERS TO ABE FUND	0.00	
TRANSFERS TO ATHLETIC FUND	500,000.00	
TRANSFERS TO ATHLETIC ACTIVITY FUND	72,000.00	
TRANSFERS TO STUDENT ACT ACTIV FUND	26,000.00	15,282,174.55

TOTAL TRANSFERS AMONG FUNDS:	598,000.00
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NET INCREASE/DECREASE IN NET ASSETS	355,847.33
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BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 30-JUN-05

1112 VOCATIONAL FUND

YEAR TO DATE
ACTUAL

REVENUES:

STATE OPERATING GRANT	2,844,566.94
BARTON COUNTY AD VALOREM TAX	0.00
MOTOR VEHICLE TAX	0.00
RECREATIONAL VEHICLE TAX	0.00
DELINQUENT TAXES	0.00
PRIVATE SOURCE GRANT REVENUE	0.00
REFUNDS-GENERAL	1,133.00

TOTAL REVENUES	2,845,699.94

EXPENDITURES:

INSTRUCTION	2,353,872.10
PUBLIC SERVICE	0.00
ACADEMIC SUPPORT	274,777.43
STUDENT SERVICES	5,833.13
INSTITUTIONAL SUPPORT	0.00
PHYSICAL PLANT OPERATION	211,217.28
AUXILIARY SERVICES	0.00

TOTAL EXPENDITURES	2,845,699.94
 NET INCREASE/DECREASE IN NET ASSETS	 0.00

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 30-JUN-05

1115 EMPLOYEE BENEFIT FUND

YEAR TO DATE
ACTUAL

REVENUES:

BARTON COUNTY AD VALOREM TAX	0.00
MOTOR VEHICLE TAX	0.00
RECREATIONAL VEHICLE TAX	0.00
DELINQUENT TAXES	0.00
MISCELLANEOUS REIMBURSEMENTS	0.00

TOTAL REVENUES	0.00

EXPENDITURES:

INSTRUCTION	842,643.76
PUBLIC SERVICE	75,302.40
ACADEMIC SUPPORT	331,705.75
STUDENT SERVICES	206,968.65
INSTITUTIONAL SUPPORT	(1,620,470.70)
PHYSICAL PLANT OPERATION	119,009.33
AUXILIARY SERVICES	44,840.81

TOTAL EXPENDITURES	0.00
NET INCREASE/DECREASE IN NET ASSETS	(0.00)

BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL, AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED JUNE 30, 2005-PRE AUDIT

	2004-05 BUDGET	PERIOD ENDED 06/30/05	YTD AVAILABLE	%
				AVAILABLE
Fund Balance, Beginning	\$4,363,507.00	\$4,363,507.00		
<hr/>				
Tuition-Out Of State	300,000.00	301,807.00	(1,807.00)	-0.60%
Tuition-In State	3,954,000.00	3,429,502.00	524,498.00	13.26
Tuition-Out District	265,000.00	266,916.00	(1,916.00)	(0.72)
State Aid	6,053,000.00	6,059,079.00	(6,079.00)	(0.10)
Property Taxes	5,071,000.00	5,185,122.00	(114,122.00)	(2.25)
Other Taxes	830,000.00	871,371.00	(41,371.00)	(4.98)
Interest Income	70,000.00	87,176.00	(17,176.00)	(24.54)
Other	2,112,000.00	2,282,750.00	(170,750.00)	(8.08)
<hr/>				
Total Revenue	18,655,000.00	18,483,723.00	171,277.00	0.92
<hr/>				
Expenditures:				
Academic Salaries	6,296,000.00	6,317,483.00	(21,483.00)	(0.34)
Support Salaries	3,801,000.00	3,441,777.00	359,223.00	9.45
Supplies	3,983,000.00	3,355,056.00	627,944.00	15.77
Equipment	24,000.00	36,436.00	(12,436.00)	(51.82)
Advertising	50,000.00	47,088.00	2,912.00	5.82
Transfers & Other	480,000.00	500,000.00	(20,000.00)	(4.17)
Employee Benefits	2,071,000.00	2,098,238.00	(27,238.00)	(1.32)
General Insurance	215,000.00	211,183.00	3,817.00	1.78
Utilities	605,000.00	584,628.00	20,372.00	3.37
In County Scholarships	124,000.00	129,201.00	(5,201.00)	(4.19)
Capital Outlay	859,000.00	941,274.00	(82,274.00)	(9.58)
Maintenance	431,000.00	465,510.00	(34,510.00)	(8.01)
<hr/>				
Total Expenditures	18,939,000.00	18,127,874.00	811,126.00	4.28%
<hr/>				
Fund Balance, Ending	\$4,079,507.00	\$4,719,356.00		
<hr/> <hr/>				

BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED JUNE 30, 2005 & 2004-PRE AUDIT

	YEAR ENDED		NET CHANGE	%
	06/30/05	06/30/04	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	\$4,363,507	\$2,082,999	2,280,508	109.48%
Tuition-Out Of State	301,807	302,362	(555)	(0.18)
Tuition-In State	3,429,502	3,146,264	283,238	9.00
Tuition-Out District	266,916	291,369	(24,453)	(8.39)
State Aid	6,059,079	6,212,991	(153,912)	(2.48)
Property Taxes	5,185,122	6,450,490	(1,265,368)	(19.62)
Other Taxes	871,371	841,330	30,041	3.57
Interest Income	87,176	69,830	17,346	24.84
Other	2,282,750	2,082,529	200,221	9.61
Total Revenue	18,483,723	19,397,165	(913,442)	(4.71)
Expenditures:				
Academic Salaries	6,317,483	5,862,801	454,682	7.76
Support Salaries	3,441,777	3,539,937	(98,160)	(2.77)
Supplies	3,355,056	3,339,655	15,401	0.46
Equipment	36,436	24,041	12,395	51.56
Advertising	47,088	47,899	(811)	(1.69)
Transfers & Other	500,000	480,000	20,000	4.17
Employee Benefits	2,098,238	1,767,964	330,274	18.68
General Insurance	211,183	209,050	2,133	1.02
Utilities	584,628	588,886	(4,258)	(0.72)
In County Scholarships	129,201	124,241	4,960	3.99
Capital Outlay	941,274	643,612	297,662	46.25
Maintenance	465,510	420,014	45,496	10.83
Total Expenditures	18,127,874	17,048,100	1,079,774	6.33
Fund Balance, Ending	\$4,719,356	\$4,432,064	287,292	6.48%

