

**Regular Meeting of the Board of Trustees
Barton County Community College**

February 21, 2006

4:00 p.m. – Room U-219 (upper level of Student Union)

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Chairman will call the meeting to order.

2. INTRODUCTION OF GUESTS AND NEW EMPLOYEES

The President will provide introductions.

3. PUBLIC COMMENT

The Chairman will invite public comments.

4. MONITORING REPORTS

The President will address organizational performance against Board policy on ENDS and EXECUTIVE LIMITATIONS. The ENDS monitoring reports have traditionally been presented to the Board in partial fulfillment of the Board's governance policy. As we move toward monitoring our ENDS in terms of what benefit; for what people; at what cost, these reports will continue to be modified to answer those three questions.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINT

The President shall act at all times in an exemplary manner consistent with the responsibilities and expectations vested in that office. The President shall act in a manner consistent with Board policies and consistent with those practices, activities, decisions, and organizational circumstances which are legal, prudent, and ethical.

Accordingly, the President may not:

1. Deal with students, staff, or persons from the community in an inhumane, unfair, or undignified manner.

Response: All dealing has been done in a proper manner.

2. Make decisions except by a process where openness is maintained.

Response: Decision making involves those who are directly affected by the decision.

4. Provide information to the community, Board, or College constituencies which is untimely, inaccurate, or misleading.

Response: Honesty and integrity in communication is being maintained.

5. Permit conflict of interest in awarding purchases or other contracts or hiring of employees.

Response: Every attempt is made to insure that no conflict of interest occurs.

7. Manage the College without adequate administrative policies for matters involving instructional services, administrative and financial services, human resources, marketing and economic development, enrollment management, and student services.

Response: Administrative policies are being reviewed and changed when necessary.

8. Allow any violation of any laws, rules or regulations, or of any breach of Board policies.

Response: No violations are allowed and processes are in place to attempt to prevent breaches or violations.

9. Allow assets to be unprotected, inadequately maintained, or unnecessarily risked.

Response: We believe all assets are adequately maintained and protected.

10. Inform fewer than two administrators of President and Board issues and processes.

Response: Members of the administrative team are informed as appropriate.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: FINANCIAL CONDITION

The President shall administer the Board approved budget without material deviation from Board priorities in ENDS policies, and shall protect the College from financial risk.

It is material deviation to:

3. Make any purchase without prudent protection against conflict of interest or over \$50,000 without seeking at least three competitive quotes or sealed bids, submitted on prepared specifications. No purchase shall be made except on the basis of quality, cost, and service. Preference shall be given to local vendors who can provide like quality products and services, and who meet bid specifications within 5%. Any purchase of \$50,000 or more requires Board approval.

Response: All purchases are made in the best interests of the College, according to this policy.

6. Fail to maintain cash reserves for positive cash flow and contingencies equal to at least 10% of the unrestricted operating budget.

Response: Cash reserves equal to 10% or more of the unrestricted operating budget are being maintained.

7. Knowingly jeopardize aid from state, federal, or other funding sources before, during, or after the aided activity.

Response: We do not jeopardize aid from any source.

8. Fail to provide a monthly report of the College's current financial condition.

Response: Reports are provided each month.

9. Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.

Response: Adequate cash is maintained.

10. Allow tax payments or other government-ordered payments or filings to be overdue or inaccurately filed.

Response: Payments are made on time.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: COMMUNICATION AND COUNSEL TO THE BOARD

The President shall keep the Board adequately informed.

Accordingly, the President shall not:

5. Fail to deal with the Board as a whole, except when: (a) fulfilling individual requests for information, or (b) responding to officers or committees duly charged by the Board.

Response: The President attempts to deal with the Board as a whole on all topics that have Board interest or responsibility.

6. Neglect to submit monitoring data required by the Board (see Board-President Relationship policy on Monitoring Executive Performance) in a timely, accurate, and understandable fashion, directly addressing provisions of the Board policies being monitored.

Response: Monitoring reports are submitted on schedule. The information is accurate and understandable. However, we continue to work on more directly addressing the provisions being monitored.

7. Fail to provide a mechanism for official Board, officer, or committee communications.

Response: I believe communication mechanisms are in place.

POLICY TYPE: ENDS MEASUREMENTS

POLICY TITLE: BARTON EXPERIENCE

Students will "relish" their "Barton Experience."

Mission #1

In exit surveys and other feedback report mechanisms, students will speak highly and positively of their experiences at Barton.

Response: Several survey instruments currently are being used to determine levels of student satisfaction. As part of the **Application for Graduation**, students are asked to complete a **Graduation Exit Survey** when they apply for graduation. The survey asks students about their levels of satisfaction relative to several different service areas or institutional functions. In addition, students are asked to respond to questions about their personal growth and their overall level of satisfaction with their "Barton Experience." Another measure of student satisfaction involves the use of the **Noel-Levitz Student Satisfaction Inventory (SSI)**, which Barton uses on alternating years with the Community College Survey of Student Engagement (CCSSE). (Reference selected SSI results in the Student Satisfaction Report in the Student, Alumni, Parent, and Client Satisfaction section of this Monitoring Report.)

Graduation Exit Survey – Barton County Campus:

According to the 2004-05 **Graduation Exit Survey** at Barton County Campus (N = 212 exit interviews completed by students that applied for graduation in Summer 2004, Fall 2004 or Spring 2005), levels of satisfaction were relatively high for most areas evaluated. For example, with the exception of "Housing" and "Food," all eight other service areas/functions had "Rewarding" and "Above Average" combined ratings in excess of 70%, and two of the eight had combined ratings in excess of 80%. Service areas/functions that rated highest using combined ratings of "Rewarding" and "Above Average" included "Advisors" (87.5%) and "Faculty" (81.6%).

I have used the following offices or services and found them to be:

Service Area/Function	# Responses	Percentage of Responses for Each Level of Satisfaction:				
		Rewarding	Above Average	Average	Below Average	Disappointing
Admissions	181	29.3	48.1	22.1	0.6	0.0
Business Office	196	34.7	37.2	23.0	3.6	1.5
Advisor	200	65.0	22.5	11.5	1.0	0.0
Student Services	143	47.6	25.9	25.9	0.0	0.7
Administration	131	35.1	38.2	23.7	3.1	0.0
Financial Aid	174	39.7	31.0	24.1	4.6	0.6
Enrollment Services	183	33.9	43.2	20.8	2.2	0.0
Faculty	169	42.0	39.6	16.6	1.8	0.0
Housing	86	23.3	16.3	50.0	8.1	2.3
Food	107	13.1	14.0	42.1	20.6	10.3

In response to a general question about their overall rating of satisfaction with their entire “Barton Experience” at the Barton County Campus, 68.1% of 210 respondents reported their experience at Barton to be “Rewarding”. Of the remainder, 17.6% reported “Above Average” and 13.8% reported “Average.” Only 0.5% rated their experience to be “Below Average” or “Disappointing.”

Graduation Exit Survey – Fort Riley Campus:

Using a similar **Graduation Exit Interview Survey** at Fort Riley Campus (N=135 exit interviews completed by students that applied for graduation in calendar year 2005), high levels of satisfaction were also reported in all service areas/functions evaluated. Specifically, the combined “Rewarding” and “Above Average” ratings for all areas/functions exceeded 84%.

I have used the following offices or services and found them to be:

Service Area/Function	# Responses	Percentage of Responses for Each Level of Satisfaction:				
		Rewarding	Above Average	Average	Below Average	Disappointing
Financial Aid	85	57.6%	30.6%	10.6%	1.2%	0.0%
Business Office	84	53.6%	32.1%	13.1%	1.2%	0.0%
Instruction	93	47.3%	38.7%	14.0%	0.0%	0.0%
BCCC Advisors	109	54.1%	34.9%	9.2%	0.9%	0.9%
Registration	110	56.4%	30.0%	13.6%	0.0%	0.0%
Transcripts	99	57.6%	27.3%	14.1%	0.0%	1.0%

In response to a general question about their overall rating of satisfaction with their entire “Barton Experience” at Fort Riley Campus, 63.7% of the respondents reported their Barton experience to be “Rewarding,” 31.1% reported “Above Average,” 5.2% reported “Average,” and none reported their experience to be “Below Average” or “Disappointing.”

Mission #2

Students will cite individual, personal, caring attention from faculty and staff as a significant factor in how they perceive their experience at Barton.

Response: The vast majority of comments students proffered on the Barton County Campus and Fort Riley Campus **Graduation Exit Interview Surveys** were positive (>83%). The following comments are examples of those that students cited on their surveys that specifically reflected the “individual, personal, caring attention” that students experienced with faculty and staff.

Barton County Campus Comments:

- I have enjoyed my two years here at Barton. Thanks to my coach who believed in me and helped me to be a better athlete and person.

- My hat is off to the Business Office. I have never met a group of people that made feel that good about myself and would bend over backwards to help you in any way they could.
- I have really enjoyed the Barton experience and look forward to moving on to a four-year school.
- I have really enjoyed attending Barton County. It has been an awesome experience. Who would have guessed that I would have made it in the “Dean’s List” book. I am glad to have had the opportunity to receive a degree from Barton County. Thank you.
- My advisor is outstanding! I am very grateful for his help!
- I really enjoyed my time here at Barton, and I will strongly recommend this school to anyone.
- I like every thing and every one here.
- All of my classes were taken online; through Bartonline and Edukan. It was an excellent opportunity and a very rewarding experience. I hope Barton County will continue to offer and support these classes. Thanks!
- I believe Barton County Community College is an excellent college and will recommend it to my younger peers. Additionally, I believe anyone who prefers not to go to university should strongly think about coming to Barton.
- Barton has great athletic programs and they have been very rewarding.
- I am proud to be graduating from Barton and have greatly enjoyed my experience here.
- I believe that the college did an excellent job of furthering my education. I also think that starting here will help me to continue on at the University of Kansas.
- I thought my experience at Barton was very fulfilling. I had no problems with anything. I was very impressed with the College.
- I have really enjoyed my experience at Barton. I’ve met a lot of interesting people and learned more than I expected.

