

**Regular Meeting of the Board of Trustees
Barton County Community College**

June 20, 2006

4:00 p.m. – Room U-219 (upper level of Student Union)

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Chairman will call the meeting to order.

2. INTRODUCTION OF GUESTS AND NEW EMPLOYEES

The President will provide introductions.

3. PUBLIC COMMENT

The Chairman will invite public comments.

4. EXECUTIVE REPORT

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINT

The President shall act at all times in an exemplary manner consistent with the responsibilities and expectations vested in that office. The President shall act in a manner consistent with Board policies and consistent with those practices, activities, decisions, and organizational circumstances which are legal, prudent, and ethical.

Accordingly, the President may not:

5. Permit conflict of interest in awarding purchases or other contracts or hiring of employees.

Response: Every attempt is made to ensure that no conflict of interest occurs.

9. Allow assets to be unprotected, inadequately maintained, or unnecessarily risked.

Response: We believe all assets are adequately maintained and protected.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: BUDGETING/FORECASTING

Budgeting for any fiscal year shall follow Board ENDS priorities, control College financial risk, and accurately reflect projections of income and expenses. The President shall propose a budget after first seeking broad input from all College constituencies. Budgets will become effective upon approval by the Board.

Accordingly, the President shall not:

Budgeting/Forecasting Constraint #1

Propose an unbalanced budget. Supporting information shall include: a reasonable projection of revenues and expenses, separation of capital and operational items, and planning assumptions.

Response: We are in the process of finalizing a budget for the approaching fiscal year. The budget will be balanced. During the last three study sessions, the administration has presented

the Board with an operating plan which projects income and its sources, as well as expenditures. By following that plan, we will produce a lean but adequate operating budget for FY07.

Budgeting/Forecasting Constraint #2

Propose a budget that does not take into account Board ENDS priorities.

Response: The budget that is being developed will take into consideration the Board's ENDS.

Budgeting/Forecasting Constraint #3

Propose a budget which excludes adequate support for Board operations (fiscal audit, legal expenses, Board development and training, and Board membership fees), and non-compensation needs such as plant and facilities maintenance, instructional equipment, new program and course development, staff development, institutional research, etc.

Response: This budget will contain a new budget cost center dedicated to Trustee expenditures as outlined above. Adequate funds will be provided for the other items listed. However, the term "adequate" is a long way from being satisfactory or from being where we should be to meet the College vision of becoming a "premier" institution.

Budgeting/Forecasting Constraint #4

Propose an unrestricted operating budget with a cash reserve of less than 10% for cash flow and contingency purposes.

Response: A budget, which maintains the cash reserve above the 10% floor, will be developed.

Budgeting/Forecasting Constraint #5

Propose a budget, which does not include a recommendation for staff and faculty salary increases.

Response: A salary increase of \$1,000 per qualifying employee has been implemented for FY07.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: FINANCIAL CONDITION

The President shall administer the Board approved budget without material deviation from Board priorities in ENDS policies, and shall protect the College from financial risk.

It is material deviation to:

3. Make any purchase without prudent protection against conflict of interest or over \$50,000 without seeking at least three competitive quotes or sealed bids, submitted on prepared specifications. No purchase shall be made except on the basis of quality, cost, and service. Preference shall be given to local vendors who can provide like quality products and services, and who meet bid specifications within 5%. Any purchase of \$50,000 or more requires Board approval.

Response: All purchases are made in the best interests of the College, according to this policy.

6. Fail to maintain cash reserves for positive cash flow and contingencies equal to at least 10% of the unrestricted operating budget.

Response: Cash reserves equal to 10% or more of the unrestricted operating budget are being maintained.

8. Fail to provide a monthly report of the College's current financial condition.

Response: Reports are provided each month.

5. **CONSENT AGENDA**

Routine items are presented for action in one motion. Any Trustee may remove an item from the consent agenda for individual discussion and action.

Recommendation: It is recommended that the Board approve the Consent Agenda as presented:

- Minutes of the regular meeting of the Board of Trustees, held on May 16, 2006
- Personnel
- Financial Report
- Property, Casualty, Liability And Workers Compensation Insurance Coverage

**Regular Meeting of the Board of Trustees
Barton County Community College
May 16, 2006**

ATTENDANCE

Trustees Present: Mike Johnson, Don Learned, Dr. Paul Maneth, Judy Murphy and J.B. Webster.

Note: Trustee Feldt arrived at 4:12 p.m.

Other Attendees: Dale Hogg of the Great Bend Tribune, Michael Dawes, Ron Vratil, Dick Wade, Dr. Gillian Gabelmann, Dr. Steve Maier and Marilyn Beary

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Webster called the meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., May 16, 2006 in room U-219 of the Student Union. He then led in the Pledge of Allegiance.

INTRODUCTION OF GUESTS AND NEW EMPLOYEES

There were no guests or new employees to introduce.

PUBLIC COMMENT

Chairman Webster asked if there were any public comments; there were none.

MONITORING REPORTS

Dr. Maier presented a report on Executive Limitations.

CONSENT AGENDA

The following were included in the consent agenda for consideration:

- Minutes of the special meeting of the Board of Trustees, held on April 12, 2006
- Minutes of the regular meeting of the Board of Trustees, held on April 18, 2006
- Personnel
- Financial Report

Trustee Murphy moved that the Board of Trustees accept everything on the consent agenda. The motion was seconded by Trustee Johnson. Following discussion, the motion carried 5-0.