BARTON COUNTY COMMUNITY COLLEGE
AUXILIARY FUNDS
FUNDS FLOW ACTIVITY
PERIOD ENDED JUNE 30, 2005-PRE AUDIT

	STUDENT UNION	DORMITORIES	ATHLETICS	CAMP ALDRICH	TWELVE MONTH ACTIVITY	2003-04 BUDGET	YTD AVAILABLE	% AVAILABLE
Fund Balance, Beginning:	473,710	449,791	75,720	45,978	1,045,199	1,045,199		
<hr/>								
Revenues:								
Vending	1,497				1,497	2,000	503	25.15
Bookstore	722,792				722,792	800,000	77,208	9.65
Food service	458,380			0	458,380	482,000	23,620	4.90
Fees	111,284			0	111,284	268,000	156,716	58.48
Supplies & Services		26,165			26,165	28,000	1,835	6.55
Housing Rental		913,349		60,377	973,726	913,000	(60,726)	(6.65)
Transfers			500,000	50,000	550,000	480,000	(70,000)	(14.58)
Revolving					0	0	0	
Misc.	2,042				2,042	4,000	1,958	48.95
Gate Receipts			0		0	5,000	5,000	100.00
Entry Fees & Other			13,170	0	13,170	16,000	2,830	17.69
<hr/>								
Total Revenues	1,295,995	939,514	513,170	110,377	2,859,056	2,998,000	138,944	4.63
<hr/>								
Expenditures:								
Salaries	102,377	125,132	8,772	36,755	273,036	245,000	(28,036)	(11.44)
Books & Supplies	696,146				696,146	725,000	28,854	3.98
Maintenance	29,931	67,699		13,873	111,503	99,000	(12,503)	(12.63)
Food	501,371	363,649		0	865,020	850,000	(15,020)	(1.77)
Utilities	46,669	119,985		15,928	182,582	170,000	(12,582)	(7.40)
Lease payments & Int	0	191,334			191,334	202,000	10,666	5.28
Travel & Recruiting			138,457		138,457	138,000	(457)	(0.33)
Officials			28,239		28,239	30,000	1,761	5.87
Training Supplies			15,341		15,341	17,000	1,659	9.76
Insurance			79,364		79,364	60,000	(19,364)	(32.27)
Equipment	0	79,808	93,514	0	173,322	171,000	(2,322)	(1.36)
Clinics & Awards			9,107		9,107	10,000	893	8.93
Transfers & Refunds		0	0		0	1,000	1,000	100.00
Revolving					0	0	0	
Nationals & Fees			36,472		36,472	34,000	(2,472)	(7.27)
Supplies	16,690	4,313	80,826	846	102,675	76,000	(26,675)	(35.10)
Misc.		0			0	1,000	1,000	100.00
<hr/>								
Total Expenditures	1,393,184	951,920	490,092	67,402	2,902,598	2,829,000	(73,598)	(2.60)
<hr/>								
Fund Balance, Ending	376,521	437,385	98,798	88,953	1,001,657	1,214,199		
<hr/>								

BARTON COUNTY COMMUNITY COLLEGE
STUDENT UNION
FUNDS FLOW ACTIVITY
PERIOD ENDED JUNE 30, 2005 AND 2004-PREAUDIT

	PERIOD ENDED		NET CHANGE	%
	06/30/05	06/30/04	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	\$473,710.00	\$663,935.00	(\$190,225.00)	(28.65)
<hr/>				
Revenues:				
Vending	2,042.00	2,198.00	(156.00)	(7.10)
Bookstore	722,792.00	783,690.00	(60,898.00)	(7.77)
Food service	458,380.00	382,742.00	75,638.00	19.76
Fees & Misc.	113,326.00	112,332.00	994.00	0.88
<hr/>				
Total Revenues	1,296,540.00	1,280,962.00	15,578.00	1.22
<hr/>				
Expenditures:				
Salaries	102,377.00	96,064.00	6,313.00	6.57
Books & Supplies	696,146.00	722,614.00	(26,468.00)	(3.66)
Maintenance	76,600.00	66,309.00	10,291.00	15.52
Food	501,371.00	466,681.00	34,690.00	7.43
Lease payments & Int.	0.00	11,871.00	(11,871.00)	(100.00)
Equipment	0.00	27,839.00	(27,839.00)	(100.00)
Supplies	16,690.00	15,756.00	934.00	5.93
<hr/>				
Total Expenditures	1,393,184.00	1,407,134.00	(13,950.00)	(0.99)
<hr/>				
Fund Balance, Ending	\$377,066.00	\$537,763.00	(\$160,697.00)	(29.88)
<hr/> <hr/>				

BARTON COUNTY COMMUNITY COLLEGE
DORMITORIES
FUNDS FLOW ACTIVITY
PERIOD ENDED JUNE 30, 2005 AND 2004-PREAUDIT

	PERIOD ENDED		NET CHANGE	%
	06/30/05	06/30/04	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	\$449,791.00	\$398,857.00	\$50,934.00	12.77
<hr/>				
Revenues:				
Supplies & Services	26,165.00	18,408.00	7,757.00	42.14
Rental & Other	913,349.00	824,117.00	89,232.00	10.83
<hr/>				
Total Revenues	939,514.00	842,525.00	96,989.00	11.51
<hr/>				
Expenditures:				
Salaries	125,132.00	105,151.00	19,981.00	19.00
Maintenance	67,699.00	43,709.00	23,990.00	54.89
Food	363,649.00	301,924.00	61,725.00	20.44
Utilities	119,985.00	108,505.00	11,480.00	10.58
Lease payments & Int.	191,334.00	196,474.00	(5,140.00)	(2.62)
Equipment	79,808.00	86,839.00	(7,031.00)	(8.10)
Supplies	4,313.00	3,534.00	779.00	22.04
<hr/>				
Total Expenditures	951,920.00	846,136.00	105,784.00	12.50
<hr/>				
Fund Balance, Ending	\$437,385.00	\$395,246.00	\$42,139.00	10.66
<hr/> <hr/>				

BARTON COUNTY COMMUNITY COLLEGE
ATHLETICS
FUNDS FLOW ACTIVITY
PERIOD ENDED JUNE 30, 2005 AND 2004-PREAUDIT

	PERIOD ENDED		NET CHANGE	%
	06/30/05	06/30/04	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	\$75,720	\$42,786	\$32,934.00	76.97
<hr/>				
Revenues:				
Transfers	500,000.00	480,000.00	20,000.00	4.17
Revolving			0.00	
Gate Receipts	0.00	0.00	0.00	
Entry Fees & Other	13,170.00	10,985.00	2,185.00	19.89
<hr/>				
Total Revenues	513,170.00	490,985.00	22,185.00	4.52
<hr/>				
Expenditures:				
Salaries	8,772.00	7,536.00	1,236.00	16.40
Travel & Recruiting	138,457.00	138,167.00	290.00	0.21
Officials	28,239.00	29,570.00	(1,331.00)	(4.50)
Training Supplies	15,341.00	14,675.00	666.00	4.54
Insurance	79,364.00	82,286.00	(2,922.00)	(3.55)
Equipment	93,514.00	95,084.00	(1,570.00)	(1.65)
Clinics & Awards	9,107.00	11,674.00	(2,567.00)	(21.99)
Transfers	0.00	0.00	0.00	
Nationals & Fees	36,472.00	34,867.00	1,605.00	4.60
Supplies	80,826.00	54,269.00	26,557.00	48.94
<hr/>				
Total Expenditures	490,092.00	468,128.00	21,964.00	4.69
<hr/>				
Fund Balance, Ending	\$98,798.00	\$65,643.00	\$33,155.00	50.51
<hr/>				

