

**REGULAR MEETING OF THE
BOARD OF TRUSTEES
BARTON COUNTY COMMUNITY COLLEGE**

**March 15, 2004– 4:00 p.m.
U-219 (Upper Level of Student Union)**

AGENDA

1. Official Board Meetings	1
2. Call to Order	2
Comments from Chairman	
Public and/or Employee Comment	
Introduction of Guests	
Staff Report	
3. Executive Sessions	3
4. Action Items	4
Resolution 04-02	
Schedule of Board Meetings for 2004-2005	
Honorary Degrees Policy	
2004-2005 Tuition and Fees	
Grant Application Requests	
Kan-Ed	
Rural Utilities Services/Distance Learning Telemedicine	
Technology Opportunities Program	
5. KACCT/KBOR Report	18
6. Information/Discussion Items	18
Monitoring Reports	
April Board Meetings/Activities	
President’s Report of Monthly Activities	
7. Notices and Communications	27
Acceptance of PATH Intergenerational Grant	
Application for Wal-Mart Grant	
Application for Missouri Valley Adult Education Association Grant	
8. Consent Agenda	31
Minutes of February 11, 2004 Special Board Meeting	
Minutes of February 17, 2004 Regular Board Meeting	
Personnel	
Claims and Financial Report	

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

OFFICIAL BOARD MEETINGS

Comments: All official Board meetings are open to the public except executive sessions, which are convened in compliance with State law. The Board of Trustees welcomes the attendance and participation of citizens in regular meetings and upon recognition by the Chairman, encourages questions or comments pertaining to items on the agenda. Persons having other matters to be brought before the Board should submit these matters in writing to the President at least 72 hours in advance of the meeting, in order that items may be placed on the agenda. In accordance with time requirements, the Chairman reserves the right to limit comments, both in content and length of presentation.

1. No comments will be heard on matters which are not on the agenda without the consent of the Board.
2. Persons wishing to speak will identify themselves to the Chairman and state whether or not they represent the opinion of a group.
3. Each person may speak no longer than five (5) minutes.
4. Presentations containing information or comments related to College personnel or students may be referred for consideration in executive sessions.
5. The Chairman reserves the right to stop the proceedings and poll the Board to determine if a speaker may continue.

Please Note: Barton County Community College Trustees routinely hold a monthly Board study session for the purpose of setting goals, Board development, and future planning; discussion is informal and no votes are taken. Both the regularly scheduled monthly Board meeting and the monthly study session are subject to the Kansas Open Meetings Act and are open to the public.

Information Only

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

CALL TO ORDER

COMMENTS FROM CHAIRMAN:

The Chairman will address the assembly.

PUBLIC AND/OR EMPLOYEE COMMENT:

No requests for public and/or employee comment have been received.

INTRODUCTION OF GUESTS:

The President or his designee will introduce guests, including new employees.

STAFF REPORT:

Kathy Brock, School Nurse, will present the staff report.

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

EXECUTIVE SESSIONS

Detail: Three separate executive sessions will be required, in compliance with the Kansas Open Meetings Act.

Recommendation: It is recommended that the Board recess to executive session to discuss student issues, in order to protect the privacy interests of the individual(s) to be discussed.

It is further recommended that, upon return to open session, the Board recess to executive session to discuss personnel matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed.

It is further recommended that, upon return to open session, the Board recess to executive session for the purpose of consulting with the College's attorney on legal matters in order to protect the attorney-client privilege.

Action: Board Chair

ACTION ITEMS

Resolution 04-02

Schedule Of Board Meetings for 2004-2005

Honorary Degrees Policy

2004-2005 Tuition and Fees

Grant Application Requests

- Kan Ed
- Rural Utilities Services/Distance Learning Telemedicine (RUS/DLT)
- Technology Opportunities Program (TOP)

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

RESOLUTION 04-02

Detail: As the Trustees will recall, at its regular meeting on November 18, 2003, the Board approved the purchase of three automobiles, two 15-passenger vans and one ½ ton truck and, in separate action, authorized its Chairman or his designee to enter into a lease purchase arrangement with the local financial institution that submitted a bid with the lowest cost for the purpose of purchasing replacement vehicles. The local financial institution (UMB Bank) has requested that it be provided with a resolution from the College, reflecting the Board's action in this matter.

Recommendation: It is recommended that the Board of Trustees approve the attached Resolution 04-02 and authorize its Chairman or his designee to certify the resolution.

Action: Dean of Business Services

EXHIBIT G TO LEASE PURCHASE AGREEMENT

CERTIFICATE OF RESOLUTIONS * 04-02

I, _____, do hereby certify that I am the duly elected or appointed and acting _____ of the _____ duly organized and existing under the laws of the Barton County Community College (the "Lessee"), and that the following resolutions have been presented to and duly adopted by the _____ at a meeting duly and regularly held and convened in accordance with applicable law on the _____ day of _____, _____.

WHEREAS, the Lessee is entering a Lease Purchase Agreement ("Lease") dated March 8, 2004, with UMB Banc Leasing Corp.;

WHEREAS, Lessee has carefully reviewed its financing requirements for the current calendar year and reasonably expects that it will not issue more than ten million dollars (\$10,000,000) of tax-exempt obligations during the calendar year;

NOW, THEREFORE, BE IT RESOLVED, that the Lessee be, and hereby is, authorized to enter into the Lease with UMB Bank Leasing Corp. for a period of 2 years, and be it further

RESOLVED, that an official of the Lessee be, and hereby is, authorized, empowered and directed to sign on its behalf the Lease and any addenda, schedules, notes, UCC financing statements or other instruments issued under the provision of the Lease and any other instrument or document which may be necessary or expedient in connection with agreement upon or fulfillment of the provisions of the Lease.

RESOLVED, that pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, this Lease be and hereby is designated a "qualified tax-exempt obligation" includable within the ten million dollars (\$10,000,000) of the aggregate issues designated as "qualified tax-exempt obligations" for the calendar year within which this Lease is entered into.

RESOLVED, that Lessee shall not designate more than ten million dollars (\$10,000,000) of tax-exempt obligations during the current calendar year as qualified tax-exempt obligations and Lessee, together with its subordinate entities, does not reasonably expect to issue more than ten million dollars \$10,000,000) of tax-exempt obligations during the current calendar year.