- I am very pleased and proud to be graduating from Barton County Community College. My only regret is that I didn't do it sooner. I will miss the instructors I have come to know and the classmates that have become friends. I intend to continue taking classes at Barton in the future as I have time.
- I feel that my time at Barton has been well spent and worth the money.

Fort Riley Campus Comments:

- The people in the Business Office were very helpful.
- It has been a very challenging but rewarding couple of years. Thanks for all the support.
- Personnel of specific areas have a good grasp on their job responsibilities and are very thorough and courteous.
- I am very thankful for all that Barton has offered me. Several of my soldiers and friends have signed up also. Thank you.
- Thanks!
- Thank you so much for all of your help.
- The on-line courses proved to be extremely helpful during the last year.
- I have found the online courses very helpful to complete my degree, especially once I left the state.
- I have really enjoyed the college classes thru Barton; I have been recommending them to everyone.

Availability of Financial Aid

Annual: February 2006

Availability of Financial Aid	2001-02		2002-03		2003-04		2004-05	
	Number of Awards	Dollar Amount	Number of Awards	Dollar Amount	Number of Awards	Dollar Amount	Number of Awards	Dollar Amount
Federal Financial Aid	1,794	\$2,982,838	1,805	\$3,227,734	1,815	\$3,460,709	1,860	\$3,470,281
Institutional Financial Aid	507	352,484	799	433,071	799	354,162	641	384,334
State Financial Aid	11	27,000	7	23,500	6	18,250	16	44,750
Misc. Community Scholarship	271	115,184	265	114,864	170	68,798	268	151,858
Total Financial Aid	2,583	\$3,477,506	2,876	\$3,799,169	2,790	\$3,901,919	2,785	\$4,051,223

-Please note that a portion of the Institutional Financial Aid (Athletic, Cheer, Dance, Cougarette, Trainer) includes book/tuition scholarships.

Response: The number of students receiving aid and the amount awarded continues to increase steadily. The percentage breakdown of the sources has remained consistent. These trends appear to be caused by more student demand as well as minor increases in funding from the various sources. The Financial Aid Office is currently leading a College effort in search of improved means to measure the effectiveness of financial aid both for Barton students and for the College.

College-wide Retention Rates

Annual: February 2006

College-wide Retention Rates	First-time, Full-time Student Cohort Summaries									
	# of Students in Cohort Enrolled	Retention Rates		# of Students in Cohort Enrolled	Retention Rates		# of Students in Cohort Enrolled	Retention Rates		
Fall 2002 (Entire Cohort)	315	-		Fall 2003 (Entire Cohort)	364	-		Fall 2004 (Entire Cohort)	446	-
Spring 2003 (Fall 2002 to Spring 2003 Retention)	275	87.3%		Spring 2004 (Fall 2003 to Spring 2004 Retention)	289	79.4%		Spring 2005 (Fall 2004 to Spring 2005 Retention)	367	82.3%
Fall 2003 (Fall 2002 to Fall 2003 Retention)	199	63.2%		Fall 2004 (Fall 2003 to Fall 2004 Retention)	206	56.6%		Fall 2005 (Fall 2004 to Fall 2005 Retention)	274	61.4%

Response: The National Information Center for Higher Education Policymaking and Analysis reports a national fall-to-fall retention rate of 54.8% for first-time, full-time students at public two-year community colleges. Consequently, Barton has slightly higher retention rates as compared to the national average cited above for retention from fall 2003 to fall 2004. However, Barton does have a significantly higher rate as compared to the national average for fall 2002 to fall 2003 and fall 2004 to fall 2005.

National Awards/Recognition for Personnel/Programs Annual: February 2006

Faculty / Staff The following faculty and/or staff members received awards and recognition in 2005.

Employee	Award and/or Recognition Received
Steve Dudek	Art Instructor Steve Dudek was accepted in the 25th Annual San Diego International Watercolor Society's 2005 exhibition in October. Dudek's watercolor painting, "Blue Stripe Koi," was one of 100 paintings chosen by Juror Betsy Dillard Stroud from the 800 paintings entered in the exhibition. During the judging for prizes, the juror chose Dudek's painting for the Captain and Mrs. Edward B. Rogers Jr. Cash Award and the Donald N. McDonald DDS Purchase Award. Dudek made the painting from a digital photograph of Christina Lamoureux's koi fish pond in Hoisington last summer.
Darylee Flynn	Darylee Flynn, then Coordinator of the Center for Adult Education, was awarded the 2004-2005 Service Award as president of the Kansas Adult Education Association at the Missouri Valley Adult Education Association Conference March 16-18 in Overland Park.
Ruth Moritz	The National Association of Developmental Educators accepted the proposal of English Instructor Ruth Moritz for presentation at its March 9-13 national conference in Albuquerque. The title of her session was "Understandable Static: The Student Draft as Text, as Test."
Randy Allen, Rick Bealer, Kathy Boeger, Jamee Dannebohm, Jackie Elliott, Karole Erikson, Glenna Gaunt, LaVonne Gerritzen, Stephannie Goerl, Kathy Heidrick, Ken Henderson, Jane Howard, Nellene Kenyon, Ron Kirmer, Shanna Legleiter, Linda McCaffery, Evelyn Parker, John Simmons, and Angie Sullivan	Barton students nominated 19 Barton instructors for inclusion in <i>Who's Who Among America's Teachers, 2005</i> .

Students The following Barton students received awards and recognition in 2005.

Student	Award and/or Recognition Received
Asha Friesen and Ashlea Rissmiller	Barton sophomores Asha Friesen and Ashlea Rissmiller were selected to represent Barton on the Phi Theta Kappa 2005 All-Kansas Academic Team.

Events and/or Programs The following events and/or programs received recognition in 2005.

Program	Award and/or Recognition Received
Midwest Utility and Pipeline Training Center	Barton's Midwest Utility and Pipeline Training Center opened in 2005 fulfilling training needs for utility and pipeline industries representing eight states. Barton hosted the 20th Annual Kansas Section of NACE Corrosion Control Seminar in the new training center in February 2005. In the fall, the College utilized the training center for a Gas Leak Detection Training Seminar in partnership with the Southern Cross Corporation of Norcross, Ga.
Jack Kilby Science Day	Barton hosted the second annual Jack Kilby Science Day attended by 189 area high school juniors and seniors on Oct. 18, 2005.
Paramedic Program	Barton's Paramedic Program earned full accreditation from the Committee on Accreditation of Educational Programs for the Emergency Medical Services Profession in November 2005.
Thelma Faye Harms Wellness Center	Courses were offered for the first time in Barton's new Thelma Faye Harms Wellness Center in January 2005.

National Awards & Recognition for Personnel/Programs, (Cont.)

Athletics

The following athletic teams received awards and recognition in 2005.

Team	Award and/or Recognition Received
Men's Basketball	◆ Overall Record: 13-17; Conference Record: 8-8; Tied for 3rd in KJCCC Jayhawk Western Conference
Women's Basketball	◆ Overall Record: 22-12; Conference Record: 9-7; Tied for 4th in KJCCC Jayhawk Western Conference; Region VI Finalist
Men's Indoor Track	◆ NJCAA National Champions (at Charleston, Illinois); Region VI Champion (at Kansas State/Manhattan); KJCCC Western Division Champion; 20 NJCAA All-American Performances; 3 National Champion Performances
Women's Indoor Track	◆ NJCAA National Champions (at Charleston, Illinois); Region VI Champion (at Kansas State/Manhattan); KJCCC Western Division Champion; 36 NJCAA All-American Performances; 8 National Champion Performances; Lyles Lashley named NJCAA "Coach of the Meet"
Men's Outdoor Track	◆ NJCAA 3rd place finish (at Levelland, Texas); Region VI Champion (at Coffeyville); KJCCC Western Division Champion (at Coffeyville); 22 NJCAA All-America Performances; 2 National Champion Performances
Women's Outdoor Track	◆ NJCAA National Champions (at Levelland, Texas); Region VI Champion (at Coffeyville); KJCCC Western Division Champion (at Coffeyville); 32 NJCAA All-America Performances; 10 National Champion Performances; Lyles Lashley named NJCAA "Coach of the Year"; Lyles Lashley named NJCAA "Coach of the Meet"
Baseball	◆ Overall Record: 28-25; Conference Record: 17-15; 5th in KJCCC Western Division
Softball	◆ Overall Record: 30-36; Conference Record: 6-10; 5th in KJCCC Western Division
Golf	◆ 17th in NJCAA National Tournament (at Dodge City); 3rd in District III Tournament (at McCook, Neb); 6th in final KJCCC Conference Standings
Men's Tennis	◆ 6th in NJCAA Tournament (at Plano, Texas); 1st in Region VI Tournament (at Wichita)
Women's Tennis	◆ 6th in Region VI Tournament (at Wichita)
Men's Cross Country	◆ Did not field a full team
Women's Cross Country	◆ Did not field a full team
Volleyball	◆ Overall Record – 36-11; Jayhawk West – 7-1 (2nd place); Region VI Finalist
Men's Soccer	◆ Overall Record – 16-1-2; Jayhawk Conference Record – 8-0-1 (Regular season champs); Region VI Finalist; Craig Ratanamorn – 1st Team NJCAA All-American; Bruno Conceicao – 2nd Team NJCAA All-American; Joe Burger – NSCAA North Region Coach of the Year
Women's Soccer	◆ Overall Record – 8-7-1; Conference Record – 6-2-1

Response: The College's list of accomplishments remains impressive indicating recognition and contributions to the community, the College, and the profession.

