

July 2018

POLICY TYPE: ENDS

POLICY TITLE: Contingency Planning

In fulfilling its educational mission, Barton Community College attempts to make optimal use of its resources. Optimum Utilization may call for the adjustment of operational procedures such as a reduction or discontinuance of a program or service; reallocation of resources as a result of changing educational priorities; shifting enrollment patterns; lack of funds; and/or the requirements of legally imposed mandates. The President will make these recommendations to the Board of Trustees based on the College's mission of emphasizing academic, vocational-technical, and cultural enrichment learning opportunities; coupled with the need for maintaining program integrity, financial viability, and responsiveness to internal and external college constituencies.

The items below may present implication that are either positive or negative.

To ensure the Board is apprised of factors which could cause changes, over the course of 2017-2018 the items below were shared with the Board. In addition, monitoring reports over each of the Board ENDS were presented and discussed, trips to college locations to review operations and retreats to dive deeply into issues.

Policy/Funding

1. Federal

- a. Financial Aid Update: Enrollment Reporting, Gainful Employment, Year-Round Pell – 07/11/2017
- b. HLC Presentation – 08/08/2017
- c. HLC Institutional Evaluation and Sanctions or Monitoring – 09/19/2017
- d. Federal Student Loan Draft Cohort Default Rate – 10/10/2017
- e. Gramm Leach Biley Act (GLBA) – 02/13/2018
- f. Title IX Presentation – 10/24/2017

2. State

- a. Corrections Programming – 08/08/2017
- b. Larned Corrections Programming Update – 04/10/2018
- c. Concurrent Enrollment Deliberation – 01/09/2018
- d. Higher Education Day – 01/09/2018
- e. Re-Centering – 04/10/2018
- f. Real ID – 04/10/2018
- g. KBOR Performance Agreements – 05/08/2018
- h. January Legislative Linkage – 11/28/2017
- i. Monthly KACCT report
- j. Monthly KBOR Update

3. Local

- a. Community Report – 10/24/2017
- b. Budgets – 07/11/2017
- c. Boilers – 07/11/2017
- d. City of Great Bend Revitalization Plan – 08/08/2017
- e. Ellinwood Interlocal Agreement – 09/19/2017
- f. Board Self Evaluation – 02/13/2018
- g. Policy Manual Review – 02/13/2018

- h. RSVP Yearly Report – 08/22/2017
 - i. FY17 Audit – 11/28/2017
 - j. Monthly Public Comments
 - k. Adult Ed Audit – 05/22/2018
4. Finance
- a. Monthly Financial Statements
 - b. Budget Hearing – 08/08/2017
 - c. Tuition and Fees Review – 02/13/2018, 03/27/2018
 - d. FY19 Budget Status – 06/12/2018
 - e. END 8 Contingency Planning – 07/25/2017
 - f. END 5 Regional Workforce Needs – 01/23/2018
 - g. END 2 Workforce Preparedness – 04/24/2018
 - h. END 6 Barton Services and Regional Locations – 05/22/2018

Constituencies

1. Students
- a. Online Programming Assessment – 07/11/2017, 11/14/2017
 - b. BARTonline Website Redesign – 09/19/2017
 - c. KSU Direct Link – 10/10/2017
 - d. Alternative Programming – 11/14/2017
 - e. Transfer Degrees – 01/09/2018
 - f. Nursing Program Report – 02/13/2018
 - g. Open Education Resources (OER) – 05/08/2018
 - h. EduKan Consortium – 06/12/2018
 - i. EduKan Audit – 01/23/2018
 - j. END 1 Essential Skills – 09/19/2017
 - k. END 4 Barton Experience – 10/24/2017
 - l. Marketing Report – 02/27/2018
 - m. END 3 Academic Advancement – 03/27/2018
2. Employees
- a. Faculty Load and Compensation (FLAC) – 09/19/2017
 - b. Faculty Contract Review – 04/10/2018, 04/24/2018
 - c. Contract Renewals – 05/08/2018, 05/22/2018
 - d. Emergency Succession Plan – 07/25/2017
 - e. FY18 Leadership Institute – 01/23/2018, 04/24/2018
 - f. Faculty Council Report – 11/28/2017, 02/27/2018, 02/24/2018
 - g. Monthly Strategic Planning Reports
3. Business/Industry
- a. OSHA Education Center Status Report – 10/10/2017
 - b. Fort Riley/Fort Leavenworth March Board Retreat – 3/8/2018, 3/9/2018
 - c. Legislative/Trustees Legislative Discussions – 1/30/2018
 - d. Ellsworth Correctional Facility Completion Ceremony – 11/2/2017
 - e. Larned Correctional Mental Health Facility Completion Ceremony – 4/25/2018
 - f. END 5 Regional Workforce Needs – Advisory Boards – 1/23/2018
4. Public Taxpayers
- a. Composite Financial Index (CFI) Rating – 08/08/2017
 - b. Facilities Naming Contract - 08/08/2017
 - c. Trustee Retreat – 09/19/2017, 10/10/2017, 02/13/2018
 - d. Trustee Retreat – Fort Riley/Fort Leavenworth – March 08 & 09, 2018
 - e. Association of Community College Trustee Report – 10/10/2017

- f. Barton County Campus/Outreach – 11/14/2017
- g. Governance Manual Revisions – 02/27/2018

Technology

- 1. Cyber Security
 - a. Security – 06/12/2018
 - b. Compliance – 06/12/2018
 - c. Barton email – 06/12/2018
- 2. Software/Hardware Adequacy
 - a. IT Software Updates – 10/10/2017
 - b. Energy Management System – 01/09/2018
 - c. KanREN – 06/12/2018
 - d. College Projects – 06/12/2018
 - e. Canvas Renewal – 05/22/2018

Military

- 1. Administration
 - a. Army Deployments – 04/10/2018
- 2. MOU Status
 - a. Military OnSite Training (MOST) – 4/10/2018
 - b. Fort Riley Education Services Addendum – 06/12/2018
- 3. Facilities

Disaster

- 1. Nature
 - a. Property Insurance – 06/12/2018
- 2. Human
 - a. College Liability Insurance – 06/12/2018