IN WITNESS WHEREOF, I have duly executed this certificate and affixed the seal hereto this
___ day of _____, ____.

Lessee:

BARTON COUNTY COMMUNITY COLLEGE

(SEAL)

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

Tax I.D. Number: _____

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

SCHEDULE OF BOARD MEETINGS FOR 2004-2005

Detail: Attached is a schedule of all regular Board meetings and study sessions for the 2004-2005 academic year for the Board's consideration. Please know that every attempt will be made to avoid alterations to this schedule; however, unexpected conflicts may necessitate revisions throughout the year. In addition, this schedule does not reflect any special meetings or Board Advances that may be scheduled at a later date. Required notifications of additional/revised meeting dates, times and/or locations will be communicated as these are identified.

Recommendation: It is recommended that the Board approve the schedule of Board meetings and study sessions for 2004-2005 as presented.

Action: President's Office

SCHEDULE OF REGULAR BOARD MEETINGS AND STUDY SESSIONS FOR 2004-2005

The following meeting schedule has been set for Board study sessions and regular Board meetings for the 2004-2005 academic year. Please know that every attempt will be made to avoid alterations to this schedule; however, unexpected conflicts may necessitate revisions throughout the year. In addition, this schedule does not reflect any special meetings or Board Advances, which may be scheduled at a later date.

Wednesday, July 7, 2004 – 12:00 p.m. – study session

Tuesday, July 20, 2004 – 4:00 p.m. – BOT Meeting

Wednesday, August 04, 2004 – 12:00 p.m. – study Session

***Tuesday, August 10, 2004 – 4:00 p.m. – Budget Hearing/BOT Meeting**

Wednesday, September 1, 2004 – 12:00 p.m. – study session

Tuesday, September 21, 2004 – 4:00 p.m. – BOT Meeting

Tuesday, October 05, 2004 – 12:00 p.m. – study session

Tuesday, October 19, 2004 – 4:00 p.m. – BOT Meeting

Wednesday, November 3, 2004 – 12:00 p.m. – study session

Tuesday, November 16, 2004 – 4:00 p.m. – BOT Meeting

Wednesday, December 1, 2004 – 12:00 – Study Session

Tuesday, December 14, 2004 – 4:00 p.m. – BOT Meeting

Tuesday, January 18, 2005 – 4:00 p.m. – BOT Meeting
(There will be no January Study Session)

Wednesday, February 2, 2005 – 12:00 p.m. – study session

Tuesday, February 22, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, March 02, 2005 – 12:00 p.m. – study session

Tuesday, March 8, 2005 – 4:00 p.m. – BOT Meeting
(Changed to 4th Tuesday of the month in order to avoid conflict with the regional and national basketball tournaments)

Wednesday, April 6, 2005 – 12:00 p.m. – study session

Tuesday, April 19, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, May 04, 2005 – 12:00 p.m. – study session

***Thursday, May 12, 2005 – 6:00 p.m. – BOT Dinner**

(Board members and guests will be invited to a special celebration dinner, in conjunction with commencement on this date)

Tuesday, May 17, 2005 – 4:00 p.m. – BOT Meeting

Wednesday, June 1, 2005 - 12:00 p.m. – study session

Tuesday, June 14, 2005 – 4:00 p.m. – BOT Meeting

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

HONORARY DEGREES POLICY

Detail: At the regular Board meeting on February 17, the Trustees reviewed, for first reading, a newly drafted policy that allowed for granting honorary degrees from the College. Although this was considered to be an administrative policy rather than a Board governance policy, the Administration believed it appropriate to seek official approval of the Trustees, in that the Board of Trustees awards all degrees at Barton County Community College. The policy is now being presented to the Trustees for final review and approval.

Recommendation: It is recommended that the Trustees review and approve the Honorary Degrees policy as presented.

Action: Board of Trustees

HONORARY DEGREES

Barton County Community College is proud to recognize persons who have made outstanding achievements and contributions to the Institution, to the State of Kansas, to an academic discipline, and/or to society by the awarding of an honorary degree. Such degrees recognize outstanding service to the College, the community, and/or professional accomplishments.

Because an honorary degree is an academic award that reflects the ideals and values of Barton County Community College, recipients shall exemplify the concepts of excellence, service, and integrity.

Approved by Board of Trustees on

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

2004-2005 TUITION AND FEES

Detail: The revenue production for the College for the foreseeable future will continue to be short of covering costs for expected services to its students. State funding will be short of needed levels for another year, which will put more pressure on other funding sources to continue the College's normal operations. Unfortunately, our students will be impacted by the expected shortfall of state funding. The College is recommending that it increase the in-state tuition rate by \$4.00 per credit hour, effective with the fall session of 2004. No change is recommended for out-of-state or international rates. Because of the potential of increasing in-state tuition and the potential of shifting the percentage of dollars from student fees that are used for scholarships, the College Student Senate officers have been apprised of the potential need for an increase for in-state tuition. The following rates will be effective fall, 2004:

	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
In-State	\$45.00	\$18.00	\$63.00
Out-of-State (unchanged)	\$68.00	\$18.00	\$86.00
International (unchanged)	\$114.00	\$18.00	\$132.00
Bartonline (unchanged)	\$125.00	\$00	\$125.00

Recommendation: It is recommended that the Board of Trustees approve the above increase for in-state tuition, effective fall, 2004.

Action: Dean of Business Services

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

GRANT APPLICATION REQUESTS

Detail: Attached for the Board's review are three grant application requests:
(1) Kan-Ed, (2) Rural Utilities Services/Distance Learning Telemedicine and
(3) Technology Opportunities Program. These application requests are in excess of the
limit for which the President may apply without Board authorization.

Recommendation: The Board is respectfully requested to authorize the
President to approve applications for the Kan-Ed, Rural Utilities Services/Distance
Learning Telemedicine and Technology Opportunities Program grants as submitted. If
the Board desires, the grants may be considered and acted upon independently from
one another.