ACTION ITEMS

SCHEDULE OF 2006-2007 BOARD MEETINGS

The Trustees were presented with a hard copy of a proposed schedule of 2006-2007 Board meetings. The schedule was revised after the Board book was published in order for Dr. Heilman to hold a Board Advance on August 2, 2006.

Trustee Johnson moved that the July study session be moved from July 5 to July 10 in order to avoid conflicting with the Senior PGA Tournament in Hutchinson. The motion was seconded by Trustee Learned. Following discussion, the motion carried 5-0.

Trustee Murphy moved that the Board of Trustees approve the schedule of 2006-2007 Board meetings as revised. The motion was seconded by Trustee Johnson. Following discussion, the motion carried 5-0.

INFORMATION

The following informational items were shared with the Board:

- Mike Johnson and Dr. Maier updated the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.
- June Board Meetings/Activities

ADJOURNMENT

The meeting adjourned at 4:18 p.m.

J.B. Webster, Chair

Mike Johnson, Secretary

Recorded by Marilyn Beary

PERSONNEL

Latanya Butler – Position Change from Administrative Assistant (Fort Riley) to Academic Advisor (Fort Riley)

Amy Evans – Secretary (Nursing)

Ayanna Francis – Enrollment Specialist (Fort Riley)

Willie (Lewis) Haggard – Custodian I

Douglas Moore – Bus Driver (part-time)

Heather Schneweis – Secretary (Physical Plant)

Jenna Stephens – Business Office Specialist (Fort Riley)

Pamela Tweedy – Clinical Coordinator of Emergency Services Education (new position)

Oliver Twelvetrees – Head Coach (Men's Soccer)

BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL, AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED MAY 31, 2006

