

Fall 2019



Bulletin of Classes

bartonccc.edu • (800) 722-6842

This publication valid through December 9, 2019

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Barton Community College reserves the right to add or delete classes, change dates and times of classes, and change class instructors if it is in the best interest of the college.

Fall 2019 Calendar

Session 1 (16 weeks).....	August 14 – December 9
Session 2 (8 weeks).....	August 14 – October 4
Session 3 (8 weeks).....	October 7 – December 9
April 9 – August 21	Registration
August 14	Classes Begin
August 23	Last Day for Refund
September 11 – November 4.....	Courses Dropped Recorded as "W"
December 9	Close of Fall Semester


BARTonline Sessions

Classes identified by  - Online Class in class listing

Session 1 (8 weeks).....	August 12 – October 6
Session 2 (16 weeks).....	August 19 – December 8
Session 3 (6 weeks).....	September 9 – October 20
Session 4 (8 weeks).....	October 14 – December 8
Session 5 (6 weeks).....	October 28 – December 8
Session 6 (4 weeks).....	December 9 – January 5

Enroll and see complete course listing at www.BARTonline.org

EduKan Sessions

Classes identified by  - Online Class in class listing

Session 1 (16 weeks).....	August 12 – November 29
Session 2 (8 weeks).....	August 12 – October 4
Session 3 (12 weeks).....	September 9 – November 29
Session 4 (8 weeks).....	October 7 – November 29
Session 5 (4 weeks).....	December 2 – December 27

Enroll and see complete course listing at www.edukan.org

Registration Dates:

Registration:

Tuesday, April 9 through Wednesday, August 21

Enrollment Policy:

The College is committed to providing you the best opportunity to succeed in your studies. For that purpose, you are strongly encouraged to enroll early and be present at the first class meeting. If you are unable to enroll on time, the following Enrollment Policy will apply:

- For semester-length day or evening classes, you may not enroll after the last class meeting of the first week of class.
- For classes less than a semester in length, you may enroll only up until the time the course actually begins.
- For courses whose start date is administratively delayed, you may enroll only up until the time the course actually begins.

Registration Process:

Students Seeking a Degree or Certificate from Barton

A student seeking a degree or certificate from Barton is required to submit all transcripts.

Returning Students:

1. Meet with your academic advisor
2. Enroll with your academic advisor or enroll online at www.bartonccc.edu. Click *MYBARTON* at top right of home page, then *MyBarton Portal*.
3. Make payment arrangements and receive a copy of your schedule from the Business Office in the Kirkman Student Activity Center. For more information, contact the Business Office at 620-786-7463.

New Students:

Contact the Admissions Office in the Kirkman Student Activity Center at 620-792-9286 or 800-722-6842. All new students must complete an Application for Admission and submit test scores or be assessed prior to enrollment. *See *Assessment and Placement, page 4*.

Online Enrollment:

Returning students may enroll online at www.bartonccc.edu. Click *MYBARTON* at top right of home page, then *MyBarton Portal*.

ADMISSIONS POLICY: REGULAR STUDENT

Students admitted to Barton as Regular Students are those individuals who the College has deemed as degree- or certificate-seeking from Barton and eligible for graduation upon completion of the degree requirements.

Degree Seeking: A student admitted as a regular student and seeking a degree from Barton must submit an official high school or home school transcript, or GED certificate (secondary education documents) to meet graduation requirements.

Certificate Seeking: A student seeking a certificate from Barton is not required to submit secondary education documents to meet certificate completion requirements. However, a student completing a certificate and continuing on to seek a degree at Barton is required to submit secondary education documents.

The following degree- or certificate-seeking students will be admitted as Regular Students:

- The student must declare a degree or certificate program of study, and
 - A graduate of an accredited high school, or
 - A graduate of a recognized home school, or
 - A student who has passed the General Education Development (G.E.D.) examination.

For more information visit: www.bartonccc.edu/admission or call the Barton Admissions Office at 792-9286 or 800-722-6842.