Student, Alumni, Parent, Client Satisfaction

Annual: February 2006

Student Satisfaction

In Spring 2005, the Noel-Levitz Student Satisfaction Inventory (SSI) was administered to a representative sample of 491 Barton students enrolled in courses at that time. The breakdown in students sampled at three major instructional sites was as follow: N = 236 students at Barton County Campus, N = 190 at the Fort Riley Campus, and N = 65 students at various Outreach sites.

Responses of Barton students were compared to responses of students at 2-year colleges nationwide (National Comparison Group, N = 248,307 student records for community colleges in the United States) and in Kansas (Kansas Comparison Group, N = 5,743 student records in Kansas) relative to Institutional Scales determined by Noel-Levitz.

Just how satisfied are Barton students compared to students at other 2-year colleges?

(Average values computed from ratings on scale of 1 = "Not Satisfied at All" to 7 = "Very Satisfied.")

Institutional Scale	Barton	Kansas Comparison Group	National Comparison Group
Academic Advising / Counseling	5.30	5.36	5.13 **
Academic Services	5.29	5.30	5.34
Admissions and Financial Aid	5.14	5.20	5.03 *
Campus Climate	5.21	5.31 *	5.21
Campus Support Services	4.94	4.85	4.88
Concern for the Individual	5.29	5.30	5.15 **
Instructional Effectiveness	5.44	5.42	5.33 *
Registration Effectiveness	5.49	5.45	5.32 ***
Responsiveness to Diverse Populations	5.49	5.44	5.39
Safety and Security	4.82	4.90	4.84
Service Excellence	5.21	5.27	5.16
Student Centeredness	5.30	5.40	5.28

Levels of significance for differences between average values for students in Comparison Groups versus those at Barton: * = "significant," $P < 0.05$; ** = "highly significant," $P < 0.01$; and *** = "very highly significant," $P < 0.001$.

Students at Barton averaged higher levels of satisfaction on all but two of the institutional scales in comparison to the National Comparison Group.

Alumni Satisfaction

A formal process to inventory the satisfaction of Barton alumni was initiated in Spring 2001 as part of the NCA Self Study process; the surveys since have become a routine part of Barton's efforts to monitor institutional effectiveness. In these surveys, both graduates from the previous calendar year ("Recent Alumni") and graduates from five years earlier ("5-Year Alumni") are surveyed to determine, among other things, their level of satisfaction with the College and their educational experiences at Barton.

This Monitoring Report contains summary information from the Spring 2005 "Recent Alumni Survey." Surveys were mailed to all recent alumni (associate degree graduates who received degrees in 2004), excluding those with Fort Riley addresses as legal address, because of difficulties having mail forwarded to military personnel who move. A total of 243 surveys were mailed and 82 were completed and returned yielding a response rate of 33.7%.

Alumni were asked to rate their perception of the quality of Barton, as well as that of any transfer institutions they had attended relative to the selected Institutional Characteristics (43 of the 82 respondents indicated they had transferred to a college or university following graduation from Barton). Ratings were based on a 5-point Likert scale (levels of quality ranging from 1 = "Very Poor" to 5 = "Very Good"). Average rating for Barton was higher than average rating for Transfer Institutions for 10 of the 11 characteristics. The greatest differences in positive mean values (i.e., where Barton was rated higher than Transfer

Alumni Satisfaction, (Cont.)

Institution) were for Enrollment Process (0.62), Availability of Financial Aid (0.52), and Academic Advisement (0.50). The only institutional characteristic that had a difference with a negative mean value (Transfer Institution rated higher than Barton) was for Classroom Facilities (-0.11).

Institutional Characteristic	Average Ratings		Difference (Barton minus Transfer Institution)
	Barton ^a	Transfer Institution(s) ^b	
Enrollment Process	4.35	3.73	0.62
Customer Service	4.22	3.90	0.32
Student Housing	3.97	3.92	0.05
Student Activities	3.96	3.91	0.05
Academic Advisement	4.23	3.73	0.50
Quality of Instruction	4.30	4.00	0.30
Classroom Facilities	4.25	4.36	-0.11
Appearance of Campus	4.41	4.41	0.00
Availability of Financial Aid	4.08	3.56	0.52
Student Support Services	4.22	3.87	0.35
Graduation Process	4.35	4.00	0.35

^a Mean sample sizes for all eleven characteristics for Barton ratings was N = 70.6.

^b Mean sample sizes for all eleven characteristics for Transfer Institution ratings was N = 33.1.

Top Reasons for Attending Barton? When asked, “*What was the primary reason why you chose to attend Barton?*”, the following top reasons were indicated.

Primary Reason	% of Responses
Barton was close to my home	36.6%
Desired program of study was available	22.0%
Quality of Barton athletics programs	11.0%

Single Most Influential Recruitment Factor? When asked “*What was the single most influential recruitment factor that led you to attend Barton?*”, the following top reasons were indicated.

Recruitment or Marketing Activity	% of Responses
Participated in Campus Visit of Barton	30.9%
Spoke with a Barton Admissions Representative	13.6%
Received other mailings from Admissions	7.4%
Received a letter from the Admissions Office	6.2%
Received a Barton View Book	1.2%

When asked, “*How well do you feel BARTON prepared you for employment in your field of study and/or for transfer?*”, responses were as follow: “Very Well” (39.0%), “Well” (41.5%), “Fair” (17.1%), “Poorly” (2.4%), and “Very Poorly” (0%).

When asked, “*If you had to do it all over again, would you attend BARTON?*”, 86.6% responded “Yes,” 9.8% responded “Maybe,” and 3.6% responded “No.”

When asked, “*Would you recommend BARTON to anyone else who might consider attending a community college?*”, 92.7% responded “yes,” 4.9% responded “Maybe,” and 2.4% responded “No.”

**Parent
Satisfaction**

As part of Barton’s on-going efforts to annually monitor Parent Satisfaction, a survey was sent to a sample of parents who had one or more children of traditional age (18-22 years) enrolled (full-time students) at the Great Bend Campus during the 2004-05 school year. Surveys were mailed to 400 addresses randomly sampled from a pool of 596 addresses available (sampling rate of 67.1%). A total of 172 surveys were returned by parents yielding a return rate of 43.0%.

The typical respondent (i.e., parent of student) was a Kansas resident (94.2%), 45.1% of whom were Barton County residents. Also, most were married (87.8%), female (67.4%), middle-aged (average age = 46.9 years), white (96.5%), and had an average of 3.0 children in the family, including 1.5 on average who were of college age (18-22 years). Overall, 55.2% of one or both parents also had attended Barton, and for the 95 respondents who reportedly resided in the Barton Service Area, this statistic was 83.2%. For respondents in the Barton Service Area who possessed one or more college degrees/certificates, 30.5% had earned their degree/certificate from Barton. Most respondents (93.6%) indicated that their child/children needed some amount of parental financial support, including 32.6% whose children were totally dependent on parents for financial support. Of the others, 23.8% were heavily dependent and 37.2% needed just some financial support. In all, 86.6% indicated that their child/children had received some kind of financial aid while at Barton. On average, parents of students reported visiting their children at the Barton campus 4.8 times per year (range, 0 to 30 visits annually; N=162).

Based upon the perceptions of parents as they responded to the following statements using a 5-point Likert scale (levels of agreement ranging from 1 = “Strongly Disagree” to 5 = “Strongly Agree”), parents overall showed average or higher than average levels of agreement (average of 3 = “Agree”) in their satisfaction with the College. In particular, parents were particularly impressed with the physical appearance of the campus (4.0), the economical nature of a Barton education (3.8), and the safe environment provided by the Barton campus (3.6).

Statement	Average Rating
Barton is the finest community college in Kansas.	2.2
The quality of instruction my child receives at Barton is outstanding.	3.1
The Barton campus always appears neat, clean and well kept.	4.0
I am confident that the Barton campus is a safe environment for my child.	3.6
Barton employees are always friendly, helpful and willing to serve.	3.5
Financial aid is readily available and adequate to support my child’s education.	3.3
The cost of an education at Barton makes it an exceptionally good deal.	3.8

When asked, “If their child ‘had it to do all over again,’ would they hope or wish their child again would select Barton to pursue a college education?”, 78.8% of 170 respondents answered “Yes” and only 5.3% responded “No.” An even higher percentage of respondents (81.2%) indicated they would “recommend Barton to any other parent whose child was looking to receive a college education,” whereas only 2.9% indicated they would not recommend Barton to other parents.

**Client
Satisfaction**

Between the months of July 2004 and June 2005 Community Education provided customized training for employees of seven organizations, including businesses throughout our seven county service area and two companies representing multiple states. A total of 409 participants benefited from customized training, which included 47 separate training sessions. These sessions included credit and non-credit training. Customized training programs were as follows:

Pension Administration Course Work

-CPI Qualified Plan Consultants

Workforce Spanish

-Kansas Probation Offices (multiple)

Welding

-North American Salt

Computer Training

-Wilson State Bank

-Larned State Hospital

Utility and Pipeline Training

-Northern Natural Gas Company

Repair of Equipment, Tractor Systems, Planting Combine Electrical, etc.