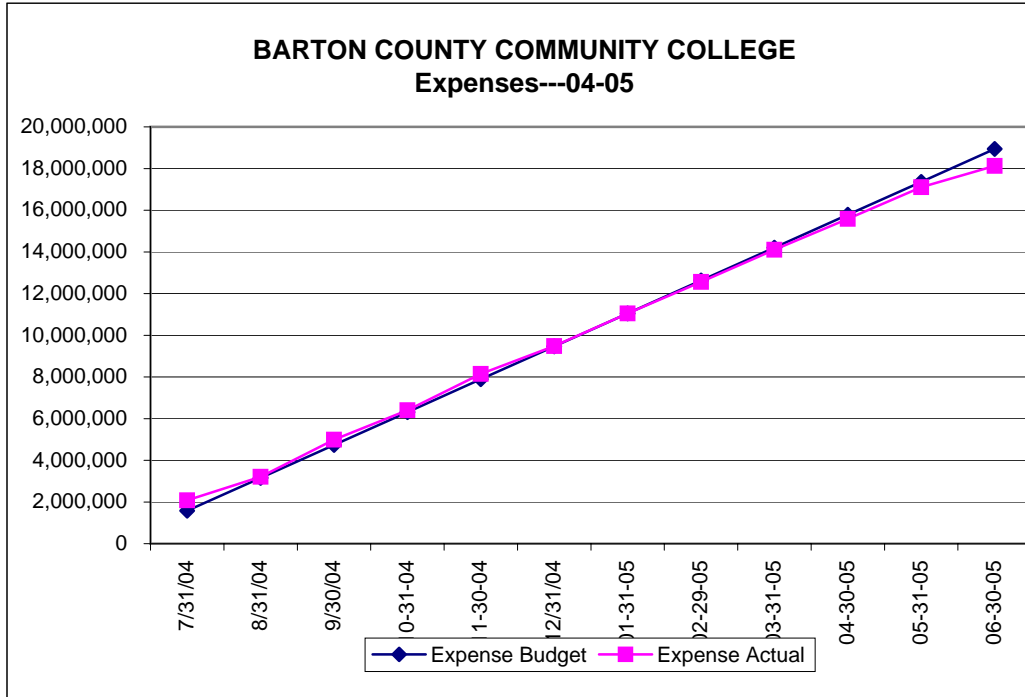
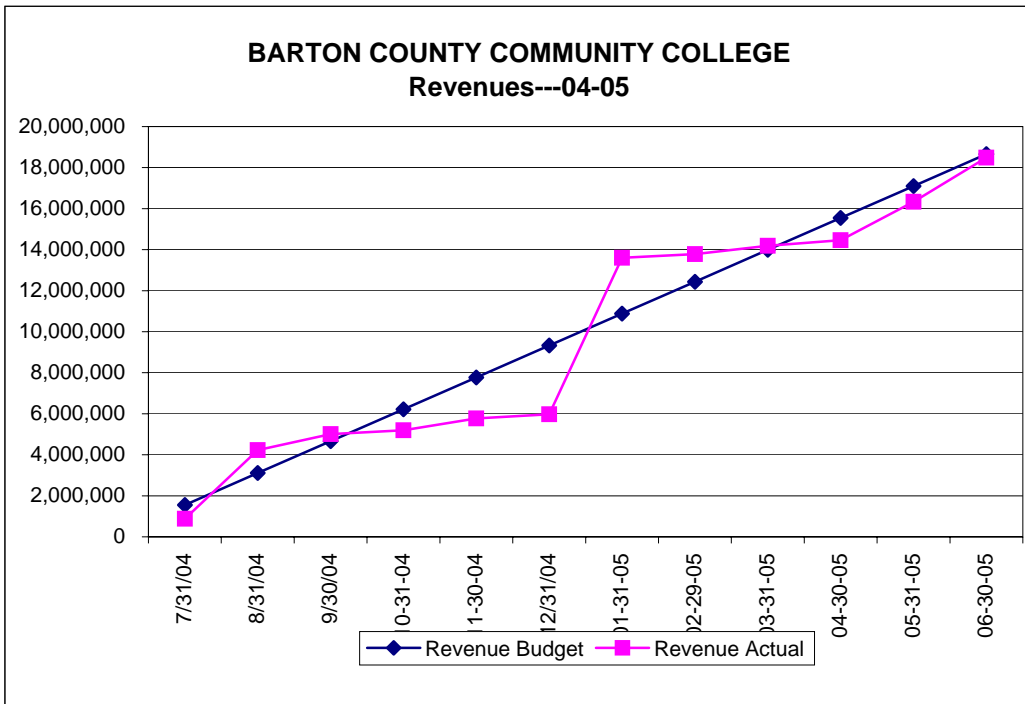
BARTON COUNTY COMMUNITY COLLEGE
 CAMP ALDRICH
 FUNDS FLOW ACTIVITY
 PERIOD ENDED JUNE 30, 2005 AND 2004-PREAUDIT