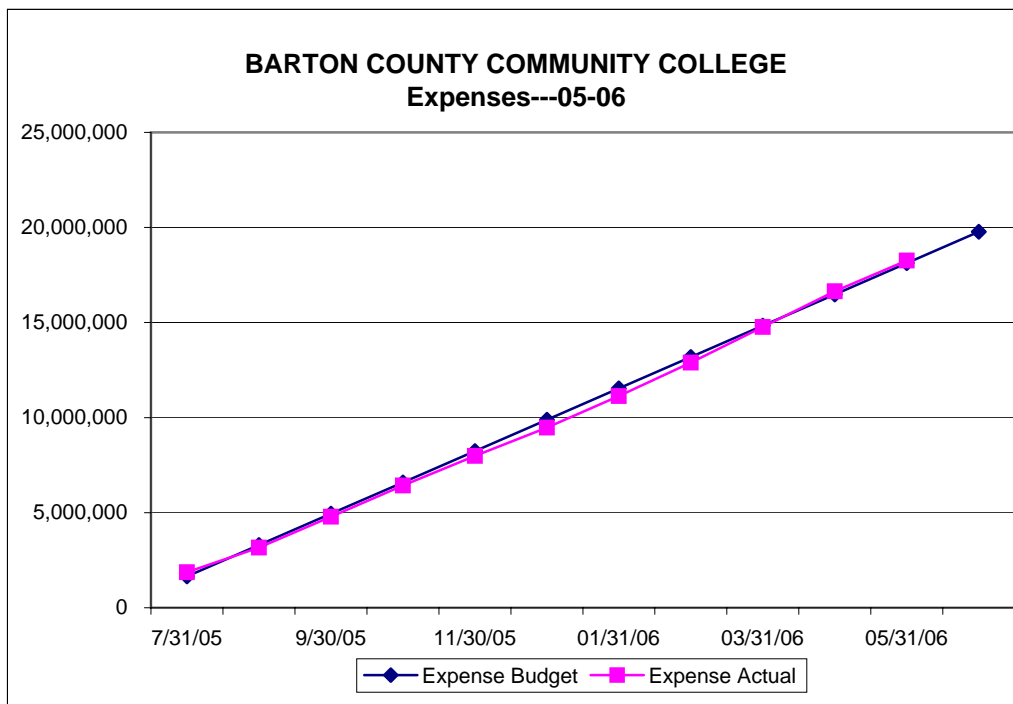
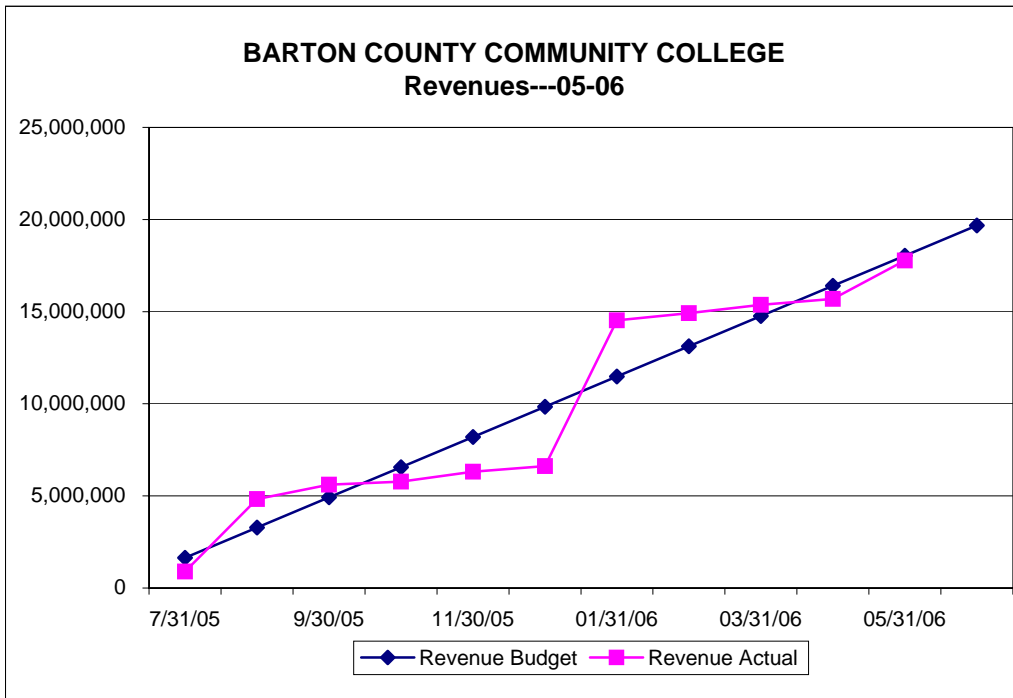
| | 2005-06 BUDGET | PERIOD ENDED 05/31/06 | YTD AVAILABLE | % |
|-------------------------|-------------------|-----------------------------|------------------|-----------|
| | | | | AVAILABLE |
| Fund Balance, Beginning | \$4,585,281.00 | \$4,585,281.00 | | |
| <hr/> | | | | |
| Tuition-Out Of State | 300,000.00 | 363,264.00 | (63,264.00) | -21.09% |
| Tuition-In State | 5,638,000.00 | 5,418,714.00 | 219,286.00 | 3.89 |
| Tuition-Out District | 260,000.00 | 139,989.00 | 120,011.00 | 46.16 |
| State Aid | 6,759,000.00 | 6,889,663.00 | (130,663.00) | (1.93) |
| Property Taxes | 5,267,000.00 | 3,651,917.00 | 1,615,083.00 | 30.66 |
| Other Taxes | 830,000.00 | 670,673.00 | 159,327.00 | 19.20 |
| Interest Income | 90,000.00 | 124,445.00 | (34,445.00) | (38.27) |
| Other | 539,000.00 | 513,585.00 | 25,415.00 | 4.72 |
| <hr/> | | | | |
| Total Revenue | 19,683,000.00 | 17,772,250.00 | 1,910,750.00 | 9.71 |
| <hr/> | | | | |
| Expenditures: | | | | |
| Academic Salaries | 6,778,000.00 | 6,345,353.00 | 432,647.00 | 6.38 |
| Support Salaries | 3,690,000.00 | 3,578,203.00 | 111,797.00 | 3.03 |
| Supplies | 4,079,000.00 | 3,451,137.00 | 627,863.00 | 15.39 |
| Equipment | 87,000.00 | 88,606.00 | (1,606.00) | (1.85) |
| Advertising | 50,000.00 | 40,806.00 | 9,194.00 | 18.39 |
| Transfers & Other | 460,000.00 | 600,000.00 | (140,000.00) | (30.43) |
| Employee Benefits | 2,323,000.00 | 2,196,289.00 | 126,711.00 | 5.45 |
| General Insurance | 230,000.00 | 233,468.00 | (3,468.00) | (1.51) |
| Utilities | 605,000.00 | 539,449.00 | 65,551.00 | 10.83 |
| In County Scholarships | 130,000.00 | 136,983.00 | (6,983.00) | (5.37) |
| Capital Outlay | 859,000.00 | 532,164.00 | 326,836.00 | 38.05 |
| Maintenance | 484,000.00 | 515,993.00 | (31,993.00) | (6.61) |
| <hr/> | | | | |
| Total Expenditures | 19,775,000.00 | 18,258,451.00 | 1,516,549.00 | 7.67% |
| <hr/> | | | | |
| Fund Balance, Ending | \$4,493,281.00 | \$4,099,080.00 | | |
| <hr/> | | | | |