ADMISSIONS POLICY: SPECIAL STUDENT

A person can be admitted to Barton Community College as a special student if the student:

- Is not seeking an approved certificate or degree from Barton
- Is taking classes for personal enrichment
- Is a high school/home school sophomore, junior or senior with written permission from the high school/home school administrator
- Is a high school/home school student enrolled in an approved gifted program with written permission from the high school/home school administrator
- Has not graduated from an accredited high school or approved home school program
- Has not passed the General Education Development (G.E.D.) examination
-

Dropping a Class:

Students dropping a class must complete a schedule change/withdrawal form to be officially withdrawn from that class. These forms are available from the Enrollment Services Office, academic advisor, or outreach site coordinator. Any student who does not officially drop a class will receive a final grade of "F" and will still be charged for the class. Please refer to the calendar on pg. 2 for refund dates. **IT IS THE STUDENT'S RESPONSIBILITY TO DROP OR WITHDRAW FROM ANY CLASS.**

Students have the option of appealing for a refund from a course. A letter must be submitted with supporting documents to the Enrollment Services Office. Decisions are based upon both the college refund policy, length of the course, and the information provided.

Dropping classes could affect your Financial Aid. Check with the Financial Aid Office for more information.

Dropping a BARTonline Course:

- Log-in to MyBarton Portal.
- Click on Banner PAWS Account on the left-hand side of the Welcome screen.
- Click on the Student tab.
- Click on Registration.
- Click on term to make sure the appropriate term is selected and hit submit. You need to do this because sometimes there are multiple terms open for enrollment.
- Click on Add/Drop courses.
- In the action section, select the drop option available.
- When finished, hit submit.
- Once the drop is complete, it will show that the course was deleted and the date in which it was dropped.

For questions, please contact us at inquiry@BARTonline.org

Payment Process:

Payment for class(es) can be made with:

- Cash or Check
- Visa, MasterCard, Discover, or American Express
- Financial Aid awarded through the Financial Aid Office.
- Payment plans allow students to make monthly payments by credit/debit card or checking/savings accounts. Enrollment period for a Fall payment plan opens August 2, 2019. Plans require a \$30 non-refundable enrollment fee due upon application completion. If you enroll after the first payment is due, any past scheduled payments would be due upon enrollment. Log into MyBarton Portal and select Student Financial Center to enroll in a payment plan. Payment dates are set in the agreement and CANNOT be changed. Payment plans can be setup by Authorized Users once the student has added them through the Student Financial Center.

NEW!

Payment options for students enrolled in online courses:

- Payment in full within the first week of class.
- Enroll in Barton's Payment Plan.
- Have sufficient authorized Financial Aid, Tuition Assistance, 3rd Party Billing, or Veteran's Benefits in place to cover the cost of the class.

If you have additional questions or are unable to enroll in the payment plan, please contact the Business Office at 792-9319 for additional information or assistance.

Payment Arrangements:

PLEASE NOTE – Prior balances must be paid prior to the start of the current term.

Affordability:

Financial Aid

Through federal, state, institutional, and local programs and the efforts of the Barton Foundation, over \$10 million was paid to Barton students in 2018-19. Please contact the Barton Financial Aid Office in the Kirkman Student Services office or by calling 620-792-9270.

Cost of Attendance

Legal Residence in Barton County per Credit Hour	\$107
Legal Residence in Kansas per Credit Hour	\$114
Ft. Riley, Ft. Leavenworth, Grandview Plaza per Credit Hour	\$120
Legal Residence OUTSIDE Kansas (within the USA) per Credit Hour	\$134
International Residents per Credit Hour	\$197
One-time Administrative Fee	\$150
Audit Fee per Credit Hour	\$134
BARTonline per Credit Hour	\$150
EduKan per Credit Hour	\$150

Special Fees

****Many Edukan courses have a resource fee in lieu of books.....\$115****
(noted next to course listing)

***All OSHA courses have special fees that are variable due to circumstances related to each section. Call 785-238-8550 for details.**

MDAS 1653 Patient Care II	\$250
MLTC 1500 MLT Urinalysis & Body Fluids	\$25
MLTC 1503 Principles of Phlebotomy.....	\$25
MLTC 1504 MLT Clinical Chemistry	\$25
MLTC 1505 MLT Pathogenic Microbiology	\$25
MLTC 1506 Human Parasit&Fungus&Mycobact.....	\$50