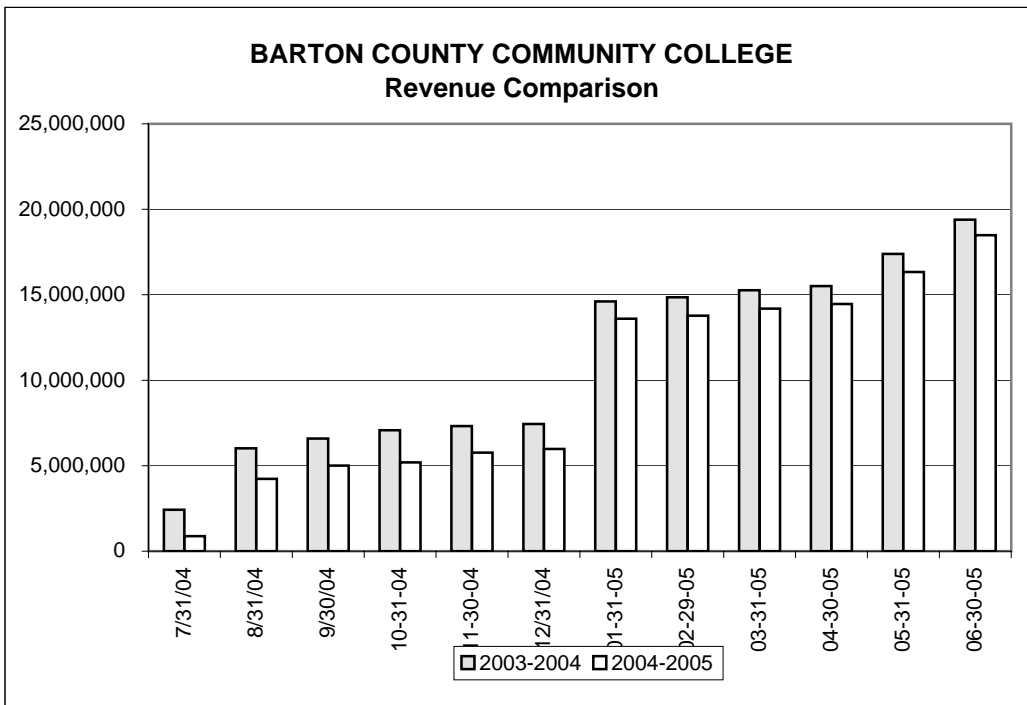
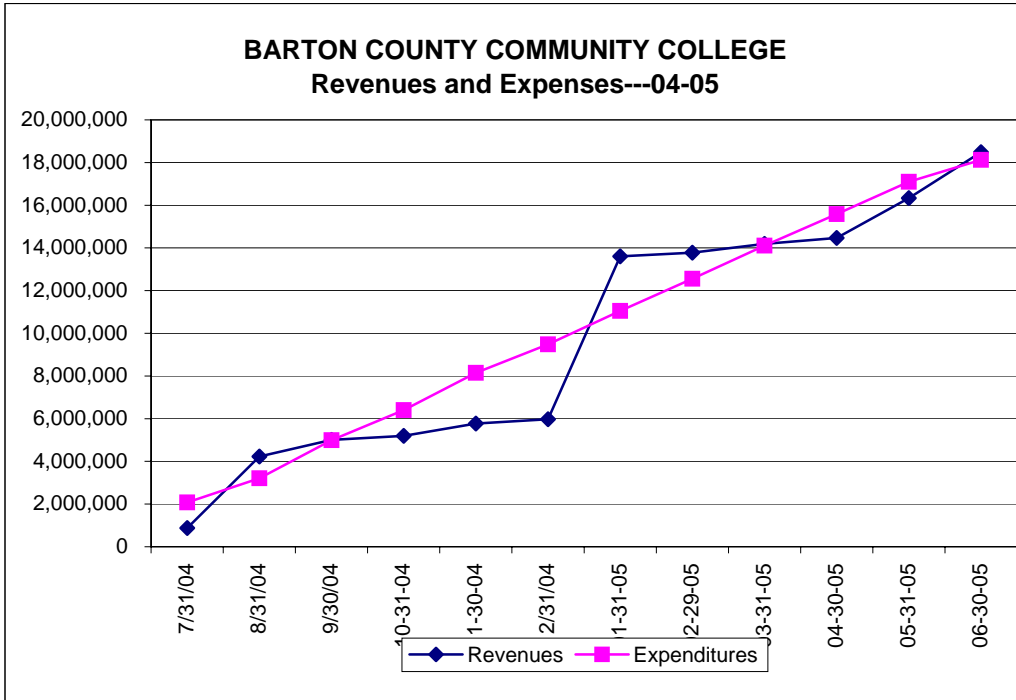
	PERIOD ENDED		NET CHANGE	%
	06/30/05	06/30/04	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	\$45,978.00	\$71,154.00	(\$25,176.00)	(35.38)
<hr/>				
Revenues:				
Food Service	0.00	0.00	0.00	
Housing Rental	60,377.00	40,895.00	19,482.00	47.64
Transfers	50,000.00	0.00	50,000.00	
<hr/>				
Total Revenues	110,377.00	40,895.00	69,482.00	169.90
<hr/>				
Expenditures:				
Salaries	36,755.00	27,947.00	8,808.00	31.52
Food			0.00	
Utilities	15,928.00	14,942.00	986.00	6.60
Equipment	0.00	0.00	0.00	
Supplies	14,719.00	13,106.00	1,613.00	12.31
<hr/>				
Total Expenditures	67,402.00	55,995.00	11,407.00	20.37
<hr/>				
Fund Balance, Ending	\$88,953.00	\$56,054.00	\$32,899.00	58.69
<hr/>				

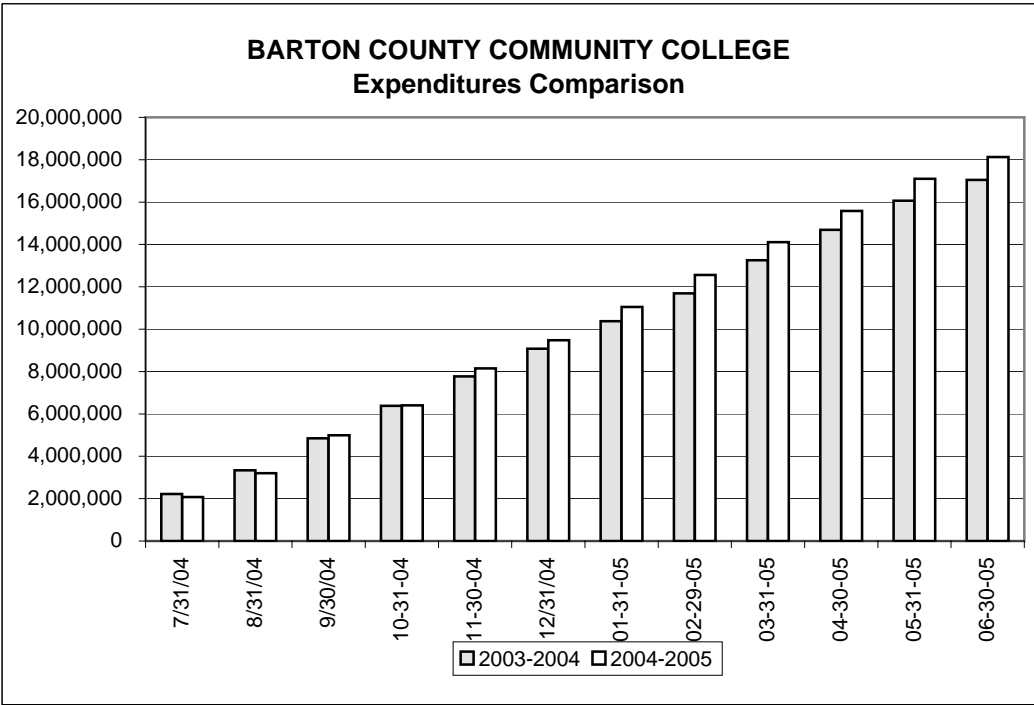
Date 8-JUL-05

BARTON COUNTY COMMUNITY COLLEGE
TREASURER'S REPORT
06/30/05

FUND-DESCRIPTION	BEGIN-BAL	MONTH-RCPT	MONTH-EXP	YTD RCPT	YTD-EXP	END-BAL	CHECKING	INVEST	CHANGE
GENERAL & VOC	3,740,805	2,399,804	3,118,247	18,519,041	17,979,920	4,279,926	3,885,826	350,000	44,100
EMPLOYEE BENEFITS	0	0	(1,868,226)	0	0	0	0	0	0
STUDENT UNION	473,710	66,282	121,675	1,295,995	1,393,184	376,521	275,521	100,000	1,000
DORMITORY	449,791	15,245	141,482	939,514	951,920	437,385	336,985	100,000	400
CAMP ALDRICH	45,978	3,796	10,290	110,377	67,402	88,953	88,953	0	0
ATHLETICS	75,720	0	24,705	513,170	490,092	98,798	98,798	0	0
	4,786,004	2,485,127	1,548,173	21,378,097	20,882,518	5,281,583	4,686,083	550,000	45,500







KACCT/KBOR REPORT

Mike Johnson and Dr. Law will update the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.