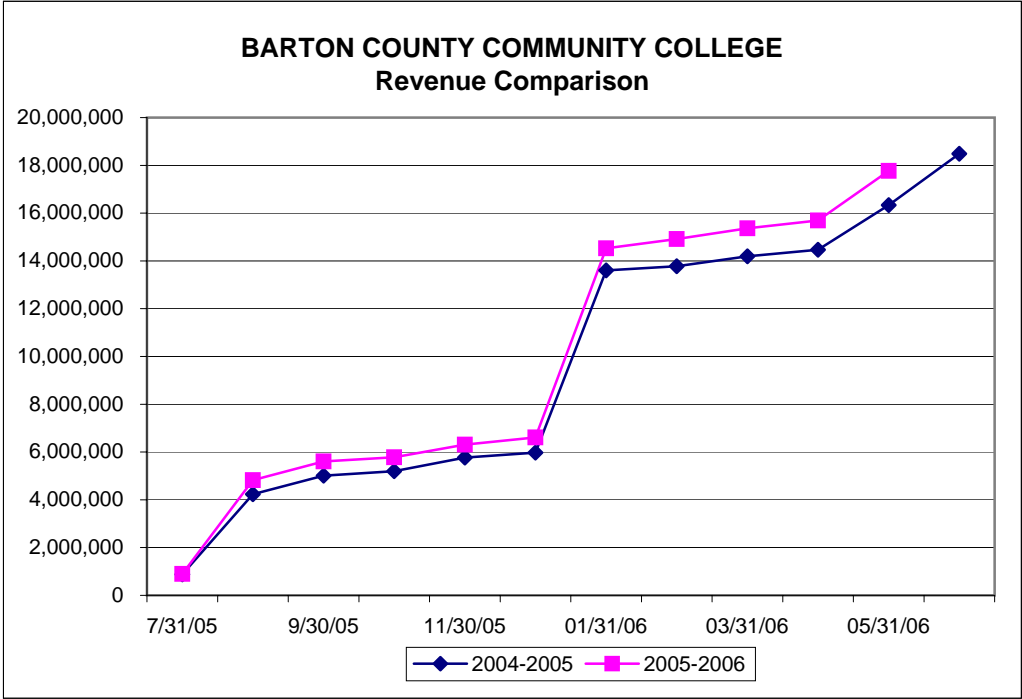
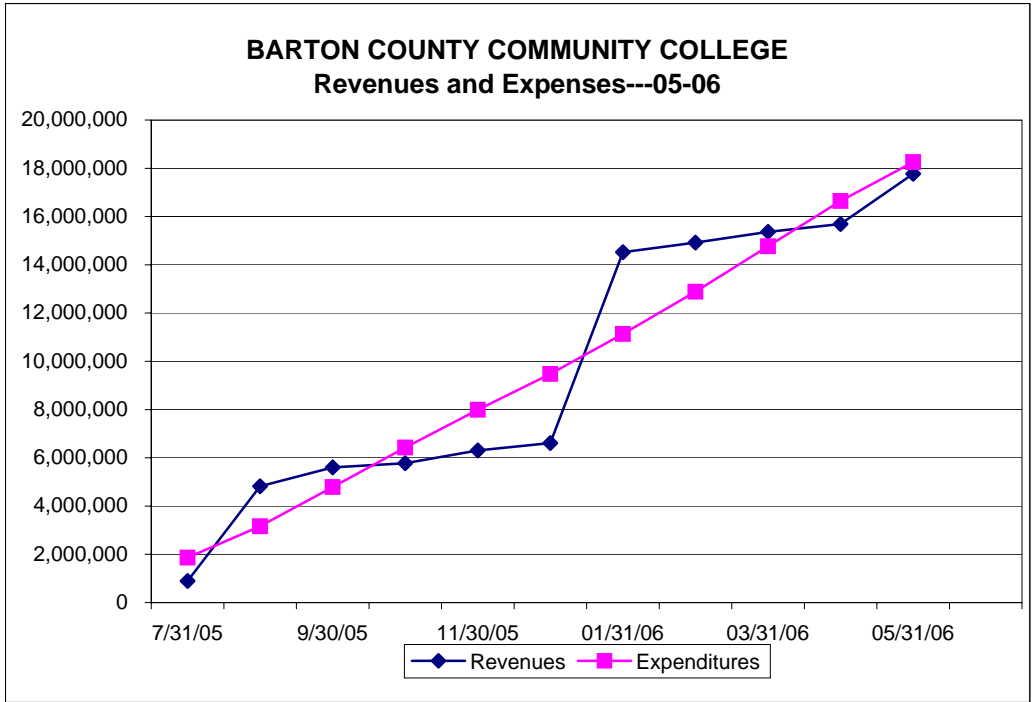
BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED MAY 31, 2006 & 2005

| | YEAR ENDED | | NET CHANGE | % |
|-----------------------------|-----------------------|-----------------------|------------------------|---------------|
| | 05/31/06 | 05/31/05 | INCREASE (DECREASE) | CHANGE |
| Fund Balance, Beginning | \$4,585,281.00 | \$4,363,507.00 | \$221,774.00 | 5.08% |
| Tuition-Out Of State | 363,264.00 | 297,497.00 | 65,767.00 | 22.11 |
| Tuition-In State | 5,418,714.00 | 4,858,288.00 | 560,426.00 | 11.54 |
| Tuition-Out District | 139,989.00 | 258,174.00 | (118,185.00) | (45.78) |
| State Aid | 6,889,663.00 | 6,059,079.00 | 830,584.00 | 13.71 |
| Property Taxes | 3,651,917.00 | 3,549,403.00 | 102,514.00 | 2.89 |
| Other Taxes | 670,673.00 | 662,419.00 | 8,254.00 | 1.25 |
| Interest Income | 124,445.00 | 84,127.00 | 40,318.00 | 47.93 |
| Other | 513,585.00 | 565,424.00 | (51,839.00) | (9.17) |
| Total Revenue | 17,772,250.00 | 16,334,411.00 | 1,437,839.00 | 8.80 |
| Expenditures: | | | | |
| Academic Salaries | 6,345,353.00 | 5,968,144.00 | 377,209.00 | 6.32 |
| Support Salaries | 3,578,203.00 | 3,460,245.00 | 117,958.00 | 3.41 |
| Supplies | 3,451,137.00 | 3,146,177.00 | 304,960.00 | 9.69 |
| Equipment | 88,606.00 | 27,047.00 | 61,559.00 | 227.60 |
| Advertising | 40,806.00 | 47,088.00 | (6,282.00) | (13.34) |
| Transfers & Other | 600,000.00 | 500,000.00 | 100,000.00 | 20.00 |
| Employee Benefits | 2,196,289.00 | 1,868,226.00 | 328,063.00 | 17.56 |
| General Insurance | 233,468.00 | 207,883.00 | 25,585.00 | 12.31 |
| Utilities | 539,449.00 | 584,030.00 | (44,581.00) | (7.63) |
| In County Scholarships | 136,983.00 | 124,739.00 | 12,244.00 | 9.82 |
| Capital Outlay | 532,164.00 | 732,744.00 | (200,580.00) | (27.37) |
| Maintenance | 515,993.00 | 436,289.00 | 79,704.00 | 18.27 |
| Total Expenditures | 18,258,451.00 | 17,102,612.00 | 1,155,839.00 | 6.76 |
| Fund Balance, Ending | \$4,099,080.00 | \$3,595,306.00 | \$503,774.00 | 14.01% |