MLTC 1509 MLT Immunology	\$25
MLTC 1519 MLT Clinical Practicum I	\$10
MUSI 1014 Vocal Ensemble.....	\$50
MUSI 1038 Private Voice	\$30
MUSI 1052 Organ	\$30
MUSI *** all Applied Music courses ***	\$30
MUSI 1086 Jazz Improvisation I	\$30
NATG 1100 DC Circuit Fundamentals	\$50
NATG 1105 AC Circuit Fundamentals	\$50
NATG 1110 Foundations of Natural Gas	\$50
NATG 1125 Electrical Devices &Controls I	\$50
NATG 1135 Basic Corrosion/Field Tech	\$50
NATG 1150 Intro Prog Logic Controllers.....	\$50
NATG 1170 Gas Measurement & Controls	\$50
NATG 1190 Natural Gas Transmission	\$50
NATG 1200 Natural Gas Distribution	\$50
NURS 1206 Fundamentals of Nursing	\$193
NURS 1255 Medical Surgical Nursing I	\$50
NURS 1257 Medical Surgical Nursing III	\$295
NURS 1259 Maternal Child Nursing II.....	\$50
PHED 1202 Bowling.....	\$20
PHED 1204 Advanced Bowling	\$20
PHED 1219 Target Shooting (Rifle-Pistol)	\$50
PHRM 1003 Pharmacy Operations.....	\$125
PHSC 1400 Physical Science.....	\$50
PHYS 1600 Physics I	\$50
PHYS 1604 Engineering Physics I.....	\$50
READ 1109 Intermediate Reading.....	\$10
WELD 1349 Gas Tungsten Arc Welding	\$300
WELD 1350 Shielded Metal Arc Welding.....	\$300
WELD 1351 Gas Metal Arc Welding.....	\$300
WELD 1352 Cutting Processes	\$300
WGHT 1104 DC Circuit Fundamentals	\$50
WGHT 1105 AC Circuit Fundamentals	\$50
AGRI 1212 Commercial Drivers License.....	\$300
ARTS 1234 Photography I.....	\$30
AUTO 1024 Auto Body Repair I.....	\$75
AUTO 1026 Auto Body Repair II.....	\$75
AUTO 1036 Auto Body Repair III.....	\$75
AUTO 1100 Intro to Automotive Technology.....	\$20
AUTO 1102 Brakes I	\$20
AUTO 1110 Engine Repair II.....	\$20
AUTO 1114 Electrical II.....	\$20
AUTO 1118 Automotive Air Conditioning.....	\$20
AUTO 1120 Engine Performance I	\$20
AUTO 1128 Automatic Transmissions	\$20
AUTO 1130 Services Techniques I.....	\$20
AUTO 1132 Services Techniques II.....	\$20
AUTO 1134 Services Techniques III.....	\$20
BUSI 1609 Business Statistics (PER CREDIT HOUR).....	\$45
CHEM 1802 Fundamentals of General Chem.....	\$50
CHEM 1806 College Chemistry I.....	\$50
CHLD 1513 Child Play and Games.....	\$25
CHLD 1550 Early Childhood Career Develop	\$120
CHLD 1553 Creative Experiences for Child	\$30
CHLD 1565 Preschool Language & Literacy.....	\$25
CRIM 1600 Intro to Criminal Justice	\$100
CRIM 1658 Police Firearms.....	\$75
EMTS 1500 Emergency Medical Technician.....	\$100
EMTS 1506 EMS Instructor/Coordinator.....	\$100
EMTS 1513 Advanced Emergency Med Tech.....	\$100
EMTS 1540 Paramedic I	\$250
EMTS 1542 Paramedic III	\$250
LIFE 1402 Principles of Biology.....	\$50
LIFE 1407 Anatomy & Physiology I.....	\$20
LIFE 1408 Anatomy & Physiology	\$50
LIFE 1412 Principles of Microbiology.....	\$50
LIFE 1414 Environmental Science Lab	\$50
MATH 1826 College Algebra.....	\$80
MATH 1828 College Algebra.....	\$80
MATH 1830 Trigonometry	\$80
Graduation Fee	\$30

All tuition and fees are subject to change.

Textbooks

The Government requires that we publish a list of our textbooks along with their prices and ISBNs.

A list of textbooks, along with their prices and ISBNs can be found by:

1. Go to www.bartonccc.edu
2. Choose Student Services
3. Next choose Bookstore
4. Click on (term) [Course Book List](#) found under Campus Course Book List located in the middle of the Barton Bookstore page. This list is specific to the most current semester and is only for Barton County Campus classes. There are separate lists for BARTonline and EduKan classes a little further down the page.
5. Scroll through the list until you find your course. All of the information you need for your books will be listed there.