-Case New Holland

An increase in companies returning to Community Education for additional training is an indicator of client satisfaction. Growth in Customized Training is indicated by the addition of two new clients and an increase of 20 participants as compared to last year's numbers.

Clients are encouraged to assist in the development of training programs including the selection of instruction and establishment of training outcomes. All customized training sessions are evaluated by participants as well as employers.

Response: Students continue to show high levels of satisfaction with their experiences at Barton, in some cases statistically higher levels as compared to the satisfaction of students at similar institutions (i.e., two-year community colleges). Students also frequently express positive comments about Barton faculty and staff from the standpoint of their experiences at the College in graduation exit interviews. Moreover, both parents of current students and alumni display relatively high levels of satisfaction with Barton. Finally, students trained with customized training provided by Barton to local business and industry also continue to be highly satisfied with the training they received in the past year.

POLICY TYPE: ENDS MEASUREMENTS

POLICY TITLE: MISSION

Availability of Academic Classes **Annual: February 2006**

<i>Availability of Academic Classes</i>	Fall 2004		Fall 2005	
	# Classes	# Enrolled	# Classes	# Enrolled
Traditional Delivery				
Daytime, On-Campus	231	3,614	215	3,609
Evening, On-Campus	59	580	49	473
Outreach, 11 locations	21	141	12	103
College Classes in High School, 17 locations	72	601	70	552
Flexible Delivery				
Video Classes	0	0	0	0
ITV Courses	15	224	14	234
Independent Study/Arrg.	51	322	28	227
EduKan Internet	64	211	68	301
BartONline Internet	131	1,327	157	1,384
BCCC Web	0	0	0	0
Fort Riley				
LSEC	99	1,861	89	1,406
FAST	25	263	24	216
College Programs	34	402	37	310
TROOP School	10	125	3	53
Totals	812	9,671	766	8,868

- Notes:**
- The above data does not include vocational courses.
 - Academic classes are offered primarily for the purpose of degree completion.
 - In addition to the undergraduate academic courses listed above, four universities provide classes on the Barton campus for baccalaureate and masters degree completion. Those currently on campus include: Fort Hays State University, Newman University, Friends University, and Kansas State University.

Response: The above data demonstrates the breadth and accessibility of Barton's academic curriculum both on and off campus.

5. **CONSENT AGENDA**

Routine items are presented for action in one motion. Any Trustee may remove an item from the consent agenda for individual discussion and action.

Recommendation: It is recommended that the Board approve the Consent Agenda as presented:

- Minutes of the regular meeting of the Board of Trustees, held on January 17, 2006

- Personnel
Contract Renewal – Lane Lord (Head Women’s Basketball Coach)

Note: Craig Fletchall’s (Head Men’s Basketball Coach) current contract extends through March 31, 2007.

- Financial Report

**Regular Meeting of the Board of Trustees
Barton County Community College
January 17, 2006**

ATTENDANCE

Trustees Present: Robert Feldt, Mike Johnson, Dr. Paul Maneth, Judy Murphy and J.B. Webster.

Trustees Absent: Don Learned

Other Attendees: Ron Vratil, Susan Thacker representing the Great Bend Tribune, Mike Dawes, Dr. Gillian Gabelmann, Randall C. Henry, Dan Curtis, Chad Pore, Darnell Holopirek, Allen Glendenning, Steve Pigg (arrived at 5:02 p.m.), Dr. Steve Maier and Marilyn Beary.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairman Webster called the meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., January 17, 2006 in room U-219 of the Student Union. He then led in the Pledge of Allegiance.

INTRODUCTION OF GUESTS AND NEW EMPLOYEES

Dr. Maier introduced Chad Pore, Director of Emergency Services Education; there were no new employees to introduce.

PUBLIC COMMENT

Chairman Webster asked if there were any public comments; there were none.

MONITORING REPORTS

Dr. Maier addressed organizational performance against Board policy on ENDS and Executive Limitations.

CONSENT AGENDA

The following were included in the consent agenda for Board consideration:

- Minutes of the regular meeting of the Board of Trustees, held on December 13, 2005
- Minutes of the special meeting of the Board of Trustees, held on January 5, 2006
- Personnel (Note: there were no personnel items this month to include in the consent agenda.)
- Financial Report

Trustee Maneth moved that the consent agenda be approved as presented. The motion was seconded by Trustee Feldt. Following discussion, the motion carried 5-0.

ACTION ITEMS

Revision of Mission Statement

At its regular meeting of December 13, 2005 the Board drafted and approved a new Mission Statement. However, there were two grammatical errors in that document, so the following proposed revised Mission Statement was presented for consideration at today's meeting: "The Mission of Barton County Community College is to deliver educational opportunities that improve the lives of students, meet the workforce needs of the region and strengthen its communities."

Trustee Feldt moved that the Board adopt the revised Mission Statement as presented. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.

Proposed Revision of Board Policies

Executive Limitations: Budgeting/Forecasting

Trustee Johnson moved that this proposed policy revision be postponed until the February Board meeting. The motion was seconded by Trustee Maneth. Following discussion, the motion carried 5-0.

Executive Limitations: Financial Condition

The Board reviewed the following proposed policy: "It is material deviation to: (6) Fail to maintain cash reserves for positive cash flow and contingencies equal to at least 10% of the unrestricted operating budget."

Trustee Feldt moved that the Board approve the revision to the Financial Condition policy as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried 5-0.

Emergency Services Administration Program

Chad Pore, Director of Emergency Services Education, presented a brief overview of a proposed new Emergency Services Administration Program. He advised that in order to present this proposed new program to the Kansas Board of Regents, the College must first have official approval of the Board of Trustees.

Trustee Feldt moved that the Board approve the recommendation of the Emergency Services Administration Program and its presentation to the Kansas Board of Regents. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.

INFORMATION

The following informational items were shared with the Board:

- Mike Johnson reminded the Board of the upcoming KACCT/Phi Theta Kappa luncheon on February 15 at the Holidome in Topeka.
- Dr. Maier reported on KBOR issues
- February Board Meetings/Activities

NOTICES AND COMMUNICATIONS

The Board was presented with a letter of recognition of the contribution of Myrna Perkins in her service as peer Reviewer for NASFAA's Standards of Excellence (SOE) Review Program for six years.

EXECUTIVE SESSION (#1)

Chairman Webster advised that an executive session would be needed for the purpose of consulting with the College attorney to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in litigation. He asked that Dr. Maier, Allen Glendenning and Randy Henry join the Trustees in executive session.

Trustee Johnson moved (in compliance with K.S.A. 75-4319-a) that the Board recess to executive session for 30 minutes at 4:32 p.m. to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in litigation, to reconvene in room U-219 of the Student Union at 5:02 p.m. and that no action would be taken in executive session. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:02 p.m. in room U-219 of the Student Union. Chairman Webster advised that the Board had discussed matters of attorney-client privilege.

CONTINUATION OF EXECUTIVE SESSION (#1)

Chairman Webster advised that the Board would need to again recess to executive session to continue its discussion of matters of attorney-client privilege.

Trustee Feldt moved (in compliance with K.S.A. 75-4319-a) that the Board recess to executive session for 20 minutes at 5:02 p.m. to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in litigation, to reconvene in room U-219 of the Student Union at 5:25 p.m. and that

no action would be taken in executive session. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:25 p.m. in room U-219 of the Student Union. Chairman Webster advised that the Board had discussed matters of attorney-client privilege.

EXECUTIVE SESSION (#2)

Chairman Webster advised that a second executive session would be needed for the purpose of consulting with the College attorney to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in potential litigation. He asked that Dr. Maier, Steve Pigg and Randy Henry join the Trustees in executive session.

Trustee Feldt moved (in compliance with K.S.A. 75-4319-a) that the Board recess to executive session for 15 minutes at 5:25 p.m. to discuss matters of attorney-client privilege in order to protect the privilege and the Board's position in potential litigation, to reconvene in room U-219 of the Student Union at 5:40 p.m. and that no action would be taken in executive session. The motion was seconded by Trustee Murphy. Following discussion, the motion carried 5-0.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:40 p.m. in room U-219 of the Student Union. Chairman Webster advised that the Board had discussed matters of attorney-client privilege.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.