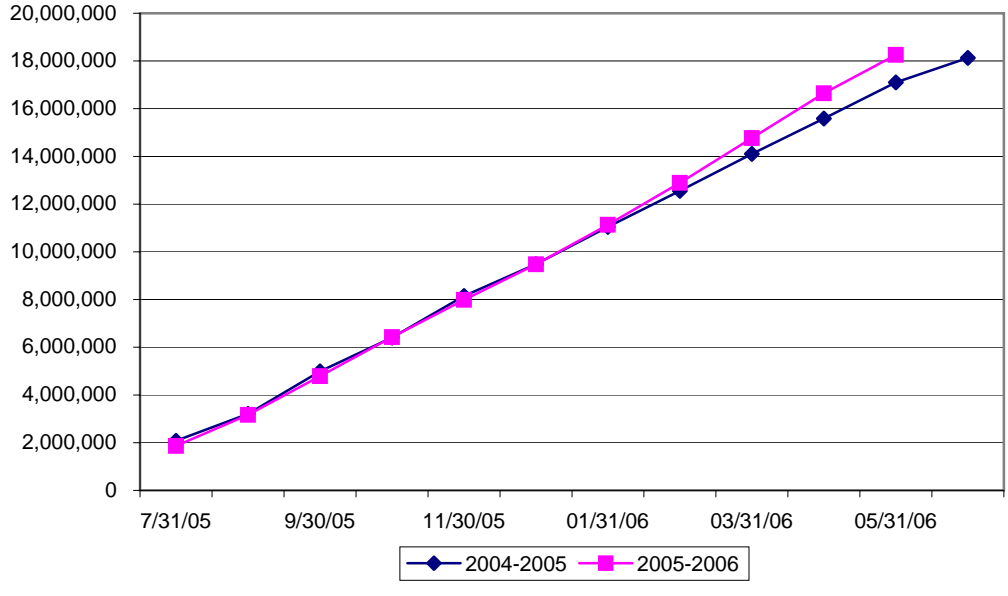
BARTON COUNTY COMMUNITY COLLEGE
AUXILIARY FUNDS
FUNDS FLOW ACTIVITY
PERIOD ENDED MAY 31, 2006

| | STUDENT UNION | DORMITORIES | ATHLETICS | CAMP ALDRICH | ELEVEN MONTH ACTIVITY | 2005-06 BUDGET | YTD AVAILABLE | % AVAILABLE |
|---------------------------|------------------|----------------|----------------|-----------------|-----------------------------|-------------------|------------------|----------------|
| Fund Balance, Beginning: | 376,521 | 437,385 | 98,798 | 88,952 | 1,001,656 | 1,001,656 | | |
| Revenues: | | | | | | | | |
| Vending | 1,787 | | | | 1,787 | 2,000 | 213 | 10.65 |
| Bookstore | 709,758 | | | | 709,758 | 800,000 | 90,242 | 11.28 |
| Food service | 435,175 | | | 0 | 435,175 | 482,000 | 46,825 | 9.71 |
| Fees | 115,681 | | | 0 | 115,681 | 200,000 | 84,319 | 42.16 |
| Supplies & Services | | 26,584 | | | 26,584 | 28,000 | 1,416 | 5.06 |
| Housing Rental | | 965,120 | | 47,153 | 1,012,273 | 1,000,000 | (12,273) | (1.23) |
| Transfers | | | 600,000 | 0 | 600,000 | 500,000 | (100,000) | (20.00) |
| Revolving | | | | | 0 | 0 | 0 | |
| Misc. | 3,850 | | | | 3,850 | 4,000 | 150 | 3.75 |
| Entry Fees & Other | | | 8,086 | 0 | 8,086 | 16,000 | 7,914 | 49.46 |
| Total Revenues | 1,266,251 | 991,704 | 608,086 | 47,153 | 2,913,194 | 3,032,000 | 118,806 | 3.92 |
| Expenditures: | | | | | | | | |
| Salaries | 73,630 | 127,536 | 10,927 | 41,495 | 253,588 | 285,000 | 31,412 | 11.02 |
| Books & Supplies | 659,918 | | | | 659,918 | 725,000 | 65,082 | 8.98 |
| Maintenance | 21,050 | 74,665 | | 9,033 | 104,748 | 110,000 | 5,252 | 4.77 |
| Food | 504,062 | 368,124 | | 0 | 872,186 | 890,000 | 17,814 | 2.00 |
| Utilities | 46,361 | 111,253 | | 15,344 | 172,958 | 185,000 | 12,042 | 6.51 |
| Lease payments & Int | 0 | 177,597 | | | 177,597 | 202,000 | 24,403 | 12.08 |
| Travel & Recruiting | | | 162,414 | | 162,414 | 138,000 | (24,414) | (17.69) |
| Officials | | | 36,020 | | 36,020 | 30,000 | (6,020) | (20.07) |
| Training Supplies | | | 14,363 | | 14,363 | 17,000 | 2,637 | 15.51 |
| Insurance | | | 93,605 | | 93,605 | 85,000 | (8,605) | (10.12) |
| Equipment | 3,898 | 131,283 | 100,989 | 0 | 236,170 | 200,000 | (36,170) | (18.09) |
| Clinics & Awards | | | 8,931 | | 8,931 | 10,000 | 1,069 | 10.69 |
| Transfers & Refunds | | 0 | 0 | | 0 | 1,000 | 1,000 | 100.00 |
| Revolving | | | | | 0 | 0 | 0 | |
| Nationals & Fees | | | 27,883 | | 27,883 | 40,000 | 12,117 | 30.29 |
| Supplies | 16,677 | 1,193 | 65,243 | 50 | 83,163 | 110,000 | 26,837 | 24.40 |
| Misc. | | 0 | | | 0 | 1,000 | 1,000 | 100.00 |
| Total Expenditures | 1,325,596 | 991,651 | 520,375 | 65,922 | 2,903,544 | 3,029,000 | 125,456 | 4.14 |
| Fund Balance, Ending | 317,176 | 437,438 | 186,509 | 70,183 | 1,011,306 | 1,004,656 | | |