For your online courses, please order your books from the eCampus bookstore at <https://BARTonline.ecampus.com/>

Testing and Placement

The Testing Center provides a broad range of testing services to meet the needs of a diverse student population: college placement, English as a Second Language placement, credit by exam, correspondence exams, and certification and licensure exams. Special arrangements can be provided for disabled students. For special arrangements, contact Student Services at 620-792-9240.

Students at both the Great Bend campus and the Fort Riley campus entering college for the first time without ACT, SAT, ASSET, Accuplacer, or COMPASS scores must take the Accuplacer test. Students must have scores on file if they are pursuing a certificate or an associate's degree program or are enrolling in a general education class requiring specific ACT, SAT, ASSET, Accuplacer, or COMPASS scores. These scores will be used to place students in the appropriate English, Reading, or Math course. Please contact the Testing Coordinator at 620-792-9344 to schedule a testing date at the Great Bend campus. Fort Riley

campus students may contact the Programs Office at 785-784-6606 to schedule a testing date.

Testing provides both you and your advisor an effective tool to assure academic success. Through enrollment in proper courses, you are more likely to meet your academic goals.

Students are encouraged to test as early as possible before seeing a counselor or faculty advisor. To schedule an appointment for the Accuplacer test, contact the Testing Center at 620-792-9344.

Assessment Statement

Barton Community College is committed to the assessment of student learning and to quality education. Assessment activities provide a means to develop an understanding of how students learn, what they know, and what they can do with their knowledge. Results from these various activities guide Barton, as a learning college, in finding ways to improve student learning.

Hours of Operation:		Contact Information:
<p>Student Services Hours Regular Hours: 7:30 a.m. – 5:00 p.m., Monday – Thurs. 7:30 a.m. – 4:00 p.m., Friday</p> <p>Bookstore Hours Regular Hours: 7:30 a.m. – 6:00 p.m., Monday – Thurs. 7:30 a.m. – 4:00 p.m., Friday</p>	<p>Learning Resource Center Hours Regular Hours: 1:00 p.m. – 7:00 p.m., Sunday 7:30 a.m. – 8:00 p.m., Monday – Thursday 7:30 a.m. – 4:30 p.m., Friday CLOSED - Saturday</p>	<p>1-800-748-7594 Admissions Office: (620) 792-9286 Bookstore Office: (620) 792-9229 Business Office: (620) 786-7463 Enrollment Services: (620) 792-9252 Financial Aid Office: (620) 792-9270 Learning Resource Center Office: (620) 792-9365</p>



Come to Barton and
 let your **GPA**
PAY the way!

**3.5 GPA =
 Tuition & Books
 Scholarship***

*Visit GoBarton.com/GPA
 for more information.

BARTON
 COMMUNITY COLLEGE

Non-discrimination Notice: Barton Community College is an equal opportunity provider and employer. Visit equal.bartonccc.edu for more information.



Adult Education

- Barton's Center for Adult Education is offering an innovative program that provides adult students a pathway to earn a postsecondary credential in healthcare or manufacturing careers while pursuing a Kansas State High School Diploma
- Funding is available to qualifying students
- For more information about the Accelerating Opportunity-Kansas (AO-K) Program, Adult Basic Education, or GED Preparation classes
- **Contact Susanne Yarmer at (620) 786-7560 or yarmers@bartonccc.edu or Matt Connell at connellm@bartonccc.edu**

Adult Health Care

- 90 contact hour Certified Nurse Aide (CNA) training
- 75 contact hour Certified Medication Aide (CMA) training
- Must be 16 years of age to participate in training
- Students interested in Barton's Nursing program are required to provide proof of Certified Nurse Aide certification
- Reading assessment and pre-payment required
- State certification exam for licensing
- Employment at long-term care facilities, assisted living centers and hospitals
- **Contact Sara Hoff at (620) 792-9298 or hoffs@bartonccc.edu**
- **Learn more at adulthealthcare.bartonccc.edu**