Action: Director of Grants

**BARTON COUNTY COMMUNITY COLLEGE
GRANT APPLICATION REQUEST
(Funding range over \$10,000)**

Grant	Kan-Ed Content
Funding Agency	Kansas Board of Regents
Summary	The purpose of this initiative is to further develop a state-of-the-art network by funding the development of content and services that provide better results among students and improved resources for teachers and to enrich research and collaborative opportunities among Kansas institutions of higher education.
Possible Services	<ul style="list-style-type: none"> • Establishment of additional host room at Great Bend campus • Expansion of ITV services and capacities • Expand opportunities to collaborate with other Kansas institutions of higher education via distance learning
Relationship to College Mission	Expands the College's capacity to assist students to master a core of knowledge and skills needed for advanced learning, employment, personal growth, and responsible citizenship.
Target Population	Partner schools in the Barton service area, Kansas community college partners
Funding Range (Approximate)	\$25,000
Indirect Cost Reimbursement	DNA
Funding Period	June 18, 2004 – May 30, 2005
Institutional Obligation	
Cash	0
In-Kind	
Personnel Required	
Existing	Electronics, community education, instructional staff; facilities
New	
Application Deadline	04/16/04
Submission to BOT	03/16/04

Presidential Review

I have reviewed this request and it is in concert with the mission and vision of Barton County Community College. I support the request and recommend that the Board of Trustees authorize the College to proceed with the preparation of the grant application, which is in excess of the funding range for which I am authorized to approve.

President's Signature

Date

**BARTON COUNTY COMMUNITY COLLEGE
GRANT APPLICATION REQUEST
(Funding range over \$10,000)**

Grant	Rural Utilities Services/Distance Learning Telemedicine (RUS/DLT)
Funding Agency	U.S. Department of Agriculture
Summary	Distance learning and telemedicine loans and grants are specifically designed to provide access to education, training and health care resources for people in rural America. The program (administered by the DLT Branch of the Rural Utilities Service (RUS)) funds the use of advanced telecommunications technologies to help communities meet those needs. The grants may be used to fund telecommunications, computer networks and related advanced technologies.
Possible Services	<ul style="list-style-type: none"> • Purchase of equipment to establish six new remote sites • Purchase of equipment to establish a new host site at the Barton campus • Purchase of equipment to enhance five-seven remote sites and extend services to new constituents
Relationship to College Mission	Expands the College's capacity to assist students to master a core of knowledge and skills needed for advanced learning, employment, personal growth, and responsible citizenship.
Target Population	Six potential school districts/partners located in the central Kansas area, five current NCDLN partners, Barton County Community College service area
Funding Range (Approximate)	May request up to \$700,000
Indirect Cost Reimbursement	DNA
Funding Period	36 months 10/01/04 – 09/30/07
Institutional Obligation	
Cash	50% Match
In-Kind	Staff, instructional, administrative time; classroom facilities
Personnel Required	
Existing	Electronics, community education, instructional staff; facilities
New	
Application Deadline	03/30/04
Submission to BOT	03/16/04

Presidential Review

I have reviewed this request and it is in concert with the mission and vision of Barton County Community College. I support the request and recommend that the Board of Trustees authorize the College to proceed with the preparation of the grant application, which is in excess of the funding range for which I am authorized to approve.

President's Signature

Date

**BARTON COUNTY COMMUNITY COLLEGE
GRANT APPLICATION REQUEST
(Funding range over \$10,000)**

Grant	Technology Opportunities Program (TOP)
Funding Agency	U.S. Department of Commerce
Summary	TOP promotes the use of advanced telecommunications and information technologies in the non-profit and public sectors. TOP will support projects that expand training and learning opportunities or create innovative educational or training methods through the use of network technologies. These projects encourage the deployment of broadband infrastructure, services, and applications throughout the Nation.
Possible Services	<ul style="list-style-type: none"> • Purchase of equipment to establish six new remote sites • Purchase of equipment to establish a new host site at the Barton campus • Purchase of equipment to enhance five-seven remote sites and extend services to new constituents • Potential funding for project-related personnel
Relationship to College Mission	Expands the College's capacity to assist students to master a core of knowledge and skills needed for advanced learning, employment, personal growth, and responsible citizenship.
Target Population	Six potential school districts/partners located in the central Kansas area, five current NCDLN partners, Barton County Community College service area
Funding Range (Approximate)	May request up to \$700,000
Indirect Cost Reimbursement	DNA
Funding Period	36 months 10/01/04 – 09/30/07
Institutional Obligation	
Cash	50% Match
In-Kind	Staff, instructional, administrative time; classroom facilities
Personnel Required	
Existing	Electronics, community education, instructional staff; facilities
New	Potential for new personnel
Application Deadline	04/27/04
Submission to BOT	03/16/04

Presidential Review

I have reviewed this request and it is in concert with the mission and vision of Barton County Community College. I support the request and recommend that the Board of Trustees authorize the College to proceed with the preparation of the grant application, which is in excess of the funding range for which I am authorized to approve.

President's Signature

Date

KACCT/KBOR REPORT

Mike Johnson and Dr. Law will update the Board concerning Kansas Association of Community College Trustees and Kansas Board of Regents activities.

INFORMATION/DISCUSSION ITEMS

Monitoring Reports
April Board Activities
President's Report of Monthly Activities

Monitoring Reports March 2004

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: GENERAL EXECUTIVE CONSTRAINTS
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The President shall act at all times in an exemplary manner consistent with the responsibilities and expectations vested in that office. The President shall act in a manner consistent with Board policies and consistent with those practices, activities, decisions, and organizational circumstances, which are legal, prudent, and ethical.

Accordingly, the President may not:

General Executive Constraint #5

Permit conflict of interest in awarding purchases or other contracts or hiring of employees.

Response: To my knowledge, no conflict of interest regarding purchases, contracts, or hiring has occurred. I believe institutionally, we continue to demonstrate that our purchasing processes provide fairness, preference to local business whenever possible, and encourage competition so the taxpayers receive the most for their money. Additionally, we continue to use personnel screening and selection processes that encourage qualified and quality applicants and fairness in appointments. As it relates to this last item, we maintain processes that allow us to expeditiously make appointments when it is thought to be in the best interest of the College.

General Executive Constraint #9

Allow assets to be unprotected, inadequately maintained, or unnecessarily risked.

Response: To my knowledge, all assets are protected and with no or minimal risk. The only possible exception, of which the Board is already aware, has been created by the state's budget crisis. That exception is -- in meeting our projected budget's expenditure plan, we have had to make the difficult decision to recommend no increases in salaries as well as delay significant capital expenditures. These two areas are significant assets that need to be maintained.

On both fronts, we will monitor the reactions to the budget shortfall and bring to the Board's attention anything that might place these assets in further jeopardy.