INFORMATION/DISCUSSION ITEMS

Monitoring Reports

Upcoming Board Meetings/Activities

President's Report of Monthly Activities

Approved Grant Application Requests:

- Kansans Tell Their Stories Grant
- Golden Belt Community Foundation Grant

Monitoring Reports July 2005

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINTS
--

The President shall act at all times in an exemplary manner consistent with the responsibilities and expectations vested in that office. The President shall act in a manner consistent with Board policies and consistent with those practices, activities, decisions, and organizational circumstances, which are legal, prudent, and ethical.

Accordingly, the President may not:

General Executive Constraint #3

Permit financial conditions which risk fiscal jeopardy, compromise Board ENDS priorities, or fail to show a generally acceptable level of foresight.

Response: In addressing the fiscal difficulties of the recent past, we have taken measures to place the College in as positive a position as possible in order to weather fiscal difficulties and continue to meet the Board's ENDS. As the Board is aware, our funding mechanisms are volatile. The budget presented for the current year will be tight, but will address our immediate needs. The state has provided a small increase for SB 345 funding as well as \$6 per credit for out of district tuition buy-down. I remain concerned that the future will remain challenging for us and as the Board has been apprised, we will have to constantly review and be prepared to make program/service changes, or go to the public and our students for increases to compensate for what I believe will be flat state funding for the foreseeable future.

To help us face the future, our Planning Implementation Council has identified priorities for on campus growth and other initiatives that have potential to increase funds.

General Executive Constraint #5

Permit conflict of interest in awarding purchases or other contracts or hiring of employees.

Response: To my knowledge, no conflict of interest regarding purchases, contracts or hiring has occurred. I believe institutionally, we continue to demonstrate that our purchasing processes provide fairness, preference to local business whenever possible and encourage competition so the taxpayers receive the most for their money. Additionally, we continue to use personnel screening and selection processes that encourage qualified and quality applicants and

fairness in appointments. As it relates to this last item, we maintain processes that allow us to expeditiously make appointments when it is thought to be in the best interest of the College.

General Executive Constraint #6

Allow the day-to-day operations to impede the vision or prevent the achievement of the ENDS of the College.

Response: While the daily activities of the institution are demanding, we continue to focus on the achievement of the goals and strategic priorities that support the College’s ENDS. The Board’s strategic priorities are administratively addressed through PIC. To further our efforts in this regard, the implementation of the Board’s Strategic Goals and Objectives continue to be tracked. PIC has begun a new round of planning and is using a refined approach to this process. Progress has been conveyed to the Board in study sessions throughout the spring.

General Executive Constraint #9

Allow assets to be unprotected, inadequately maintained, or unnecessarily risked.

Response: To my knowledge, all assets are protected with no or minimal risk. The only possible exception, of which the Board is already aware, is the institution’s fiscal position. In meeting our projected budget’s expenditure plan, you can continue to expect difficult and frugal decisions. We are at a point that in order to maintain our comprehensive nature and services, we will have to regularly seek local and consistent tax support or eliminate services and programs. This has the potential to risk assets, human resources, etc.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: COMPENSATION AND BENEFIT

The President shall maintain fiscal integrity and a positive public image with respect to employment, compensation, and benefits to employees, consultants, and contract workers.

Accordingly, the President may not:

Compensation and Benefits Constraint #1

Change his or her, own compensation and benefits.

Response: The President has not altered his benefits or compensation.

Compensation and Benefits Constraint #2

Employ persons in positions considered permanent in nature without Board approval.

Response: In most situations, those being recommended for employment in permanent positions are brought to the Board of Trustees for review and action. There are times where ratification of an employee who has already begun work is sought. This only occurs when it is critical to fill the position and a delay until the next Board meeting would hamper or place a continuing hardship on the College, should the position remain unfilled. In these situations, I remain committed to trying to alert the Board to the circumstances prior to the individual beginning their employment.

Compensation and Benefits Constraint #3

Employ full or part-time faculty whose credentials are not appropriate for the position.

Response: Considerable care and review of credentials occurs during the screening process. Credentials must match at least the minimum standard set for the position as outlined in the job description and job announcement. As a cleanup from years past and to meet the Higher Learning Commission's expectations, current full and associate faculty credentials remain under constant review. Plans have been implemented to help those who do not hold the necessary credentials so that they may proceed with obtaining the necessary degree. Progress by those who have development plans in place are being monitored within the Instructional Division.

Compensation and Benefits Constraint #4

Grant tenure without Board approval.

Response: Tenure has not been granted without Board approval. For the last eight years, the President has brought forth a recommendation for each faculty member that is eligible to be granted tenure. The College's official records now reflect this action so there is never any question as to a full-time employee/faculty member's tenure status. Additionally, Human Resources has been asked to include a notation in job announcements as to whether or not a position is tenure track.

Compensation and Benefits Constraint #5

Sign a collective bargaining agreement without Board approval.

Response: No collective bargaining agreement has been signed, nor are any negotiations underway.

Compensation and Benefits Constraint #6.a.

Establish current compensation and benefits which:
Deviate materially from the geographic or professional market for the skills employed, or become noncompetitive.

Response: Based on the Board’s acceptance of the salary recommendation as part of this coming year’s budget, the College will maintain its compensation levels in relative position to its regional competitors. Accordingly, our effort to continue to move the College’s compensation toward the average of its regional competing institutions has stabilized, at best. We are blessed with faculty and staff that remain committed to our mission, but they have to wonder about our ability to provide appropriate compensation. While some positions may be at regional parity, it is my impression that most are not. Having frozen salaries in the recent past while other institutions and area governmental agencies and schools have not done so, has placed our staff and faculty compensation in jeopardy. Increases last year and this year have helped us provide our relative position, but not advanced us toward our parity goal.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: FINANCIAL CONDITION

The President shall administer the Board approved budget without material deviation from Board priorities in ENDS policies, and shall protect the College from financial risk.

Accordingly, the President may not:

Financial Condition #1

Indebt the organization in an amount greater than can be repaid by otherwise unencumbered revenues within the current fiscal year or can be repaid from accounts previously established by the Board for that purpose.

Response: While our resources are stretched, appropriate safeguards are in place and Mr. Vratil and his staff closely monitor activity such that compliance with this constraint is met.

Financial Condition #2

Expend funds from reserves, restricted or designated accounts, except for the purposes for which the account was established, without prior Board approval.

Response: To the best of my knowledge, no inappropriate expenditure of funds from reserves, restricted, or designated accounts have occurred. Prudent action and review has permitted a small growth in the College’s reserves.

Financial Condition #3

Make any purchase: (a) without prudent protection against conflict of interest; (b) over \$10,000 without Board approval; (c) over \$10,000 without seeking at least three competitive quotes or sealed bids, submitted on prepared specifications. No purchase shall be made except on the basis of quality, cost, and service. Consideration shall be given to local vendors who can provide like quality products and services and who meet bid specifications.