J.B. Webster, Chair

Mike Johnson, Secretary

Recorded by Marilyn Beary

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 31-JANUARY-06

1111 GENERAL FUND

YEAR TO DATE
ACTUAL

REVENUES:

FALL TUITION	1,269,914.50
SPRING TUITION	934,266.00
SUMMER TUITION	42,097.50
FALL OUT OF STATE TUITION	147,764.00
SPRING OUT OF STATE TUITION	68,680.00
SUMMER OUT OF STATE TUITION	5,576.00
ON LINE TUITION	450,965.00
INTERNATIONAL TUITION	97,504.00
UNDOC RES ALIEN TUITION	1,128.00
GENERAL STUDENT FEES	0.00
LAVTR	0.00
STATE GRANTS	0.00
STATE OPERATING GRANT	4,845,295.00
COUNTY OUT DISTRICT TUITION	83,619.00
BARTON COUNTY AD VALOREM TAX	3,494,634.52
MOTOR VEHICLE TAX	620,283.04
RECREATIONAL VEHICLE TAX	8,110.82
NEIGHBORHOOD REVIT PRG	15,472.02
DELINQUENT TAXES	51,288.19
TAXABLE SALES	138.22
INTEREST-GENERAL	53,971.95
MISCELLANEOUS REIMBURSEMENTS	177,939.96
INSURANCE REIMBURSEMENTS	(9,733.44)
GENERAL MISCELLANEOUS	33,834.82
MISCELLANEOUS SALE OF PROPERTY	0.00
TRANSCRIPT REVENUE	23,967.00
MISCELLANEOUS ELECTRONIC DEPT REV	152.49
DONATIONS	0.00
FARM HOUSE RENTALS	4,200.00
FARM LEASE/CROP SALES	13,701.34
PAYMENT PLAN FEES	19,170.00
CAREER CENTER REVENUE	0.00
EVALUATION FEES	75.00
ITV REVENUE	0.00
INTERNATIONAL STUDENT FEE	2,400.00
GAIN ON SALE	0.00
REFUNDS-GENERAL	309.32
ROOM RENTAL-GENERAL	22,631.00

TOTAL REVENUES	12,479,355.25

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 31-JANUARY-06

1111 GENERAL FUND

YEAR TO DATE
ACTUAL

EXPENDITURES:

INSTRUCTION	2,644,949.58
PUBLIC SUPPORT	5,772.21
ACADEMIC SUPPORT	1,165,149.17
STUDENT SERVICES	509,599.68
INSTITUTIONAL SUPPORT	2,000,442.38
PHYSICAL PLANT OPERATION	1,121,161.27
STUDENT FINANCIAL SUPPORT	193,977.50
AUXILIARY SERVICES	0.00

TOTAL EXPENDITURES	7,641,051.79
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TRANSFERS AMONG FUNDS:

TRANSFERS TO ABE FUND	0.00
TRANSFERS TO ATHLETIC FUND	400,000.00
TRANSFERS TO ATHLETIC ACTIVITY FUND	72,000.00
TRANSFERS TO STUDENT ACT ACTIV FUND	26,000.00

TOTAL TRANSFERS AMONG FUNDS:	498,000.00
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NET INCREASE/DECREASE IN NET ASSETS	4,340,303.46
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BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 31-JANUARY-06

1112 VOCATIONAL FUND

YEAR TO DATE
ACTUAL

REVENUES:

STATE OPERATING GRANT	2,044,368.00
BARTON COUNTY AD VALOREM TAX	0.00
MOTOR VEHICLE TAX	0.00
RECREATIONAL VEHICLE TAX	0.00
DELINQUENT TAXES	0.00
PRIVATE SOURCE GRANT REVENUE	0.00
REFUNDS-GENERAL	1,191.69

TOTAL REVENUES	2,045,559.69

EXPENDITURES:

INSTRUCTION	1,441,221.24
PUBLIC SERVICE	0.00
ACADEMIC SUPPORT	166,575.16
STUDENT SERVICES	0.00
INSTITUTIONAL SUPPORT	145.68
PHYSICAL PLANT OPERATION	0.00
AUXILIARY SERVICES	0.00

TOTAL EXPENDITURES	1,607,942.08
NET INCREASE/DECREASE IN NET ASSETS	437,617.61

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 31-JANUARY-06

1115 EMPLOYEE BENEFIT FUND

YEAR TO DATE
ACTUAL

REVENUES:

BARTON COUNTY AD VALOREM TAX	0.00
MOTOR VEHICLE TAX	0.00
RECREATIONAL VEHICLE TAX	0.00
DELINQUENT TAXES	0.00
MISCELLANEOUS REIMBURSEMENTS	0.00

TOTAL REVENUES	0.00

EXPENDITURES:

INSTRUCTION	529,174.52
PUBLIC SERVICE	67,241.05
ACADEMIC SUPPORT	222,247.34
STUDENT SERVICES	138,541.65
INSTITUTIONAL SUPPORT	316,362.01
PHYSICAL PLANT OPERATION	75,266.53
AUXILIARY SERVICES	37,182.55

TOTAL EXPENDITURES	1,386,015.65

NET INCREASE/DECREASE IN NET ASSETS	(1,386,015.65)
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BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL, AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED JANUARY 31, 2006

	2005-06 BUDGET	PERIOD ENDED 01/31/06	YTD AVAILABLE	%
				AVAILABLE
Fund Balance, Beginning	\$4,585,281.00	\$4,585,281.00		
<hr/>				
Tuition-Out Of State	300,000.00	319,524.00	-19,524.00	-6.51%
Tuition-In State	4,077,000.00	2,698,371.00	1,378,629.00	33.81
Tuition-Out District	260,000.00	83,619.00	176,381.00	67.84
State Aid	6,759,000.00	6,889,663.00	-130,663.00	-1.93
Property Taxes	5,267,000.00	3,569,506.00	1,697,494.00	32.23
Other Taxes	830,000.00	620,283.00	209,717.00	25.27
Interest Income	90,000.00	53,972.00	36,028.00	40.03
Other	2,097,000.00	289,977.00	1,807,023.00	86.17
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Total Revenue	19,680,000.00	14,524,915.00	5,155,085.00	26.19
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Expenditures:				
Academic Salaries	6,778,000.00	3,705,350.00	3,072,650.00	45.33
Support Salaries	3,690,000.00	2,275,633.00	1,414,367.00	38.33
Supplies	4,079,000.00	1,929,220.00	2,149,780.00	52.70
Equipment	87,000.00	77,556.00	9,444.00	10.86
Advertising	50,000.00	34,094.00	15,906.00	31.81
Transfers & Other	460,000.00	400,000.00	60,000.00	13.04
Employee Benefits	2,323,000.00	1,386,016.00	936,984.00	40.34
General Insurance	230,000.00	187,028.00	42,972.00	18.68
Utilities	605,000.00	346,526.00	258,474.00	42.72
In County Scholarships	130,000.00	155,145.00	-25,145.00	-19.34
Capital Outlay	859,000.00	242,361.00	616,639.00	71.79
Maintenance	484,000.00	396,033.00	87,967.00	18.18
<hr/>				
Total Expenditures	19,775,000.00	11,134,962.00	8,640,038.00	43.69%
<hr/>				
Fund Balance, Ending	\$4,490,281.00	\$7,975,234.00		
<hr/> <hr/>				

BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED JANUARY 31, 2006 & 2005

	YEAR ENDED		NET CHANGE	%
	01/31/06	01/31/05	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	4,585,281	4,363,507	221,774	0
Tuition-Out Of State	319,524	276,268	43,256	16
Tuition-In State	2,698,371	2,632,608	65,763	2
Tuition-Out District	83,619	153,426	(69,807)	(45)
State Aid	6,889,663	6,059,079	830,584	14
Out District State Aid	0	0	0	
Property Taxes	3,569,506	3,442,013	127,493	4
Other Taxes	620,283	611,606	8,677	1
Interest Income	53,972	35,836	18,136	51
Other	289,977	393,003	(103,026)	(26)
Total Revenue	14,524,915	13,603,839	921,076	7
Expenditures:				
Academic Salaries	3,705,350	3,593,452	111,898	3
Support Salaries	2,275,633	2,186,431	89,202	4
Supplies	1,929,220	2,024,275	(95,055)	(5)
Equipment	77,556	19,500	58,056	298
Advertising	34,094	40,924	(6,830)	(17)
Transfers & Other	400,000	400,000	0	0
Employee Benefits	1,386,016	1,148,377	237,639	21
General Insurance	187,028	220,959	(33,931)	(15)
Utilities	346,526	373,191	(26,665)	(7)
In County Scholarships	155,145	93,276	61,869	66
Capital Outlay	242,361	632,568	(390,207)	(62)
Maintenance	396,033	314,141	81,892	26
Total Expenditures	11,134,962	11,047,094	87,868	1
Fund Balance, Ending	7,975,234	6,920,252	1,054,982	0

BARTON COUNTY COMMUNITY COLLEGE
AUXILIARY FUNDS
FUNDS FLOW ACTIVITY
PERIOD ENDED JANUARY 31, 2006

	STUDENT UNION	DORMITORIES	ATHLETICS	CAMP ALDRICH	SEVEN MONTH ACTIVITY	2005-06 BUDGET	YTD AVAILABLE	% AVAILABLE
Fund Balance, Beginning:	376,521	437,385	98,798	88,952	1,001,656	1,001,656		
<hr/>								
Revenues:								
Vending	1,248				1,248	2,000	752	37.60
Bookstore	614,682				614,682	800,000	185,318	23.16
Food service	244,512			0	244,512	482,000	237,488	49.27
Fees	0			0	0	200,000	200,000	100.00
Supplies & Services		31,203			31,203	28,000	(3,203)	(11.44)
Housing Rental		956,225		25,869	982,094	1,000,000	17,906	1.79
Transfers			400,000	0	400,000	500,000	100,000	20.00
Revolving					0	0	0	
Misc.	1,006				1,006	4,000	2,994	74.85
Entry Fees & Other			990	0	990	16,000	15,010	93.81
<hr/>								
Total Revenues	861,448	987,428	400,990	25,869	2,275,735	3,032,000	756,265	24.94
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Expenditures:								
Salaries	47,611	77,956	4,276	31,272	161,115	285,000	123,885	43.47
Books & Supplies	552,397				552,397	725,000	172,603	23.81
Maintenance	10,579	42,501		6,208	59,288	110,000	50,712	46.10
Food	314,429	200,152		0	514,581	890,000	375,419	42.18
Utilities	3,236	61,471		12,873	77,580	185,000	107,420	58.06
Lease payments & Int	0	177,597			177,597	202,000	24,403	12.08
Travel & Recruiting			110,611		110,611	138,000	27,389	19.85
Officials			26,670		26,670	30,000	3,330	11.10
Training Supplies			12,801		12,801	17,000	4,199	24.70
Insurance			79,705		79,705	85,000	5,295	6.23
Equipment	0	131,283	90,142	0	221,425	200,000	(21,425)	(10.71)
Clinics & Awards			1,067		1,067	10,000	8,933	89.33
Transfers & Refunds		0	0		0	1,000	1,000	100.00
Revolving					0	0	0	
Nationals & Fees			3,173		3,173	40,000	36,827	92.07
Supplies	11,972	2,780	46,660	50	61,462	110,000	48,538	44.13
Misc.		0			0	1,000	1,000	100.00
<hr/>								
Total Expenditures	940,224	693,740	375,105	50,403	2,059,472	3,029,000	969,528	32.01
<hr/>								
Fund Balance, Ending	297,745	731,073	124,683	64,418	1,217,919	1,004,656		
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BARTON COUNTY COMMUNITY COLLEGE
STUDENT UNION
FUNDS FLOW ACTIVITY
PERIOD ENDED JANUARY 31, 2006 AND 2005