Agriculture/Beef Cattle Production

- Flexible certificate options for entry into all phases of the Beef Cattle Industry
- Barton offers the only certificate program in Kansas preparing students for employment in day-to-day beef cattle operations
- Hands-on education and real world experiences; industry commitment to hiring successful students
- Collegiate Farm Bureau student group develops leadership and networking skills
- High demand career field with good wages and excellent benefits available in all aspects of Beef Cattle Production
- **Contact Dr. Victor Martin at (620) 792-9207 or martinv@bartonccc.edu**
- **Learn more at ag.bartonccc.edu**

Agriculture/Crop Protection

- Flexible certificate and degree options for entry into the Crop Protection Application industry
- Hands-on education and real life experience; Barton's Agriculture program includes a soil pit, GPS technology, crop protection equipment and internship opportunities
- Collegiate Farm Bureau student group develops leadership, friendship and networking
- High wage, high demand careers available in Crop Protection, Agribusiness, and Production Agriculture
- **Contact Dr. Victor Martin at (620) 792-9207 or martinv@bartonccc.edu**
- **Learn more at ag.bartonccc.edu**

Automotive Technology

- Certificate & degree options with newly aligned curriculum
- National Automotive Technicians Education Foundation (NATEF) recognized program
- Special options available to area high school students
- Train to serve as an automotive technician, service advisor, parts specialist, shop foreman or service manager; with wage range from \$21,000 to \$42,000 depending upon career focus
- **Contact Ron Kirmer at (620) 792-9336 or kirmerr@bartonccc.edu**
- **Learn more at auto.bartonccc.edu**

Business – Career & Transfer

Online Option Available

- Two year (or less) degree completion program and transfer options
- Students leave Barton understanding accounting processes and basic business foundations more than students at the same grade level that started at a university
- Barton instructors take students on community business tours to network with business owners and expand knowledge
- Personalized advisement promotes seamless transition/transfer to a Kansas four-year university
- **Contact Kathy Boeger at (620) 792-9203 or boegerk@bartonccc.edu**
- **Learn more at business.bartonccc.edu**

Business Administrative Technology

Online Option Available

- Two year (or less) degree completion program
- Classroom, online, and hybrid course offerings
- Courses in computer concepts, records management, customer service, ethics, and business/communication skills
- **Contact Kathy Boeger at (620) 792-9203 or boegerk@bartonccc.edu**
- **Learn more at busadmintech.bartonccc.edu**

Business Management & Leadership

Online Option Available

- Two year (or less) degree completion program
- Workforce skill classes to assist transition to the workplace immediately following completion
- Great start to a career in management
- Barton instructors take students on community business tours to network with business owners and expand knowledge
- **Contact Kathy Boeger at (620) 792-9203 or boegerk@bartonccc.edu**
- **Learn more at bml.bartonccc.edu**

Business Management & Leadership Certificate Program – Entrepreneurial Emphasis

- 18-hour certificate option
- Entrepreneurs are vital to economic growth.
- Entrepreneurs start businesses that hire people, pay taxes, create demand for their product and services which creates more jobs, develop new technologies and instill confidence in people.
- The economy needs you and the entrepreneurial program is here to help you create, develop, manage and grow your business.
- Entrepreneurial Certificate Program includes everything you need to start and grow your business, including understanding entrepreneurship, general accounting, supervisory skills, management processes and customer service.
- Barton instructors take students on community business tours to network with business owners and expand knowledge
- **Contact Kathy Boeger at (620) 792-9203 or boegerk@bartonccc.edu**
- **Learn more at bml.bartonccc.edu**

College Advantage Program

- Opportunity for sophomores, juniors, seniors and gifted underclassmen to jump start their college education by earning college credits in high school
- General Education and Career & Technical Education classes available
- Offerings vary per high school, visit highschool.bartonccc.edu
- **Contact Karly Little at (620) 792-9294 or littlek@bartonccc.edu**

Computer Science & Computer Information Systems

- Transfer degree options
- Analyze, design, code and test software projects
- Manage and secure a company's data
- Design and program games
- Students participate with Local Area Network parties, field trips and the student driven Computer Club
- Courses taught using hands-on approach to learning the latest technology
- Majors focus towards mathematics (CS) or business (C/S)
- **Contact Cristi Gale at (620) 786-1183 or galec@bartonccc.edu**
- **Learn more at computerscience.bartonccc.edu**