Response: Following review of this constraint with the Dean of Business Services, I feel confident that the College is in compliance with the policy. We remain sensitive and judicious in balancing the need to support the local economy with making wise purchases in stretching limited tax dollars.

Financial Condition #6

Fail to maintain adequate reserves which allow the College cash reserve to drop below 8% of its annual budget, working toward a goal of 16%.

Response: The Board has been apprised that additional progress toward this goal was made over the course of the past year. The cash reserve is much nearer its goal than it was in the mid to late 1990's. As you are aware, the reserve – though we had projected the need to use some of it this past year – has actually grown due to delayed spending and altered priorities. This is the seventh or eighth year in a row we have seen growth in the reserves, in spite of some extreme fiscal difficulties.

The Board is also aware that with the changes implemented by the Governor to balance the budget the Colleges are receiving funds on a different schedule. This schedule change by the state makes it important to consider changing our reserve goal. It is my impression that our goal needs to actually be nearer to 22 percent. This is an alteration the Board may wish to consider in the future.

Financial Condition #8

Fail to provide a monthly report of the College's current financial condition.

Response: Each month, as part of the Board's agenda, "Claims" and "Financial Reports" are presented for the Board's review and action. The reports accurately reflect the fiscal condition of the institution. Further, information regarding the Foundation's fiscal condition is provided to the Trustees from the Foundation Office each month. The clarifying questions asked by the Board are appreciated, as they help us to more fully discharge our accountability to the public.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: COMMUNICATION & COUNSEL TO THE BOARD

The President shall keep the Board adequately informed.

Accordingly, the President shall not:

Communication & Counsel Constraint #1

Fail to make the Board aware of relevant trends, anticipated adverse media coverage, actual or anticipated legal actions, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established.

Response: All potential legal actions, material changes, and relevant trends have been shared with the Board. The Board has also been apprised of media coverage of those issues that may elicit calls from constituents. Personnel matters have been discussed through appropriate executive sessions. I continue to appreciate the Board's support of the strategic objectives that are being pursued, which I believe has placed the College in a much stronger position, both fiscally and organizationally. I am personally pleased with our ability to maintain stable enrollments, increase our reserves, and generate new revenues through entrepreneurial efforts. We have tried to anticipate and share the challenges that may need to be overcome in order to achieve the changes planned. The Board's understanding, support, and direction to move forward, regardless of the hurdles, are sincerely appreciated.

Communication & Counsel Constraint #2

Fail to advise the Board if, in the President's opinion, the Board is not in compliance with its own policies on Governance Process and Board-Staff Relationship, particularly in the case of Board behavior, which is detrimental to the working relationship between the Board and the President.

Response: The Board's individual and collective desires to see the College improve and succeed remain most encouraging. There have been no situations where, in the President's opinion, the Board has not been in compliance with its policies. I appreciate the Board's efforts to clarify its desires and provide limitations, as those have been deemed necessary.

Communication & Counsel Constraint #4

Fail to report in a timely manner an actual or anticipated non-compliance with any Board policy.

Response: To my knowledge, there have been no non-compliance issues that need to be reported.

POLICY TYPE: ENDS

POLICY TITLE: WORK PREPAREDNESS
--

Employer Satisfaction with Student Technical Skills
Spring 2004 Graduates

Annual: July 2005

<i>Vocational Programs</i>	NA	Poor	Good	Very Good
Technical Skills Related to Specific Jobs	0%	0%	52%	48%
Operating job-related tools, instruments & equipment	9%	0%	48%	43%

Notes: ~Data was collected from 23 Employer Surveys.

~Data was collected from graduates of the following programs: Dietary Manager, Business Computer Management, Medical Laboratory Technician, Hazardous Materials, Technical Accounting, and Business Management Leadership.

~Data from Nursing was not included in this report due to the use of a different survey that didn't permit a comparable summary of data.

Response: The vocational programs are continually striving to remain current in technological instruction and to receive a good to very good ranking from 100% of respondents indicates success with this endeavor.

Employer Satisfaction with "Soft Skills"
Spring 2004 Graduates

Annual: July 2005

<i>Vocational Programs</i>	NA	Poor	Good	Very Good
Organizational Time-Management Skills	0%	4%	57%	39%
Quantity of Work Accomplished	0%	0%	43%	57%
Following Directions	0%	0%	43%	57%
Working Independently	0%	4%	31%	65%
Working Cooperatively With Others	0%	0%	35%	65%
Leadership/Promotion Potential	0%	0%	45%	55%
Personal Appearance/Dress	0%	4%	35%	61%
Attendance	0%	4%	22%	74%
Punctuality	0%	4%	18%	78%

Notes: ~Data was collected from 23 Employer Surveys.

~Data was collected from graduates of the following programs: Dietary Manager, Business Computer Management, Medical Laboratory Technician, Hazardous Materials, Technical Accounting and Business Management Leadership.

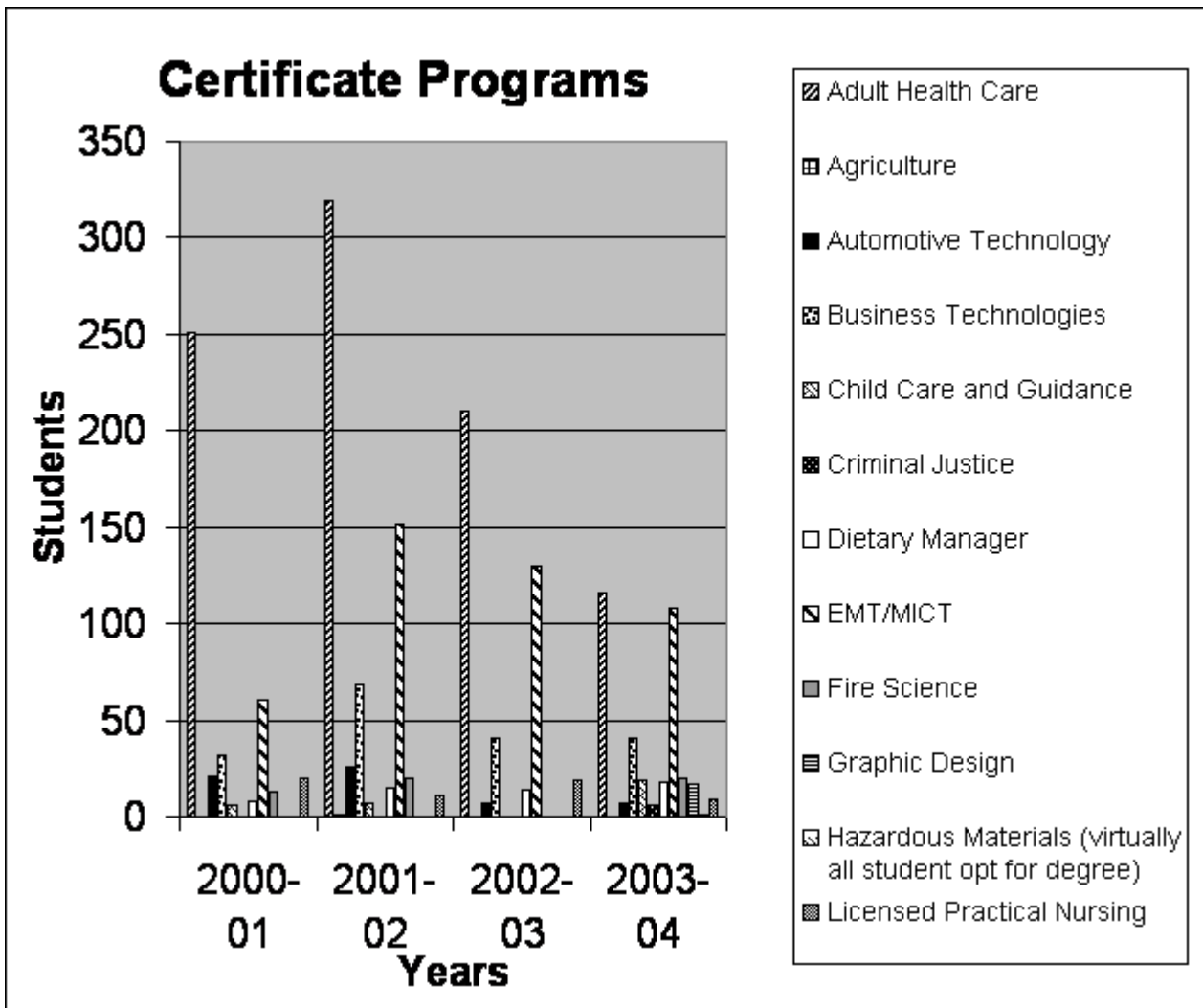
~Data from Nursing was not included in this report due to the use of a different survey that didn't permit a comparable summary of data.