POLICY TYPE: EXECUTIVE LIMITATIONS

POLICY TITLE: FINANCIAL CONDITIONS

The President shall administer the Board approved budget without material deviation from Board priorities in ENDS policies, and shall protect the College from financial risk.

Accordingly, the President may not:

Financial Condition #3

Make any purchase: (a) without prudent protection against conflict of interest; (b) over \$10,000 without Board approval; (c) over \$10,000 without seeking at least three competitive quotes or sealed bids, submitted on prepared specifications. No purchase shall be made except on the basis of quality, cost, and service. Consideration shall be given to local vendors who can provide like quality products and services and who meet bid specifications.

Response: Following review of this constraint with the Dean of Business Services, I feel confident that the College is in compliance with the policy. We remain sensitive and judicious in balancing the need to support the local economy with making wise purchases in stretching limited tax dollars.

Financial Condition #4

It is material deviation to: Accept gifts or grants which obligate the College to make future expenditures of funds or human resources other than those created by the gift or grant without Board approval.

Response: Grants are routinely reviewed to ensure they support institutional mission and direction. They are consistently brought to the Board for approval prior to submission, if the grant requires resources that exceed the spending limitations provided to the President through Policy Governance. Additionally, should the College be successful in receiving the grant award, this notification is also brought to the Board for acceptance.

To date, no gifts have been received that obligate the College to make future expenditures – should this occur, the gifts would also be brought to the Board for action.

Financial Condition #5

It is material deviation to: Accept gifts or grants, which are not in the best interest of the College.

Response: As outlined previously, prior to application, grants are reviewed to ensure they are in support of the College's mission and will further the institution's ability to meet its strategic goals.

Financial Condition #6

Fail to maintain adequate reserves which allows the College cash reserve to drop below 8% of its annual budget, working toward a goal of 16%.

Response: The Board has been apprised that progress toward this goal was made over the course of the past year. The cash reserve is above the 8% floor and we believe that this past year's budget has, for the third or fourth year in a row, helped us realize growth in the reserves. The reserves, as you are aware, will be used this year as part of the budget expenditure plan as we face the fallout of the state's revenue crisis.

Financial Condition #8

Fail to provide a monthly report of the College's current financial condition.

Response: Each month, as part of the Board's agenda, "Claims" and "Financial Reports" are presented for the Board's review and action. The reports accurately reflect the fiscal condition of the institution. Further, information regarding the Foundation's fiscal condition is provided to the Trustees from the Foundation Office each month. The clarifying questions asked by the Board are appreciated, as they help us to more fully discharge our accountability to the public. We hope that the new formats developed in response to the new federal audit requirements are making the complex details of our fiscal analysis a bit easier to understand.

POLICY TYPE: ENDS MEASUREMENTS

POLICY TITLE: BARTON EXPERIENCE

Professional State License Pass Rates

Annual: March 2004

Professional License Program		1998-99	1999-00	2000-01	2001-02	2002-03	Prior 4 yrs (1989-99 to 2001-02)
Nursing ADN	# Attempted	14	17	19	18	21	68
	# Passed	14	17	18	16	20	65
	Pass Rate	100%	100%	95%	89%	95%	96%
Practical Nursing Certificate	# Attempted	23	26	20	18	28	87
	# Passed	22	26	20	17	28	85
	Pass Rate	96%	100%	100%	94%	100%	98%
Certified Nurses Aide	# Attempted	135	144	86	240	101	605
	# Passed	132	142	86	225	96	585
	Pass Rate	98%	99%	100%	94%	95%	97%
Home Health Aide	# Attempted	12	17	4	10	6	43
	# Passed	12	15	4	10	6	41
	Pass Rate	100%	88%	100%	100%	100%	95%
Certified Medical Aide	# Attempted	51	44	40	73	19	208
	# Passed	49	41	30	63	19	183
	Pass Rate	96%	93%	75%	86%	100%	88%
Medical Laboratory Technician	# Attempted	6	5	0	5	13	16
	# Passed	4	5	0	3	9	12
	Pass Rate	67%	100%	--	60%	69%	75%
EMS Education Basic	# Attempted	NA	NA	NA	18	32	18
	# Passed	NA	NA	NA	18	28	18
	Pass Rate	--	--	--	100%	88%	100%
EMS Education Paramedic	# Attempted	NA	NA	NA	7	0	7
	# Passed	NA	NA	NA	6	0	6
	Pass Rate	--	--	--	86%	--	86%
Licensure Exams, Overall	# Attempted	241	253	169	389	220	1,052
	# Passed	233	246	158	358	206	995
	Pass Rate	97%	97%	93%	92%	94%	95%

Notes: - One year equals July 1 through June 30.
 - EMT licensure exam data unavailable prior to 2001-02.

Response:

Overall, the pass rate for vocational students at Barton County Community College who took licensure exams in 1002-03 was 94%, which was close to the average for the previous four years (95%). Moreover, for specific programs and their respective licensure exams, pass rates for most in 2002-03 were well above 90% (range, 69% to 100%). Therefore, it would appear that Barton vocational students are prepared quite well for entry into the workforce, at least for those programs requiring certification by passing licensure exams.

APRIL BOARD MEETINGS/ACTIVITIES

Wed., April 7 Board Study Session – 12:00 noon – U-219

**Fri., April 9 and
Mon, April 12 Easter Vacation – Campus Closed**

Tues., April 20 Regular Monthly Board Meeting – U-219

**President's Monthly Activities
February 1-29, 2004**

February 1	Vacation - Chair for the NCA in performing an Evaluation of Western Wyoming Community College
February 2	Vacation - Chair for the NCA in performing an Evaluation of Western Wyoming Community College
February 3	Vacation - Chair for the NCA in performing an Evaluation of Western Wyoming Community College
February 4	Vacation - Chair for the NCA in performing an Evaluation of Western Wyoming Community College
February 5	Vacation - Chair for the NCA in performing an Evaluation of Western Wyoming Community College
February 6	Met with Mr. Henry
February 10	Attended the Presidential Scholars luncheon Attended the Foundation's Board meeting
February 11	Facilitated the President's Staff meeting Facilitated the Board of Trustees special meeting Facilitated the Board study session
February 12	Attended the All-Community Chamber Coffee Spoke to the Retired Postal and Federal Workers Attended the Prairie Enterprise Board meeting
February 13	Made a volunteer call for the BSA Participated in eCompanion orientation
February 14	Attended the Cougar basketball game against Colby
February 16	Met with Marilyn Beary, Julie Knoblich and Mr. Henry
February 17	Facilitated President's Staff meeting Facilitated the Board of Trustees meeting
February 18	Attended the KACCT/PTK/KBOR meetings (Topeka, KS) Attended the Phi Theta Kappa luncheon with honored students and parents, Trustees Johnson and Webster, PTK advisors (Stephanie Goerl, Kathy Boeger) and staff members Jackie Elliott, Ron Vratil, and Dr. Gabelmann