Corrections

Online Option Available

- Certificate and degree completion level program of study to prepare students for a career in the Correctional Industry/Setting
- Program developed in partnership with the Kansas Department of Corrections and curriculum developed by experts in the Corrections Industry
- Opportunity to serve an industry that rehabilitates and assists with public safety
- Program suitable for current correctional employees as well as individuals interested in joining the corrections industry team
- Up to 15 college credits may transfer into the degree program with successful completion of the Kansas Department of Corrections 200 hour Basic Training
- Completion of this program may help lead to a successful career in the Corrections system that provides many opportunities for career advancement
- Industry selected faculty members
- **Contact Jane Howard at (620) 792-9208 or howardj@bartonccc.edu**
- **Learn more at corrections.bartonccc.edu**

Criminal Justice

- Two year completion program and transfer options
- A more security-conscious society and population growth will contribute to the increased demand for law enforcement services
- **Contact Melissa Stevens at (620) 792-9299 or stevensm@bartonccc.edu**
- **Learn more at criminaljustice.bartonccc.edu**

Customized Training

- Specific training to meet the training needs of an organization and its employees
- Eliminates unnecessary expenses including mileage, hotels, meals, and other costs related to "off-the-shelf" programs
- Targeted to fit work schedule and demands
- **Contact Krystall Barnes at (620) 792-9332 or barnesk@bartonccc.edu**

Dietary Manager/Dietetics-Transfer

Online Option Available

- Certificate program or two year degree completion options
- National credentialing exam
- Classroom and field experience; preceptors required for the field experience portion of the program
- Classes available online (<http://bartononline.org>)
- Continue your education via online coursework with Kansas State University and become a Registered Dietitian
- Job possibilities in schools, hospitals, long term care facilities and correctional settings
- **Contact Emily Cowles at (620) 786-7562 or cowlese@bartonccc.edu**
- **Learn more at dietarymanager.bartonccc.edu**

Early Childhood Education

Online Option Available

- Certificate program in Child Development!
- Two year Workforce AAS degree completion program
- Two year AS transfer degree to a four year university
- Hands-on education with industry partner sites
- Prepare for a variety of careers, such as Lead Teacher, Assistant Teacher, Child Care Provider, Childcare Facility Director, Nanny and Program Director
- Career path that makes a difference to children and families birth to age eight years
- **Contact Roni Wertz at (620) 786-1130 or wertzr@bartonccc.edu**
- **Learn more at earlychildhood.bartonccc.edu**

Emergency Mgmt/Homeland Security

Online Option Available

- One-year Certificate and two-year degree completion program options
- Coursework in emergency planning, exercise design, mitigation and terrorism
- Careers working for state or local governments, private companies, hospitals, or nonprofit organizations
- The median annual wage for emergency management directors was \$72,760 in May 2017
- **Contact Lindsay Holmes at (785) 238-8550 or holmesl@bartonccc.edu**
- **Learn more at emangement.bartonccc.edu**



Emergency Medical Services Education

- Certificate and two year degree completion program options
- Nationally accredited through Commission on Accreditation of Allied Health Education Programs (CAAHEP)
- Coursework at all levels of pre-hospital emergency care
- Preparation for National Registry Exam
- Service as an emergency medical technician, paramedic or emergency medical services administrator
- For an application packet to the paramedic program go to: <http://bartonccc.edu/instruction/programs/departments/ems/index.html>
- **Contact Karyl White at (620) 792-9347 or whitek@bartonccc.edu**
- **Learn more at ems.bartonccc.edu**

Hazardous Materials Management

- Online Option Available**
- One-year Certificate and two-year degree completion program options
 - Coursework in EPA, DOT and OSHA regulations
 - Careers in the environmental safety and health field as well as hazardous materials removal
 - The median annual wage for hazardous materials removal workers was \$41,400 in May 2017
 - **Contact Lindsay Holmes at (785) 238-8550 or holmesl@bartonccc.edu**
 - **Learn more at bartonhazmat.org**

Medical Administrative Technology

- Online Option Available**
- Two year degree completion program; classroom, online and hybrid (combination of classroom and online) courses
 - Coursework in customer service and business/communication, medical terminology, transcription, and coding
 - Career option for individuals wishing to work in a medical office setting; employment opportunities at hospitals, clinics, physician's offices, and more
 - **Contact Kim Brennan at (620) 792-9326 or brennank@bartonccc.edu**
 - **Learn more at medadmintech.bartonccc.edu**