	PERIOD ENDED		NET CHANGE	%
	01/31/06	01/31/05	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	376,521	473,710	(97,189)	(21)
<hr/>				
Revenues:				
Vending	1,248	683	565	83
Bookstore	614,682	591,954	22,728	4
Food service	244,512	228,825	15,687	7
Fees & Misc.	1,006	599	407	68
<hr/>				
Total Revenues	861,448	822,061	39,387	5
<hr/>				
Expenditures:				
Salaries	47,611	42,558	5,053	12
Books & Supplies	552,397	534,181	18,216	3
Maintenance	13,815	17,892	(4,077)	(23)
Food	314,429	300,164	14,265	5
Lease payments & Int.	0	0	0	
Equipment	0	0	0	
Supplies	11,972	3,978	7,994	201
<hr/>				
Total Expenditures	940,224	898,773	41,451	5
<hr/>				
Fund Balance, Ending	297,745	396,998	(99,253)	(25)
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BARTON COUNTY COMMUNITY COLLEGE
DORMITORIES
FUNDS FLOW ACTIVITY
PERIOD ENDED JANUARY 31, 2006 AND 2005

	PERIOD ENDED		NET CHANGE INCREASE (DECREASE)	% CHANGE
	01/31/06	01/31/05		
Fund Balance, Beginning	437,385	449,791	(12,406)	(3)
<hr/>				
Revenues:				
Supplies & Services	31,203	13,660	17,543	128
Rental & Other	956,225	904,959	51,266	6
<hr/>				
Total Revenues	987,428	918,619	68,809	7
<hr/>				
Expenditures:				
Salaries	77,956	35,930	42,026	117
Maintenance	42,501	21,604	20,897	97
Food	200,152	179,227	20,925	12
Utilities	61,471	66,205	(4,734)	(7)
Lease payments & Int.	177,597	191,334	(13,737)	(7)
Equipment	131,283	0	131,283	
Transfers & Refunds	0	0	0	
Supplies	2,780	3,390	(610)	(18)
Misc.	0	0	0	
<hr/>				
Total Expenditures	693,740	497,690	196,050	39
<hr/>				
Fund Balance, Ending	731,073	870,720	(139,647)	(16)
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BARTON COUNTY COMMUNITY COLLEGE
ATHLETICS
FUNDS FLOW ACTIVITY
PERIOD ENDED JANUARY 31, 2006 AND 2005

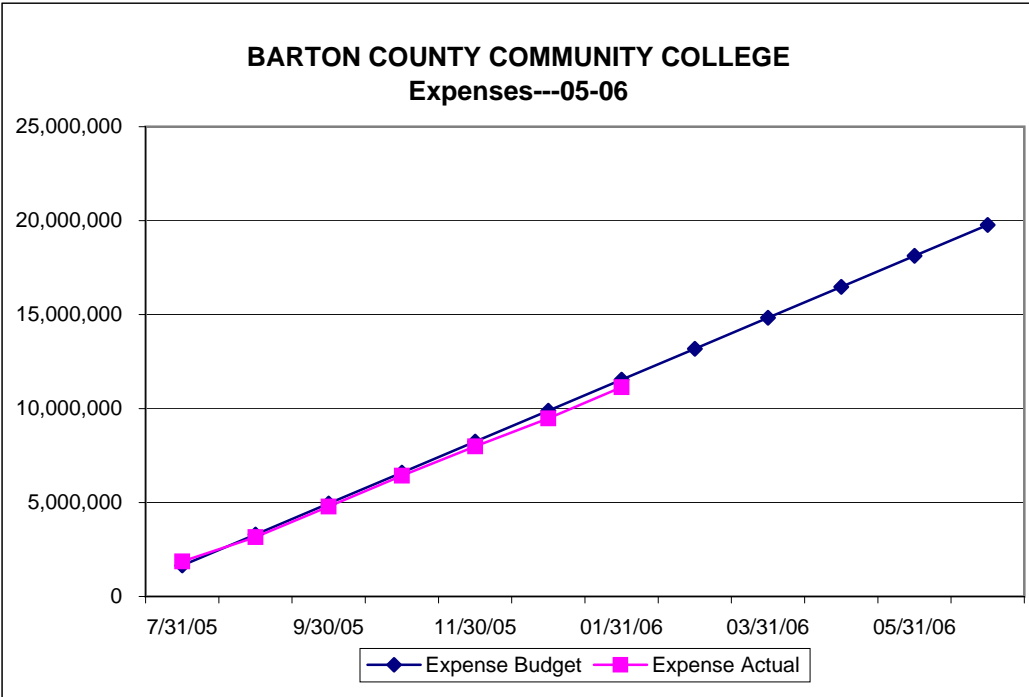
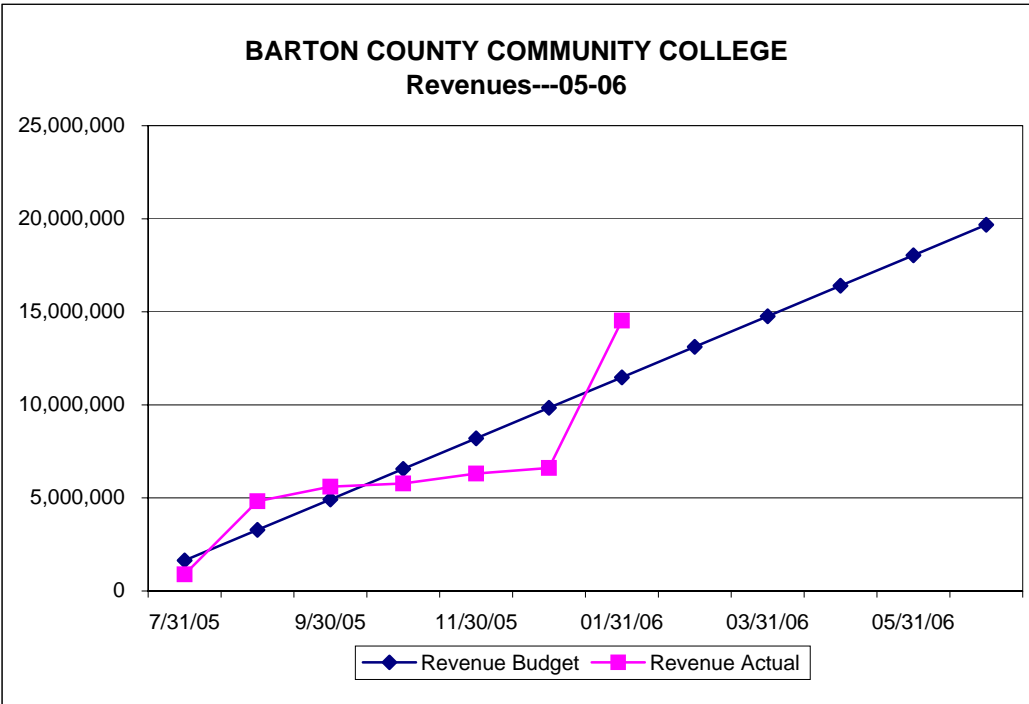
	PERIOD ENDED		NET CHANGE	%
	01/31/06	01/31/05	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	98,798	75,720	23,078	30
<hr/>				
Revenues:				
Transfers	400,000	400,000	0	0
Revolving			0	
Gate Receipts	0	0	0	
Entry Fees & Other	990	4,940	(3,950)	(80)
<hr/>				
Total Revenues	400,990	404,940	(3,950)	(1)
<hr/>				
Expenditures:				
Salaries	4,276	4,144	132	3
Travel & Recruiting	110,611	71,840	38,771	54
Officials	26,670	20,505	6,165	30
Training Supplies	12,801	13,747	(946)	(7)
Insurance	79,705	61,915	17,790	29
Equipment	90,142	67,660	22,482	33
Clinics & Awards	1,067	8,964	(7,897)	(88)
Transfers	0	0	0	
Nationals & Fees	3,173	4,692	(1,519)	(32)
Supplies	46,660	60,548	(13,888)	(23)
<hr/>				
Total Expenditures	375,105	314,015	61,090	19
<hr/>				
Fund Balance, Ending	124,683	166,645	(41,962)	(25)
<hr/>				