Attended the President's/Deans EduKan meeting

February 23 Attended Kansas Department of Commerce Kansas First presentation

February 24 Met with Foundation's Administrative Committee
Met with Interrobang editor
Met with Mr. Henry

February 25 Facilitated the PIC meeting
Facilitated the President's Staff meeting

February 26 Met with the Fiscal Review Team
Hosted the Local Workforce Investment Board meeting at the Golden Belt One Stop
Attended the General Staff meeting

February 27 Attended the Midwest Utility and Pipeline Center of Excellence planning meeting
Held a teleconference call with technology consultant
Hosted a campus meeting to discuss "Web Streaming" and Acacia

NOTICES AND COMMUNICATIONS

Acceptance of PATH Intergenerational Grant

Application for Wal-Mart Grant

Application for Missouri Valley Adult Education Association Grant

**BARTON COUNTY COMMUNITY COLLEGE
ACCEPTANCE OF GRANT
(Funding range under \$10,000)**

Grant	PATH Intergenerational
Funding Agency	Kansas State University
Summary	This grant will be used to purchase supplies to be used in 10 intergenerational projects using RSVP volunteers and Children K-6 grades.
Possible Services	Senior volunteers will work with children primarily in the TLC after school program teaching cooking, sewing and environmental projects
Target Population	RSVP volunteers 55 and better and children K-6 grades
Funding Range (Approximate)	\$730.00
Indirect Cost Reimbursement	None
Funding Period	1 year
Institutional Obligation	None
Cash	
In-Kind	
Personnel Required	
Existing	1
New	
Application Deadline	January 15. 2004

Presidential Review

The College has received notification that it has been awarded the above grant. I have reviewed this grant and it is in concert with the mission and vision of Barton County Community College; therefore, I authorize the acceptance of this grant.

President's Signature

Date

**BARTON COUNTY COMMUNITY COLLEGE
GRANT APPLICATION REQUEST
(Funding Range Under \$10,000)**

Grant	Smoke Alarm Distribution
Funding Agency	Wal-Mart
Summary	Volunteers will work with county fire departments to distribute and install new smoke detectors or install batteries in existing smoke detectors.
Possible Services	Install smoke detectors and batteries
Target Population	Frail elderly and disabled
Funding Range (Approximate)	\$1,000
Indirect Cost Reimbursement	None
Funding Period	1 year
Institutional Obligation	
Cash	None
In-Kind	None
Personnel Required	
Existing	1
New	
Application Deadline	February 19, 2004

Presidential Review

I have reviewed this request and it is in concert with the mission and vision of Barton County Community College. I support the request and authorize the College to proceed with the preparation of the grant application.

President's Signature

Date

**BARTON COUNTY COMMUNITY COLLEGE
GRANT APPLICATION REQUEST
(Funding Range Under \$10,000)**

Grant	Missouri Valley Adult Education Association
Funding Agency	
Summary	Seeking funding for an ESL student and community project – EI Heraldo Newspaper
Services	Public relations and student achievement
Relationship to College Mission	
Target Population	ESOL students and Hispanic community
Funding Range	\$1500
Indirect Cost Reimbursement	
Due Date	2/15/04
Funding Period	1 year
Institutional Obligation	
Cash	
In-Kind	
Personnel Required	Translator
Existing	Yes
New	
Submission to BOT (Date)	02/25/04

Presidential Review

I have reviewed this request and it is in concert with the mission and vision of Barton County Community College. I support the request and authorize the College to proceed with the preparation of the grant application.

President's Signature

Date

Meeting of the Board of Trustees
Barton County Community College

March 15, 2004

CONSENT AGENDA

Comments: In accordance with Barton's Board policy governance, the following items are presented to the Board for approval as a part of the Consent Agenda.

Recommendation: After reviewing the detail for each item, it is recommended that the Board approve the Consent Agenda as presented:

- Minutes of the special meeting of the Board of Trustees, held on February 11, 2004 and the regular meeting of the Board of Trustees, held on February 17, 2004
- Personnel
- Claims and Financial Report

Action: President's Office

**Special Meeting of the Board of Trustees
Barton County Community College
February 11, 2004**

CALL TO ORDER

The special meeting of the Board of Trustees of Barton County Community College was called to order at 12:30 p.m., February 11, 2004, in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Mike Johnson, Stephan J. Mermis, Gene O'Connor and Marvin Sessler

Trustees Absent: Dan Soeken and J.B. Webster

Other Attendees: Chris Green of the Hutchinson News; Randall Henry; Michael Dawes; Dr. Veldon Law and Marilyn Beary

PUBLIC AND EMPLOYEE COMMENT

No requests for public and/or employee comment were received.

EXECUTIVE SESSION – Chairman Mermis advised that an executive session would be necessary for the purpose of discussing non-elected personnel issues in order to protect the confidentiality of the individual(s) to be discussed and asked that Randall Henry and Dr. Law join the Trustees in executive session.

Trustee Johnson moved that the Board recess to executive session for 45 minutes at 12:32 p.m. to discuss matters related to non-elected personnel in order to protect the confidentiality of the individual(s) to be discussed, to reconvene in room U-219 of the Student Union at 1:17 p.m. The motion was seconded by Trustee O'Connor. Following discussion, the motion carried.

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 1:17 p.m. in room U-219 of the Student Union. Chairman Mermis advised that non-elected personnel issues had been discussed and no action was taken.

ADJOURNMENT – The special meeting adjourned at 1:18 p.m.

Stephan J. Mermis, Chairman

Mike Johnson, Secretary

Recorded by Marilyn Beary

**Regular Meeting of the Board of Trustees
Barton County Community College
February 17, 2004**

CALL TO ORDER

The regular meeting of the Board of Trustees of Barton County Community College was called to order at 4:00 p.m., February 17, 2004, in room U-219 of the Student Union.