BARTON COUNTY COMMUNITY COLLEGE Expenditures Comparison



**PROPERTY, CASUALTY, LIABILITY AND WORKERS COMPENSATION
INSURANCE COVERAGE**

Detail: As Mr. Vratil shared with the Board at its June study session, the property, casualty, and liability insurance coverage for the College renews on July 1, 2006. We are ending our third year with EMC Insurance. EMC Insurance provides coverage for many of the community colleges in the state and they are well known in the education industry. As an example, all six of the EduKan consortium of community colleges are currently covered by EMC.

The expected cost for 2006-2007 of \$298,101 reflects less than a 2% increase in costs compared to the prior year. Taking into account the past, the increase in cost appears reasonable. EMC is a reliable company and because of its relationship with other educational institutions, is a reasonable choice of coverage for the College.

Recommendation: It is recommended that the Board authorizes the College to maintain its insurance coverage for property, casualty, liability, and workers compensation in the amount of \$298,101 with EMC Insurance for the fiscal year starting July 1, 2006.

6. ACTION ITEMS
KBOR PERFORMANCE AGREEMENT APPLICATION

Detail: As the Board may recall, Dr. Gabelmann presented this item at its May 4 study session. The performance agreement application requires Board approval and is due in the Kansas Board of Regents office by June 30, 2006.

It is important to note that once these goals are received by KBOR, they will be reviewed by the KBOR for compliance. KBOR may accept the goals as they are written or may require the College to modify one or more of the goals. The Board will be notified if Barton is required to modify the goals.

Recommendation: It is recommended that the Board of Trustees approve the Kansas Board of Regents performance agreement as presented.

Performance Agreement/Report

| | | | |
|---|--------------------------------------|--|---------------|
| Institution: Barton County Community College | Contact Person: Gillian Gabelmann | Contact phone & e-mail: 620.792.9303 gabelmann@bartonccc.edu | Date: 6/20/06 |
|---|--------------------------------------|--|---------------|

Regents System Goal A: Efficiency/Effectiveness/Seamlessness

Institutional Goal 1: Students desiring academic advancement will be prepared for successful transfer to other colleges and universities.

| Key Performance Indicator (Data) | Baseline | Targets | Performance Outcome | Amount of Directional Improvement |
|---|--|--|----------------------------|--|
| Indicator 1: Students will have the appropriate knowledge of transfer requirements through the advisement process | Noel-Levitz SSI Academic Advising/Counseling Performance Gap 1.09 (2005) | 2007: 0.97 (national) 2008: 0.72 (state) 2009: 0.67 (Barton County Campus) | | |
| Indicator 2: Increase number of 2+2 agreements with secondary and other post secondary institutions. | 9 | 2007: 11 2008: 13 2009: 15 | | |
| | | | | |
| | | | | |
| | | | | |

NARRATIVE — INSTITUTIONAL GOAL 1: Students desiring academic advancement will be prepared for successful transfer to other colleges and universities.

Key Performance Indicator 1: Indicator 1: Students will have the appropriate knowledge of transfer requirements through the advisement process

Data Collection: Students at all venues will be administered the Noel Levitz student satisfaction inventory in 2007 and 2009.

Targets: In 2005, students at Barton were surveyed using the Noel-Levitz Student Satisfaction Inventory survey. There exists a significant difference between the performance gap for the category of Academic Advising/Counseling when the Fort Riley campus (1.09) is compared to the Barton County campus (0.67), the State of Kansas data (0.72) or the national data (0.97). the target for this goal is to eliminate this difference between the two campus over the next three years.

Key Performance Indicator 2: Increase number of 2+2 agreements with secondary and other post secondary institutions.

Data Collection: Barton currently has nine (9) 2+2 agreements with Regents' Universities. Barton's intention is to add a minimum of two 2+2 agreements per year to this total.

Targets: In the past few years our partnership with Kansas State University has been of benefit to our transfer students. In recent years we have begun to formalize this relationship in the form of 2+2 agreements. These agreements give students a clear educational pathway.