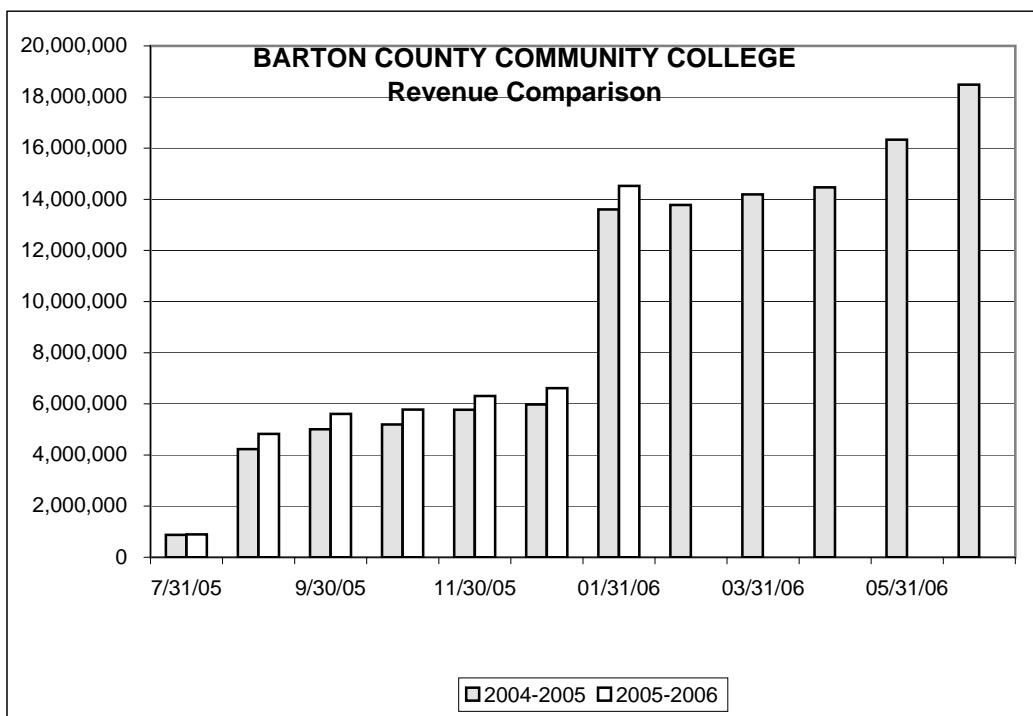
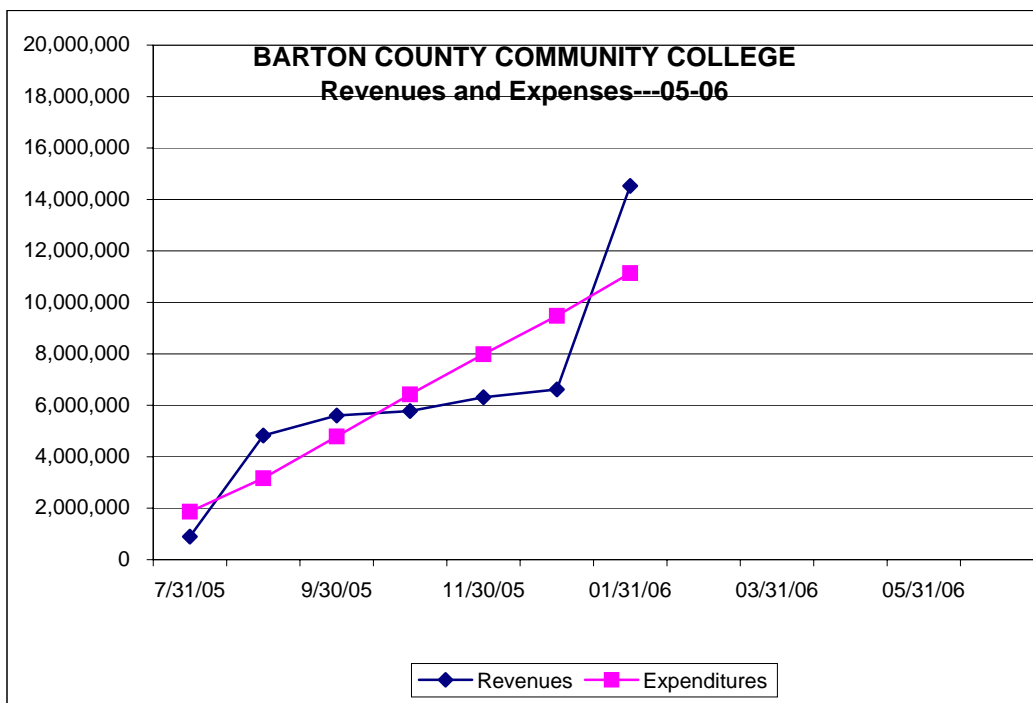
BARTON COUNTY COMMUNITY COLLEGE
 CAMP ALDRICH
 FUNDS FLOW ACTIVITY
 PERIOD ENDED JANUARY 31, 2006 AND 2005

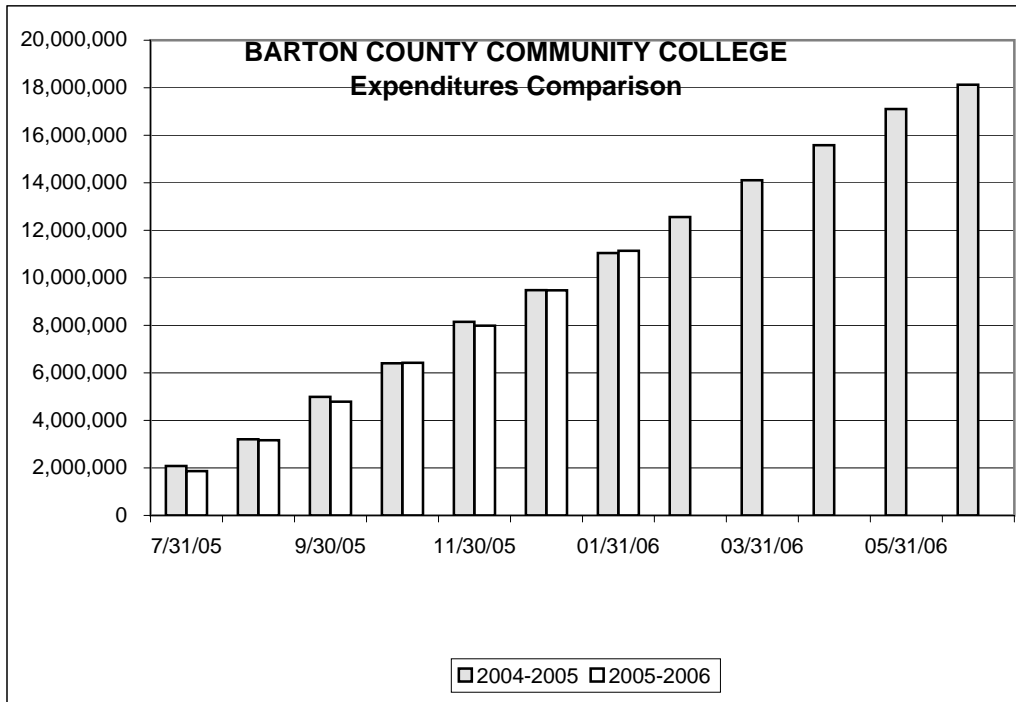
	PERIOD ENDED		NET CHANGE	%
	01/31/06	01/31/05	INCREASE (DECREASE)	CHANGE
Fund Balance, Beginning	88,952	45,978	42,974	93
<hr/>				
Revenues:				
Food Service	0	0	0	
Housing Rental	25,869	43,696	(17,827)	(41)
Transfers	0	50,000	(50,000)	(100)
<hr/>				
Total Revenues	25,869	93,696	(67,827)	(72)
<hr/>				
Expenditures:				
Salaries	31,272	27,311	3,961	15
Food	0	0	0	
Utilities	12,873	11,566	1,307	11
Equipment	0	0	0	
Supplies	6,258	5,121	1,137	22
<hr/>				
Total Expenditures	50,403	43,998	6,405	15
<hr/>				
Fund Balance, Ending	64,418	95,676	(31,258)	(33)
<hr/> <hr/>				

BARTON COUNTY COMMUNITY COLLEGE
 TREASURER'S REPORT
 01/31/06

FUND-DESCRIPTION	BEGIN-BAL	MONTH-RCPT	MONTH-EXP	YTD RCPT	YTD-EXP	END-BAL	CHECKING	INVEST	CHANGE
GENERAL & VOC	4,179,231	6,683,366	1,405,418	12,982,472	9,626,045	7,535,658	7,141,558	350,000	44,100
EMPLOYEE BENEFITS	0	0	201,994	0	1,386,016	(1,386,016)	(1,386,016)	0	0
STUDENT UNION	376,521	217,283	114,536	861,449	908,083	329,887	228,887	100,000	1,000
DORMITORY	437,385	445,587	201,973	987,428	693,698	731,115	630,715	100,000	400
CAMP ALDRICH	88,952	(1,230)	6,268	25,869	50,395	64,426	64,426	0	0
ATHLETICS	98,798	0	48,271	400,990	374,984	124,804	124,804	0	0
	5,180,887	7,345,006	1,978,460	15,258,208	13,039,221	7,399,874	6,804,374	550,000	45,500







6. **ACTION ITEMS**

COLLEGE AUDIT REPORT

Detail: The College audit is accomplished each year to assess whether the institution is appropriately handling the institutional funds and conforms to Kansas statutes. An audit report for fiscal year 2003-2004 will be given by David Folkerts and Douglas Volkland of David Folkerts CPA Chtd., the auditing firm for the College. The audit complies with the Federal Government's GASB 34 and 35 regulations.

Recommendation: It is recommended that the Board of Trustees accept the audit as presented.