ATTENDANCE

Trustees Present: Stephan J. Mermis, Gene O'Connor, Marvin Sessler, Dan Soeken and J.B. Webster
Mike Johnson arrived at 4:07 p.m.

Trustees Absent: None

Other Attendees: Bonnie Leroy of the Interrobang; Susan Thacker of the Tribune; Randall Henry; Dr. Tim Kimmel; Jackie Elliott; Mike Dawes; Ron Vratil; Dr. Gillian Gabelmann; Stephannie Goerl; Neil Elliott; Dick Wade; Angie Brummer; Dr. Veldon Law; and Marilyn Beary

Chairman Mermis led the attendees in the Pledge of Allegiance.

PUBLIC AND EMPLOYEE COMMENT

No requests for public and/or employee comment were received.

INTRODUCTION OF NEW EMPLOYEES

➤ There were no new employees to introduce this month.

STAFF REPORTS

➤ Becky Newell presented a staff report on the Upward Bound program.

ACTION ITEMS

Extension of Military Leave of Absence – The President's Office had been notified that Jerry Treaster's military tour of active duty had been extended through April 30, 2004. The Board was presented with a request to approve an extension of Mr. Treaster's military leave through April 30, 2004.

Trustee Soeken moved that the Board approve the extension of a military leave for Jerry Treaster through April 30, 2004. The motion was seconded by Trustee Webster. Following discussion, the motion carried.

College External Audit – Ron Vratil, Dean of Business Services, presented two bids for the College's external audit for the fiscal years ending June 30, 2004, 2005 and 2006. These bids were a result of a solicitation for bids, along with bid specifications, which were mailed to Barton County Certified Public Accountant firms and individuals. It was recommended that the Board approve the low bid in the amount of \$59,950.00 for the combined three years from David Folkerts CPA, Chtd.

Trustee Webster moved that the Board approve the low bid from David Folkerts CPA, Chtd, in the amount of \$59,950.00 for the three-year period, as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

Honorary Degrees – The Board was presented, for first reading, a newly drafted policy which allowed for granting honorary degrees from the College. Although this was considered to be an administrative policy rather than a Board governance policy, the Administration believed it appropriate to seek official approval of the Trustees, in that all degrees at Barton County Community College are awarded by the Board of Trustees. The Honorary Degrees policy will be presented for final action at the regular March Board meeting.

KACCT/KBOR REPORT – Mike Johnson and Dr. Law shared with the Board current and upcoming activities with the KACCT/KBOR.

INFORMATION/DISCUSSION ITEMS – The following were presented for the Board's information and discussion:

- Monitoring Reports
- Upcoming Board Meetings/Activities
- President's Report of Monthly Activities

NOTICES AND COMMUNICATIONS – The following was presented for the Board's information:

- Grant Request for Operational Support for Arts and Cultural Organizations as approved by Dr. Law.

EXECUTIVE SESSION – Chairman Mermis advised an executive session would not be necessary.

CONSENT AGENDA

The following items were presented for the Board's approval:

- Minutes of the January 20, 2004 regular meeting of the Board of Trustees
- Minutes of the February 11, 2004 special meeting of the Board of Trustees
- Personnel
- Claims and Financial Report

Trustee Webster moved that the Board approve the amended consent agenda as presented. The motion was seconded by Trustee Johnson. Following discussion, the motion carried.

ADJOURNMENT – The meeting adjourned at 4:30 p.m.

Stephan J. Mermis, Chairman

Mike Johnson, Secretary

Recorded by Marilyn Beary

PERSONNEL

Temporary Assignments

Pamela Welsh – Executive Secretary–C (temporary for President’s Office)

Replacement Positions

Rachel Link – Custodial Supervisor

Rita Williamson – Evening Instructional Specialist

Supplemental Contracts

Christine Abbott	Group Dynamics I
Christine Abbott	Interpersonal Communication
Christine Abbott	Death & Dying
Christine Abbott	Marriage & Family
Christine Abbott	Human Sexuality
Steven Artzer	Introduction to Computers
Steven Artzer	Principles of Macroeconomics
Dorothy Arvizu	English Composition II
Geraldine Ball	Women & The American Experience
Geraldine Ball	American History to 1877
Jimmy Bias	Data Base Management Systems
Jimmy Bias	Spreadsheet Applications
Jimmy Bias	Multimedia Presentations
Laverne Bitsie-Baldwin	Technical Mathematics
George Bowman	Weapons Storage Facility Operation
George Bowman	Weapons Storage Facility Operation
George Bowman	Weapons Storage Facility Operation
Winfried Butler	American Military History
Winfried Butler	Western Civilization to 1500
Winfried Butler	Western Civilization 1500 - Present
Shanna Calvasina	English Composition II
Gilberto Chabarria	Public Speaking
Gilberto Chabarria	Public Speaking
Jenny Chambers	Contingency Planning
Rebecca Claassen	Basic Algebra
Jerusha Clark	Course Developer/Editing
Richard Clark	Government of United States
Michael Cox	Military Hist/Amer Civil War
Michael Cox	Western Civilization 1500 – Present
Charles Davis	Intro to Literature
Wendy DeFries	Principles of Macroeconomics
Wendy DeFries	Principles of Microeconomics
Denise DelCarmen	Basic Nutrition
Jared Duley	Social Psychology
Rhonda Eurich	Beginning/Intermediate Swimming
Marsha Finley	Sanitation & Management of Food Service

Marsha Finley	Nutrition Therapy
Marsha Finley	Fld Experience Sanitation & Management of Food Systems
Marsha Finley	Field Experience in Nutrition
Bill Forst	Art Appreciation
Karen Frick	General Psychology
Karen Frick	Social Psychology
Addie Goymerac	Intermediate Algebra
Sheyene Heller	Business English
Sheyene Heller	English Composition I
Sheyene Heller	English Composition II
Sheyene Heller	Creative Writing
Sheyene Heller	Great Book Program
Marlene Kabriel	Language Lab
Rhonda Kent	Introduction to Counseling
Myron Kryschtal	Intro to Leadership Concepts
Myron Kryschtal	Intro to Political Science
Myron Kryschtal	International Relations
Lynette Lee	Management of Supply Operation
Lynette Lee	Organize Supply Mgmt Operation
Joel Lundstrom	General Psychology
Joel Lundstrom	Contemporary Social Problems
John Mack	Introduction to Philosophy
Kim Mansfield	Developmental Psychology
Anita Motsenbocker-Alford	Java Programming
Russell Norman	College Algebra
Robert Patterson	Technical & Report Writing
Laura Peck	Data Base Management Systems
Laura Peck	Word Processing Applications
Norman Russell	Physical Science
Gary Sacher	Military Passeng – Carry Vehicle
Gary Sacher	Military Passeng – Carry Vehicle
Susan Simmons	Data Base Management Systems
Karyl White	Math for PreHospital Provider
Melinda Whitney	EMT & Refresher Seminar II
Melinda Whitney	Emerg. 1 st Aid Tact Operations