Key Performance Indicator 3:

Data Collection:

Targets:

Key Performance Indicator 4:

Data Collection:

Targets:

Key Performance Indicator 5:

Data Collection:

Targets:

Comments: These goals and key indicator 1 are taken from the Barton Board of Trustees ENDS statements.

| Regents System Goal B: Improve Learner Outcomes | | | | |
|--|--|--|----------------------------|--|
| Institutional Goal 2: Students will be given the opportunity to acquire essential skills. | | | | |
| Key Performance Indicator (Data) | Baseline | Targets | Performance Outcome | Amount of Directional Improvement |
| Indicator 1: Pilot and fully implement linked-course schedule for fall and spring developmental courses (Barton County campus) | Pilot a minimum of two courses in each developmental area (English, math, Reading) | 2007: Pilot a minimum of 6 class sections/semester 2008: 33% of DE course offerings 2009: 50% of DE course offerings | | |
| Indicator 2: Enroll students into linked | 0 | 2007: 200 | | |

| | | | | |
|-----------------------|--|------------------------|--|--|
| developmental classes | | 2008: 250 2009: 300 | | |
| | | | | |
| | | | | |
| | | | | |

NARRATIVE — INSTITUTIONAL GOAL 2: Students will be given the opportunity to acquire essential skills

Key Performance Indicator 1: Pilot and fully implement linked-course schedule for fall and spring developmental courses.

Data Collection: Success in this goal will be the creation of a new scheduling format for developmental courses and the first level college course in math and English. By 2009, at least 50% of the DE courses in math, English and reading will be offered in the new format. This will impact at least 385 of the 769 who annually enroll in developmental math courses, 160 who enroll in reading and 390 who enroll in writing.

Targets: In spring 2007, Barton students will be able to enroll in 8-week developmental classes that meet for 1 hour a day (5 days a week). Students who pass the first 8 weeks will be able to enroll in a second 8-week class, thereby allowing them to complete either two developmental courses in one semester, or to complete one developmental course and the first college-level class in that subject.

Key Performance Indicator 2:

Data Collection:

Targets:

Key Performance Indicator 3:

Data Collection:

Targets:

Key Performance Indicator 4:

Data Collection:

Targets:

Key Performance Indicator 5:

Data Collection:

Targets:

Comments: Barton's performance agreement goal for 2006 was to improve the success rates in both Basic Algebra and Developmental Reading. Despite the best efforts

of faculty and student services staff, this has proved to be a very challenging goal. Barton's 2007-2009 institutional goal #2 provides enhanced opportunities for students to acquire essential skills.

| Regents System Goal C: Improve Workforce Development | | | | |
|---|--|--|----------------------------|--|
| Institutional Goal 3: Barton County Community College will take a leadership role in the development and expansion of employment opportunities | | | | |
| Key Performance Indicator (Data) | Baseline | Targets | Performance Outcome | Amount of Directional Improvement |
| Indicator 1: Expand Barton's distance learning opportunities to serve business and industry partners in our service area. | Baseline data will be establish in 2007 Students served | 2007: baseline 2008: increase by 5% 2009: increase by 5% | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

NARRATIVE — INSTITUTIONAL GOAL 3: Barton County Community College will take a leadership role in the development and expansion of employment opportunities

Key Performance Indicator 1: Expand Barton's distance learning opportunities to serve business and industry partners in our service area.

Data Collection: Achievement of this goal in the first year consists of establishing each of the programs listed in the narrative and establishing a baseline for enrollments. In subsequent years, the goal will be to increase enrollments over this baseline by 5%.

Targets: There is a growing interest in the business and industry sector to use distance learning to provide employee training. In 2007, Barton plans to expand its use of synchronous distance learning to include:

- A satellite LPN program at Larned State hospital to train employees
- Paramedic programs at Pratt and Smith Center in cooperation with Pratt Community College
- An ITV Hospital consortium for the purposes of employee training in a variety of areas, including soft-skills and continuing ed.

Key Performance Indicator 2:

Data Collection:

Targets:

Key Performance Indicator 3:

Data Collection:

Targets:

Key Performance Indicator 4:

Data Collection:

Targets:

Key Performance Indicator 5:

Data Collection:

Targets:

Comments:

| Regents System Goal D: Increase Targeted Participation/Access | | | | |
|--|-----------------|--|----------------------------|--|
| Institutional Goal 4: Increase access of underrepresented populations | | | | |
| Key Performance Indicator (Data) | Baseline | Targets | Performance Outcome | Amount of Directional Improvement |
| Indicator 1: Increase the number of Hispanic students enrolled at Barton | 763 | 2007: 10% increase 839 2008: 10% increase 923 2009: 10% increase 1015 | | |
| Indicator 2: Increase the number of incarcerated persons enrolled at Barton. | 59 | 2007: 20% 71 . 2008: 15% 82 2009: 10% 90 | | |
| | | | | |
| | | | | |
| | | | | |

NARRATIVE — INSTITUTIONAL GOAL 4: Increase access of underrepresented populations

Key Performance Indicator 1: Increase the number of Hispanic students enrolled at Barton

Data Collection: In 2005, 763 Hispanic students were enrolled at various Barton locations, including the Fort Riley Campus, Barton County Campus and online. The data collection will determine the number of Hispanic students enrolled at the end of the calendar years in 2007, 2008 and 2009.

Targets: Working with HALO, the Hispanic Advisory Board and the Center for Adult Education, Barton will focus its efforts on recruiting more Hispanic students from the local service area, as well as increasing Hispanic enrollments at Fort Riley and online.

Key Performance Indicator 2: Increase the number of incarcerated persons enrolled at Barton.