2006-2007 TUITION AND FEES

Detail: We anticipate that revenue will continue to be short of covering the increasing costs of operation in FY07. Tuition is a significant source of revenue, as is the local tax and the State appropriation. We continue to monitor tuition rates at the other Kansas community colleges and we fall within the mid-range for all four categories of tuition.

We propose to raise tuition by \$2 per credit hour for in-state and \$4 for international students this year. There would be no change to the Bartonline or out-of-state tuition.

The College Student Senate officers will be apprised of this recommendation.

	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
In-state	\$49	\$18	\$67
Out-of-state	\$68	\$18	\$86
International	\$127	\$18	\$145
Bartonline	\$125	\$00	\$125

Recommendation: It is recommended that the Board of Trustees approves the above increase in tuition, effective fall, 2006.

HOUSING RATE CHANGES

Detail: Costs for Barton's student housing are continuing to increase. With the continuing need to keep existing units in top shape, upgrade computer capability, anticipate increasing food costs and other operating cost changes, our rates to our students need to be increased. Because of the above activity, we are proposing increasing our housing rates as noted below. Due to the need to maintain flexibility from year-to-year, it appears that it is not productive to publish

housing rates beyond one year in advance. Therefore, to help our students plan in light of increasing costs, our intent is to increase our rates annually based upon cost changes and competition. The following annual rates for the fiscal year ending June 30, 2007 are proposed to be effective in Fall 2006 (last year rates changes were approved for publication at the November 16, 2004 regular Board meeting.)

	New Rates Fall 2005	New Rates Fall 2006
19 Meal Single Pay	\$3,619.00	\$3,854.00
14 Meal Single Pay	\$3,406.00	\$3,627.00
10 Meal Single Pay	\$3,335.00	\$3,552.00
19 Meal Installment	\$3,816.00	\$4,062.00
14 Meal Installment	\$3,600.00	\$3,834.00
10 Meal Installment	\$3,528.00	\$3,756.00

Recommendation: It is recommended that the Board of Trustees approve the above rate increases effective the Fall 2006.

PROPOSED ADDITIONS TO 2005-2006 BOARD OF TRUSTEES MEETING SCHEDULE

Detail: It is recommended that the published schedule of 2005-2006 Board meetings be revised to include the following additions/revisions:

Wednesday, March 8, 2006 – 6:00 p.m. – room U-219

Special Board Meeting for the Trustees to meet with Dr. Patricia Stanley, ACCT Presidential Search Consultant, to receive the Search Committee's recommendations and to discuss the search process from this point forward.

Monday, March 27 through Thursday, March 30, 2006

Campus visits by presidential candidates & Board interviews.
Exact dates, times, locations, etc. will be announced at a later date.

Thursday, May 11, 2006 – Because of the shortage of available motel rooms due to the 3-I Show, it has been determined that commencement will be moved from 7:30 p.m. to **7:00 p.m.** The Board dinner, originally scheduled for 6:00 p.m., will need to be moved to **5:30 p.m.**

Recommendation: It is recommended that the Board approve the recommended revisions to its 2005-2006 meeting schedule as presented.

PROPOSED REVISION OF BOARD POLICIES

Detail: In order to provide clarity as well as concise budgetary planning, it is recommended that the Board considers revising the following policies as discussed at previous monthly study sessions.

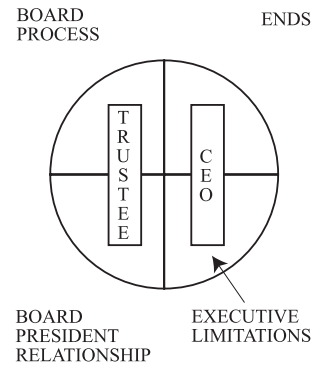
POLICY TYPE: EXECUTIVE LIMITATIONS POLICY TITLE: BUDGETING/FORECASTING

Budgeting for any fiscal year shall follow Board ENDS priorities, control College financial risk, and accurately reflect projections of income and expenses. The President shall propose a budget after first seeking broad input from all College constituencies. Budgets will become effective upon approval by the Board. Any deviation shall require Board approval.

Accordingly, the President shall not:

1. Propose an unbalanced budget. Supporting information shall include: a reasonable projection of revenues and expenses, separation of capital and operational items, and planning assumptions.
2. Propose a budget which does not take into account Board ENDS priorities.
3. Propose a budget which excludes adequate support for Board operations (fiscal audit, legal expenses, Board development and training, and Board membership fees), and non-compensation needs such as plant and facilities maintenance, instructional equipment, new program and course development, staff development, institutional research, etc.
4. Propose an **unrestricted** operating budget ~~which allows the College cash reserve to drop below 8% of its annual budget, working toward a goal of 16%~~ **with a cash reserve of less than 10%, for cash flow and contingency purposes.**
5. Propose a budget which does not include a recommendation for staff and faculty salary increases.

--This policy adopted on 03-27-97
Revised on 10-16-97
Reviewed on 07-05-00 (no changes)
Revised on 08-06-02
Reviewed on 03-06-03 (no changes)
Reviewed on 09-01-04 (no changes)
Revised on 12-13-05



POLICY TYPE: EXECUTIVE LIMITATIONS
POLICY TITLE: COMPENSATION AND BENEFITS

The President shall maintain fiscal integrity and a positive public image with respect to employment, compensation, and benefits to employees, consultants, and contract workers.

Accordingly, the President may not:

1. Change his or her own compensation and benefits.
2. Employ persons in **contracted** positions ~~considered permanent in nature~~ without Board approval.
3. Employ full or part-time faculty whose credentials are not appropriate for the position.
4. Grant tenure without Board approval.
5. Sign a collective bargaining agreement without Board approval.
6. Establish current compensation and benefits which:
 - a. Deviate materially from the geographic or professional market for the skills employed, or become noncompetitive.

-- This policy adopted on 03-27-97
Reviewed on 07-05-00 (no changes)
Reviewed on 02-05-03 (no changes)
Reviewed on 09-01-04 (no changes)

BID PROPOSALS FOR ADDITION TO THE MAINTENANCE BUILDING

Detail: Barton County Community College has requested bid proposals for a 50' x 80' addition to be added to the west end of the maintenance building. The addition would be used to house the college buses and would be of sufficient size to accommodate the addition of two additional buses. This proposal is part of the transportation plan to reduce the number of 15 passenger vans used for student transportation by replacing this type of travel with bus transportation. Bid requests were sent to three local steel building dealers. The following are the results of the bid requests.

Steel Builders Construction Inc. - \$56,660
Schenkel Construction Inc. - \$66,717
C.V. Cale Inc. - No Bid

Recommendation: It is recommended that the Board of Trustees authorize the College to accept the proposal from Steel Builders Construction Inc. for \$56,660.

7. **PRESIDENTIAL SEARCH UPDATE BY DR. PAUL MANETH, COMMITTEE CHAIR**

8. **INFORMATION**

KACCT/KBOR REPORT

Chairman Webster, Mike Johnson and Dr. Maier will update the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.

MARCH BOARD MEETINGS/ACTIVITIES

Wed., March 1 **Board Advance – 8:00 a.m. – Camp Aldrich Classroom**
(downstairs area of the Dining Hall)

Wed., March 8 **Special Board Meeting – 6:00 p.m. – room U-219** (upper level of the Student Union) if approved at today's meeting

Tues., March 21 **Regular Monthly Board Meeting – 4:00 p.m. – room U-219** (upper level of the Student Union)

Thurs., March 23 **Spring Break – College Closed**
and Fri., March 24

Mon., March 27 - **Campus visits and Board interviews with finalists for**
Thurs., March 30 **the position of College President** (meeting times,
locations, etc. will be announced at a later date) if approved
at today's meeting

9. **COMMUNICATIONS**

Letter from Rod A. Risley, Executive Director of Phi Theta Kappa

RECEIVED

FEB 08 2006

PRESIDENT'S OFFICE
BCCC

PHI THETA KAPPA
INTERNATIONAL HONOR SOCIETY OF THE TWO-YEAR COLLEGE

Since 1918



Center for Excellence
Mississippi Education & Research Center
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Jackson, MS 39211-6431

Headquarters
Phone: 601.984.3504
Fax: 601.984.3550

February 3, 2006

Stephen Maier, Interim President
Barton County Community College
245 NE 30th Rd.
Great Bend, KS 67530

Dear Dr. Maier,

We are pleased to inform you that your Phi Psi Chapter has achieved the *Pinnacle Bronze* level in Phi Theta Kappa's 2005 Pinnacle Scholarship Award Program. This award recognizes chapters that increase their membership acceptance by one member over the previous year.

The Pinnacle Scholarship Award Program encourages chapters to enhance their methods of communicating the benefits of membership to eligible students. Students invited to membership should be fully aware of the multitude of honors, benefits and opportunities available to them.

Phi Theta Kappa is proud to reward those chapters for successfully conveying membership benefits to eligible students. Your chapter will receive a Pinnacle Bronze Chapter certificate at their regional convention this spring.

Again, we congratulate your Phi Psi Chapter for their outstanding effort that earned them the *2005 Pinnacle Bronze Chapter Award*.

Sincerely,

A handwritten signature in black ink, appearing to read "Rod A. Risley". The signature is written in a cursive, somewhat stylized font.

Rod A. Risley
Executive Director

Cc: Stephannie Goerl, Advisor

10. **EXECUTIVE SESSION**

An executive session may be required.

Recommendation: It is recommended that the Board recess to executive session, should it be deemed necessary, in compliance with the Kansas Open Meetings Act.

11. **ADJOURNMENT**

At the conclusion of the meeting, the Board will adjourn.