Community Education

Janice Lubeck	BML Business Ethics	3/23/04 – 5/25/04
Ron Willis	CNE Seminar	3/25/04
Linda McCaffrey	200 th Anniversary of Lewis & Clark	4/13/04 – 4/15/04
Outreach		
Thom Withrow	Foods for Today/St. John	2/23/04 – 3/29/04
Basics		
Alvin Sower	Multimedia Presentations/ECF	3/22/04 – 5/10/04
Degree Programs		
Paula Wilton	Child Play and Games/Ellsworth	3/23/04 – 5/25/04
Neal Cassell	Marketing/Russell	3/23/04 – 5/25/04

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 29-FEBRUARY-04

1111 GENERAL FUND

YEAR TO DATE
ACTUAL

REVENUES:

FALL TUITION	1,205,789.50
SPRING TUITION	906,224.00
SUMMER TUITION	30,362.00
FALL OUT OF STATE TUITION	160,242.00
SPRING OUT OF STATE TUITION	128,809.00
SUMMER OUT OF STATE TUITION	1,632.00
ON LINE TUITION	336,161.00
GENERAL STUDENT FEES	0.00
LAVTR	0.00
STATE GRANTS	0.00
STATE OPERATING GRANT	4,349,093.00
COUNTY OUT DISTRICT TUITION	169,428.00
BARTON COUNTY AD VALOREM TAX	4,593,813.71
MOTOR VEHICLE TAX	600,710.97
RECREATIONAL VEHICLE TAX	8,146.93
NEIGHBORHOOD REVIT PRG	3,775.04
DELINQUENT TAXES	82,953.57
TAXABLE SALES	709.45
INTEREST-GENERAL	38,246.93
MISCELLANEOUS REIMBURSEMENTS	228,029.62
INSURANCE REIMBURSEMENTS	0.00
GENERAL MISCELLANEOUS	43,550.65
MISCELLANEOUS SALE OF PROPERTY	2,591.28
TRANSCRIPT REVENUE	27,505.25
MISCELLANEOUS ELECTRONIC DEPT REV	1,018.24
DONATIONS	0.00
FARM HOUSE RENTALS	4,800.00
FARM LEASE/CROP SALES	14,000.00
PAYMENT PLAN FEES	18,630.00
CAREER CENTER REVENUE	1,600.00
EVALUATION FEES	100.00
ITV REVENUE	10,000.00
INTERNATIONAL STUDENT FEE	4,650.00
REFUNDS-GENERAL	7,575.95
ROOM RENTAL-GENERAL	11,963.51

TOTAL REVENUES	12,992,111.60

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 29-FEBRUARY-04

1111 GENERAL FUND

YEAR TO DATE
ACTUAL

EXPENDITURES:

INSTRUCTION	3,090,006.67
PUBLIC SUPPORT	1,460.54
ACADEMIC SUPPORT	1,219,563.03
STUDENT SERVICES	578,794.70
INSTITUTIONAL SUPPORT	2,121,815.68
PHYSICAL PLANT OPERATION	1,375,809.13
STUDENT FINANCIAL SUPPORT	131,737.30
AUXILIARY SERVICES	0.00

TOTAL EXPENDITURES	8,519,187.05
TRANSFERS AMONG FUNDS:	
TRANSFERS TO ABE FUND	0.00
TRANSFERS TO ATHLETIC FUND	400,000.00
TRANSFERS TO ATHLETIC ACTIVITY FUND	72,000.00
TRANSFERS TO STUDENT ACT ACTIV FUND	26,000.00

TOTAL TRANSFERS AMONG FUNDS:	498,000.00
NET INCREASE/DECREASE IN NET ASSETS	3,974,924.55

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 29-FEBRUARY-04

1112 VOCATIONAL FUND

YEAR TO DATE
ACTUAL

REVENUES:

STATE OPERATING GRANT	1,863,898.00
BARTON COUNTY AD VALOREM TAX	0.00
MOTOR VEHICLE TAX	0.00
RECREATIONAL VEHICLE TAX	0.00
DELINQUENT TAXES	0.00
PRIVATE SOURCE GRANT REVENUE	0.00
REFUNDS-GENERAL	1,208.63

TOTAL REVENUES	1,865,106.63

EXPENDITURES:

INSTRUCTION	1,308,290.76
PUBLIC SERVICE	0.00
ACADEMIC SUPPORT	168,369.08
STUDENT SERVICES	0.00
INSTITUTIONAL SUPPORT	0.00
PHYSICAL PLANT OPERATION	0.00
AUXILIARY SERVICES	0.00

TOTAL EXPENDITURES	1,476,659.84
NET INCREASE/DECREASE IN NET ASSETS	388,446.79

BARTON COUNTY COMM COLLEGE
Statement of Revenues and Expenditures
AS OF 29-FEBRUARY-04

1115 EMPLOYEE BENEFIT FUND

YEAR TO DATE
ACTUAL

REVENUES:

BARTON COUNTY AD VALOREM TAX	0.00
MOTOR VEHICLE TAX	0.00
RECREATIONAL VEHICLE TAX	0.00
DELINQUENT TAXES	0.00
MISCELLANEOUS REIMBURSEMENTS	0.00

TOTAL REVENUES	0.00

EXPENDITURES:

INSTRUCTION	466,819.43
PUBLIC SERVICE	47,931.82
ACADEMIC SUPPORT	183,746.59
STUDENT SERVICES	129,594.73
INSTITUTIONAL SUPPORT	271,571.02
PHYSICAL PLANT OPERATION	70,851.70
AUXILIARY SERVICES	23,787.51