Data Collection: In 2005, Barton provided educational opportunities to 59 students at the area correctional facilities participating in the BASICS program. In 2007, educational opportunities will include both inmates and staff members. Growth in this area will be demonstrated by the total number of enrollments.

Targets: During the next three years, Barton will continue to expand its services to students at the Ellsworth Correctional Facility (ECF), the Larned Correctional Mental Health Facility and the Larned Juvenile Correctional Facility. Plans include the addition of workforce training in cooperation with area business & industry, education programs for staff members, advisement services, developmental education coursework, additional ITV classes and seminars.

Key Performance Indicator 3:

Data Collection:

Targets:

Key Performance Indicator 4:

Data Collection:

Targets:

Key Performance Indicator 5:

Data Collection:

Targets:

Comments:

| | | | | |
|---|-----------------|----------------|----------------------------|--|
| Regents System Goal Select One | | | | |
| Institutional Goal 5: | | | | |
| Key Performance Indicator (Data) | Baseline | Targets | Performance Outcome | Amount of Directional Improvement |
| | | | | |

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NARRATIVE — INSTITUTIONAL GOAL 5:

Key Performance Indicator 1:

Data Collection:

Targets:

Key Performance Indicator 2:

Data Collection:

Targets:

Key Performance Indicator 3:

Data Collection:

Targets:

Key Performance Indicator 4:

Data Collection:

Targets:

Key Performance Indicator 5:

Data Collection:

Targets:

Comments:

| |
|---------------------------------------|
| Regents System Goal Select One |
| Institutional Goal 6: |

| Key Performance Indicator (Data) | Baseline | Targets | Performance Outcome | Amount of Directional Improvement |
|----------------------------------|----------|---------|---------------------|-----------------------------------|
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NARRATIVE — INSTITUTIONAL GOAL 6:

Key Performance Indicator 1:

Data Collection:

Targets:

Key Performance Indicator 2:

Data Collection:

Targets:

Key Performance Indicator 3:

Data Collection:

Targets:

Key Performance Indicator 4:

Data Collection:

Targets:

Key Performance Indicator 5:

Data Collection:

Targets:

Comments:

| |
|--|
| KBOR use only: Institution Name: |
| Summary of changes from the previous approved performance agreement |
| Response to any Board comments on the previous approved performance agreement |
| Recommendation and Comments |

Monthly Board Study Sessions

Detail: Trustee Learned has requested that the Board consider moving the time of its monthly study session to 4 pm. While he will explain his reasoning, I understand that he believes a later starting session might attract members of the community to the study session.

I would point out that the purpose of the monthly study session is for planning and in accordance with the Kansas Open Meeting Act, no action may be taken. While we choose to publish an agenda for the regular monthly Board meetings, we do not prepare an agenda for the study sessions. This allows the study session to be free flowing. By not publishing an agenda, there is no way for the public to know the topics that will be discussed at the study session. Normally, citizens choose to attend Board meetings because they are interested in a specific agenda item. That is not the case for study sessions that do not have agendas.

I don't believe the administration has any position on this topic.

Recommendation: The pleasure of the Board.

7. INFORMATION

KACCT/KBOR REPORT

Mike Johnson will update the Board concerning activities of the Kansas Association of Community College Trustees.

Dr. Maier will update the Board concerning Kansas Board of Regents activities.

JULY BOARD MEETINGS/ACTIVITIES

Monday, July 10 – 12:00 noon – Board Study Session – Room U-219

Tuesday, July 18 – 4:00 p.m. – Monthly Board Meeting – Room U-219

Note: The College will be closed on Tuesday, July 4 in observance of Independence Day

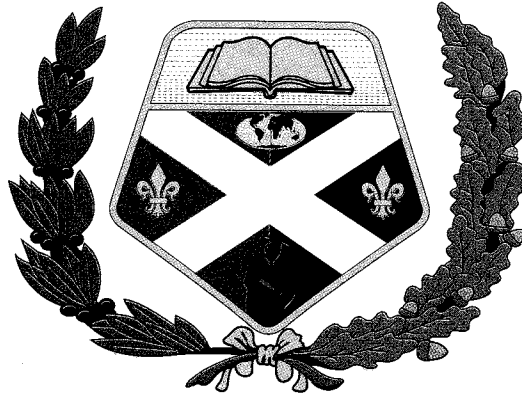
AUGUST BOARD MEETINGS/ACTIVITIES

Wednesday, August 2 – 12:00 noon – Board Study Session – Room U-219

Tuesday, August 8 – 4:00 p.m. – Budget Hearing/BOT Meeting – Room U-219

8. COMMUNICATIONS

Thank you note from Dr. Fred Rodriguez



EDUCATION SERVICES, FORT RILEY

Dear Board of Trustee Members,

8 June 2006

Your attendance at the Fort Riley Post-wide Graduation Ceremony was sincerely appreciated. Several high-ranking officials from the Command remarked that they were very impressed by your presence.

The graduates from Barton County Community College were also appreciative that you attended their graduation at this installation. Your direct involvement with educational opportunities for our Soldiers and family members is extremely important.

On behalf of Fort Riley Education Services I thank you once again for your support.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred J. Rodriguez".

Fred J. Rodriguez, Ph.D.
Director, Education Services

9. **EXECUTIVE SESSION**

The Board may need to recess to executive session, should it be deemed necessary, in compliance with the Kansas Open Meetings Act.

10. **ADJOURNMENT**

At the conclusion of the meeting, the Board will adjourn.