Response: The measurement of "soft skills" is often difficult due to the subjective nature of the topics. As indicated by the responses from employers, we are doing a good job in incorporating soft skill topics into the coursework and emphasizing the importance of these to the students.

Vocational Certificate Programs

July 2005

Certificate Programs	2000-01	2001-02	2002-03	2003-04	
Adult Health Care	251	319	210	116	
Agriculture	0	1	0	0	
Automotive Technology	21	26	7	7	
Business Technologies	32	68	41	41	
Child Care and Guidance	6	7	0	19	
Criminal Justice	0	0	0	6	
Dietary Manager	8	15	14	18	
EMT/MICT	60	152	130	108	
Fire Science	13	20	0	20	
Graphic Design	N/O	N/O	N/O	17	
Hazardous Materials (virtually all student opt for degree)	0	0	0	1	
Licensed Practical Nursing	20	11	19	9	
Totals	411	619	421	362	1813

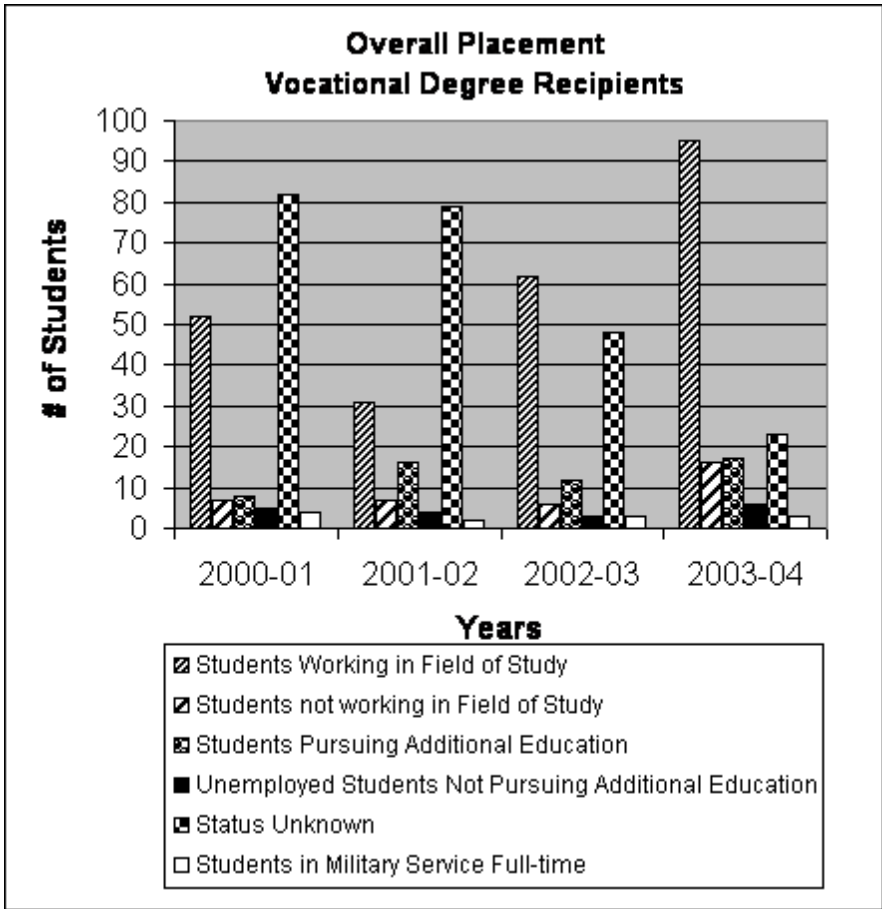


Notes: One academic year equals July 1 through June 30. Data obtained from a combination of IPEDS Completions Survey reports and from results of follow-up mail and/or telephone surveys of former students.

N/O-Not offered

Response: For the four-year period (2000-01 to 2003-04), the total number of certificates awarded was 1,813.

Placement of Vocational Associate Degree Recipients		2000-01	2001-02	2002-03	2003-04	Totals
16 Sets of Degree Programs, Overall	# Students working in Field of Study	52	31	62	95	240
	# Students not working in Field of Study	7	7	6	16	36
	# Students Pursuing Additional Education	8	16	12	17	53
	# Unemployed Students not Pursuing Additional Education	5	4	3	6	18
	# Status Unknown	82	79	48	23	232
	# Students in Military Service Full-time	4	2	3	3	12
	Totals	158	139	134	160	591



Programs: Agriculture Business Management, Automotive Technology, Business Computer Management, Business Management & Leadership, Child Care & Guidance, Criminal Justice, Dietary manager, EMT, Graphic Design, Hazardous Materials Management, Medical Lab Technician, Networking, Nursing – ADN, Office Technology, and Technical Accounting.

Notes: One academic year equals July 1 through June 30 – Data obtained from a combination of IPEDS Completions Survey reports and from results of follow-up mail and/or telephone surveys of former students.

Response: For the four-year period (2000-01 to 2003-04), the total number of vocational degrees awarded was 591. Of those who were awarded degrees, information on statuses was received for 359 (60.7% follow-up rate). Of those degree completers for whom information on status was obtained (N=359), 240 were reported to be working in their field of study for an overall placement rate of 66.9 %. However, excluding the 53 who continued with their education during the year after which they received their vocational degree, overall placement rate was 78.4%. Thus, the placement rate for degree completers is relatively high, but the College could do a somewhat better job at follow-up on both vocational certificate completers –and vocational degree completers (66.9%). The Office of Institutional Research and Records continues to work with the division office of Career & Technical Education to improve follow-up rates.