TOTAL EXPENDITURES	1,194,302.80

NET INCREASE/DECREASE IN NET ASSETS	(1,194,302.80)
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BARTON COUNTY COMMUNITY COLLEGE
GENERAL, VOCATIONAL, AND EMPLOYEE BENEFITS
FUNDS FLOW ACTIVITY
PERIOD ENDED FEBRUARY 29, 2004

	2003-04 BUDGET	PERIOD ENDED 02/29/04	YTD AVAILABLE	% AVAILABLE
Fund Balance, Beginning	\$2,271,636.00	\$2,271,636.00		
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Tuition-Out Of State	212,000.00	290,683.00	(78,683.00)	-37.11%
Tuition-In State	3,381,000.00	2,478,537.00	902,463.00	26.69
Tuition-Out District	265,000.00	169,428.00	95,572.00	36.06
State Aid	5,735,000.00	6,212,991.00	(477,991.00)	(8.33)
Property Taxes	4,713,000.00	4,688,689.00	24,311.00	0.52
Other Taxes	828,000.00	600,711.00	227,289.00	27.45
Interest Income	88,000.00	38,247.00	49,753.00	56.54
Other	1,935,000.00	377,933.00	1,557,067.00	80.47
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Total Revenue	17,157,000.00	14,857,219.00	2,299,781.00	13.40
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Expenditures:				
Academic Salaries	5,579,000.00	3,850,708.00	1,728,292.00	30.98
Support Salaries	3,863,000.00	2,507,414.00	1,355,586.00	35.09
Supplies	3,304,000.00	2,169,356.00	1,134,644.00	34.34
Equipment	19,000.00	10,739.00	8,261.00	43.48
Advertising	62,000.00	40,164.00	21,836.00	35.22
Transfers & Other	400,000.00	400,000.00	0.00	0.00
Employee Benefits	1,891,000.00	1,194,303.00	696,697.00	36.84
General Insurance	208,000.00	192,563.00	15,437.00	7.42
Utilities	584,000.00	404,526.00	179,474.00	30.73
In County Scholarships	136,000.00	90,392.00	45,608.00	33.54
Capital Outlay	919,000.00	522,541.00	396,459.00	43.14
Maintenance	399,000.00	305,444.00	93,556.00	23.45
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Total Expenditures	17,364,000.00	11,688,150.00	5,675,850.00	32.69%
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Fund Balance, Ending	\$2,064,636.00	\$5,440,705.00		
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BARTON COUNTY COMMUNITY COLLEGE
AUXILIARY FUNDS
FUNDS FLOW ACTIVITY
PERIOD ENDED FEBRUARY 29, 2004

	STUDENT UNION	DORMITORIES	ATHLETICS	CAMP ALDRICH	EIGHT MONTH ACTIVITY	2003-04 BUDGET	YTD AVAILABLE	% AVAILABLE
Fund Balance, Beginning:	663,935	398,857	42,786	71,154	1,176,732	1,351,626		

Revenues:								
Vending	1,224				1,224	2,000	776	38.80
Bookstore	664,565				664,565	665,000	435	0.07
Food service	244,279			0	244,279	482,000	237,721	49.32
Fees	0			0	0	268,000	268,000	100.00
Supplies & Services		12,346			12,346	28,000	15,654	55.91
Housing Rental		817,645		35,415	853,060	913,000	59,940	6.57
Transfers			400,000	0	400,000	390,000	(10,000)	(2.56)
Revolving					0	0	0	
Misc.	599				599	4,000	3,401	85.03
Gate Receipts			0		0	33,000	33,000	100.00
Entry Fees & Other			6,351	0	6,351	16,000	9,649	60.31

Total Revenues	910,667	829,991	406,351	35,415	2,182,424	2,801,000	618,576	22.08

Expenditures:								
Salaries	45,818	34,189	3,827	21,772	105,606	217,000	111,394	51.33
Books & Supplies	643,819				643,819	572,000	(71,819)	(12.56)
Maintenance	6,837	26,939		8,871	42,647	99,000	56,353	56.92
Food	322,992	191,170		0	514,162	850,000	335,838	39.51
Utilities	3,961	66,707		11,453	82,121	161,000	78,879	48.99
Lease payments & Int	11,871	85,663			97,534	202,000	104,466	51.72
Travel & Recruiting			82,356		82,356	122,000	39,644	32.50
Officials			26,600		26,600	17,000	(9,600)	(56.47)
Training Supplies			12,075		12,075	17,000	4,925	28.97
Insurance			68,407		68,407	56,000	(12,407)	(22.16)
Equipment	27,659	51,197	85,904	0	164,760	171,000	6,240	3.65
Clinics & Awards			8,181		8,181	10,000	1,819	18.19
Transfers & Refunds		0	0		0	30,000	30,000	100.00
Revolving					0	0	0	
Nationals & Fees			6,224		6,224	34,000	27,776	81.69
Supplies	9,636	2,427	44,621	104	56,788	76,000	19,212	25.28
Misc.		0			0	0	0	#DIV/0!

Total Expenditures	1,072,593	458,292	338,195	42,200	1,911,280	2,634,000	722,720	27.44

Fund Balance, Ending	502,009	770,556	110,942	64,369	1,447,876	1,518,626		
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BARTON COUNTY COMMUNITY COLLEGE
 TREASURER'S REPORT
 02/29/04

FUND-DESCRIPTION	BEGIN-BAL	MONTH-RCPT	MONTH-EXP	YTD RCPT	YTD-EXP	END-BAL	CHECKING	INVEST	CHANGE
GENERAL & VOC	1,487,053	137,764	1,069,147	13,547,588	10,168,862	4,865,779	4,471,679	350,000	44,100
EMPLOYEE BENEFITS	0	0	141,597	0	1,179,974	(1,179,974)	(1,179,974)	0	0
STUDENT UNION	599,238	90,252	110,691	911,311	1,058,611	451,938	350,938	100,000	1,000
DORMITORY	398,323	(2,254)	71,927	830,525	455,754	773,094	672,694	100,000	400
CAMP ALDRICH	61,078	4,575	1,336	35,415	42,190	54,303	54,303	0	0
ATHLETICS	52,863	2,084	38,173	406,351	337,045	122,169	122,169	0	0
	2,598,555	232,421	1,432,871	15,731,190	13,242,436	5,087,309	4,491,809	550,000	45,500