UPCOMING BOARD MEETINGS/ACTIVITIES

Tuesday, August 9, 2005 4:00 p.m. – Budget Hearing/Regular Monthly Meeting – U-219 (Please submit any desired agenda items to Chairman Webster by 4:00 p.m. on Friday, July 29.)

Note: There will be NO study session in August.

**President's Monthly Activities
June 01 – 30, 2005**

- June 01 Facilitated President's Staff Meeting
Facilitated Tour of Facilities for the Board of Trustees
Facilitated the Special Board Meeting
Facilitated the Monthly Board Study Session
Attended the Foundation Dinner
- June 02 With Mike Weltsch met with Carter File of Cloud County Community
College to discuss partnership opportunities
- June 03 With Dr. Gabelmann met with Dr. Vernon regarding Developmental
Education Data
- June 04 In conjunction with my father and mother, hosted the bid winners
from last year's auction at the Wrangler's Game in Wichita
- June 05 Attended the Center for Adult Ed GED Graduation
- June 07 Met with Lois Replogle regarding the Feasibility Results
Attended the Special Foundation Board Meeting
Attended the Aldrich Committee Meeting
- June 08 Facilitated the New Trustees Orientation
Hosted a Reception for the Newly Elected Trustees
- June 09 Attended Fort Riley's Commencement
Attended the Foundation Auction Kick-Off
- June 10 Vacation Day
Hosted Open House
- June 13 Vacation (1/2 day)
- June 14 Met with LWIB Representatives
- June 15 Facilitated President's Staff Meeting
- June 16 Vacation
- June 17 Vacation
- June 20 Met with Rick Ball
Interviewed candidate for LWIB position

June 21	Interviewed candidate for LWIB position Facilitated the New Trustees Budget Orientation Facilitated the Board of Trustees Meeting
June 22	Attended the KBOR meetings in Topeka
June 23	Attended the Cougar Booster Board meeting
June 24 - 30	Vacation

**BARTON COUNTY COMMUNITY COLLEGE
GRANT APPLICATION REQUEST
(Funding range under \$10,000)**

Grant	Kansans Tell Their Stories
Funding Agency	We the People: National Endowment for the Humanities
Summary	Provides up to \$8000 for projects that explore, preserve and/or interpret the history of immigrant and ethnic groups in Kansas
Possible Services	Build an oral and video project from student stories. Exhibit in community and college venues.
Relationship to College Mission	Provide opportunities to broaden educational experiences. Public Relations
Target Population	18 years old and above students who are studying English as a Second Language, especially students from Mexico and other Spanish speaking countries.
Funding Range (Approximate)	\$8000
Indirect Cost Reimbursement	NA
Funding Period	12 mos. Beginning September, 2005
Institutional Obligation	NA
Cash	NA
In-Kind	NA
Personnel Required	
Existing	ESOL instructor and translator
New	
Application Deadline	Sept 14, 2005
Submission to BOT	July 12, 2005

Presidential Review

I have reviewed this request and it is in concert with the mission and vision of Barton County Community College. I support the request and authorize the College to proceed with the preparation of the grant application, as authorized by the Board of Trustees.

Veldon L. Law, Ed.D.

President's Signature

07-13-05

Date

**BARTON COUNTY COMMUNITY COLLEGE
GRANT APPLICATION REQUEST
(Funding range under \$10,000)**

Grant	Golden Belt Community Foundation Grant
Funding Agency	Golden Belt Community Foundation
Summary	Provides up to \$1500 for local organizations to benefit Barton County residents
Possible Services	<ul style="list-style-type: none"> • Provide scholarships for GED testing
Relationship to College Mission	<ul style="list-style-type: none"> • Provide opportunities to broaden educational experiences
Target Population	<ul style="list-style-type: none"> • 18 year old and above students who are studying and successfully preparing for the GED tests.
Funding Range (Approximate)	\$1500
Indirect Cost Reimbursement	NA
Funding Period	12 mos.
Institutional Obligation	NA
Cash	NA
In-Kind	NA
Personnel Required	
Existing	GED Examiner
New	
Application Deadline	Sept 15, 2005
Submission to BOT	July 12, 2005

Presidential Review

I have reviewed this request and it is in concert with the mission and vision of Barton County Community College. I support the request and authorize the College to proceed with the preparation of the grant application, as authorized by the Board of Trustees.

Veldon L. Law, Ed.D.

President's Signature

07-13-05

Date

NOTICES AND COMMUNICATIONS

Letter from Congressman Jerry Moran

JERRY MORAN
FIRST DISTRICT
KANSAS

COMMITTEE ON
AGRICULTURE
CHAIRMAN
SUBCOMMITTEE ON GENERAL FARM
COMMODITIES AND RISK MANAGEMENT

COMMITTEE ON
TRANSPORTATION AND
INFRASTRUCTURE

COMMITTEE ON
VETERANS' AFFAIRS

SIGN UP FOR EMAIL UPDATES:
WWW.HOUSE.GOV/MORANKS01

2443 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-1601
(202) 225-2715
FAX (202) 225-5124

Congress of the United States
House of Representatives

Washington, DC

June 16, 2005

RECEIVED
JUN 20 2005
PRESIDENT'S OFFICE
BCCC

DISTRICT OFFICES:
1200 MAIN STREET
SUITE 402
P.O. BOX 249
HAYS, KS 67601-0249
(785) 628-6401
FAX (785) 628-3791

ONE NORTH MAIN
SUITE 525
P.O. BOX 1128
HUTCHINSON, KS 67504-1128
(620) 665-6138
FAX (620) 665-6360

119 WEST IRON
SUITE 603
P.O. BOX 766
SALINA, KS 67402-0766
(785) 309-0572
FAX (785) 827-6957

Veldon L. Law, Ed.D.
President
Barton County Community College
245 Northeast 30 Road
Great Bend, Kansas 67530

Dear Dr. Law:

Thank you for contacting me about H.R. 625, legislation to expand the Hope Scholarship Tax Credit. I appreciate knowing of your support for this legislation, and the importance of this tax credit to Barton County Community College students.

I share your support for higher education, which is why I cosponsored this legislation last year and again this year. H.R. 625 would allow school fees, books, supplies and equipment to be qualified expenses for the purposes of the Hope Scholarship Tax Credit. In addition, Pell Grant and Supplemental Education Opportunity Grant payments would be excluded from mandatory reductions to expenses considered eligible for the Hope Scholarship Tax Credit. H.R. 625 is currently under consideration in the House Ways and Means Committee. As this legislation progresses in the House, I will continue my support.

Thank you again for taking the time to contact me. Please continue to keep me updated on issues important to you and Barton County Community College.

Very truly yours,

Jerry Moran

Jerry Moran

JM:dh