Medical Assisting

- Certificate and two year degree completion program
- Integration of classroom knowledge into clinical practice internships
- Gain skills to work in a variety of health care settings; good career choice for those interested in spending time with patients, while performing important medical office tasks
- Online class options for students who are "place-bound" or "time bound"
- Hybrid courses available for students with an offsite college approved proctor for lab courses
- 80 hours internship is required near the end of the program
- Certification exam is offered at the Great Bend Campus and is available for both certificate and degree completers
- **Contact Kim Brennan at (620) 792-9326 or brennank@bartonccc.edu**
- **Learn more at medassistant.bartonccc.edu**

Medical Coding

- Online Option Available**
- Certificate program; online option for students who are "place-bound" or "time-bound"
 - Graduates are eligible to take national certification exams
 - Coders review patients' records and assign numeric codes for diagnosis's and procedures. Works closely with insurance companies and third party payors
 - Good career choice for those who are interested in medical terminology and pay attention to detail
 - 80 hour internship is required near the end of the program
 - **Contact Kim Brennan at (620) 792-9326 or brennank@bartonccc.edu**
 - **Learn more at medcoding.bartonccc.edu**

Medical Laboratory Technology

- Online Option Available**
- Two year degree completion program
 - Accredited by the National Accrediting Agency for Clinical Laboratory Sciences
 - Convenient online instruction; coursework has a lab component that may be completed in Barton's MLT lab or in a cooperating lab. The program also includes clinical internships that MUST be completed in an affiliated laboratory.
 - Fast-track for those with advanced degree
 - Strong performance on national certification examinations
 - Seamless progression from Phlebotomist to Medical Laboratory Technician, then to Medical Laboratory Scientist through online MLT to MLS programs
 - State of the art equipment; real-life situations offered during training program
 - **Contact Cheryl Lippert at (620) 786-9133, (888) 423-1711, or lippertc@bartonccc.edu**
 - **Learn more at mlt.bartonccc.edu**

Natural Gas Programs

- Two program options: Gas Measurement and Natural Gas Transmission and Distribution
- Certificate and degree completion program
- Fast track training!
- Careers in the natural gas (hydrocarbon energy) industry with transmission and distribution companies, utility companies, and municipalities
- Median wage level is \$26.16 per hour, \$54,420 annually (not including benefits) with wage increases based on training and experience
- **Contact Vince Orth at (620) 792-9381 or orthv@bartonccc.edu**
- **Learn more at naturalgas.bartonccc.edu**

Networking

- Online Option ONLY**
- Certificate and degree program options
 - Accelerated classes available
 - Industry certification options in A+, Network+, Security+, Linux+ and MCTS
 - Flexible class schedule
 - **Contact Cristi Gale at (620) 786-1183 or galec@bartonccc.edu**
 - **Learn more at networking.bartonccc.edu**

Nursing

- Licensed Practical Nurse (LPN) Certificate; Associates Degree – Registered Nurse (RN)
- The associate degree nursing program is nationally accredited
- Approved by the Kansas State Board of Nursing
- LPN wages - \$37,000-\$42,590; RN wages - \$40,306-\$78,884
- **Contact Dr. Kathy Kottas at (620) 792-9355 or kottask@bartonccc.edu**
- **Learn more at nursing.bartonccc.edu**

Occupational Safety and Health

- Online Option Available**
- One-year Certificate and two-year degree completion program options
 - The program provides the opportunity for students to gain the skills needed to perform the required duties within the field of safety management
 - Occupational health and safety technicians collect data on the health and safety conditions of the workplace. Technicians work with occupational health and safety specialists in conducting tests and measuring hazards to help prevent harm to workers, property, the environment, and the general public
 - The median annual wage for occupational health and safety technicians was \$49,960 in May 2017
 - **Contact Lindsay Holmes at (785) 238-8550 or holmesl@bartonccc.edu**
 - **Learn more at bartonsafety.org**

Pharmacy Technician

- Online Option Available**
- New online certificate program
 - 29 credit hour program; may be completed in two semesters for quick transition to the workforce
 - Prepares for national certification exam
 - 100% online coursework for students who are "place-bound" or "time-bound"
 - Internship will be completed by student at an approved pharmacy site
 - Pharmacy Technicians work in retail pharmacies, mail-order pharmacies, hospitals, nursing homes, assisted-living facilities, grocery stores, department stores and mass retailers
 - **Contact Latoya Hill at (620) 786-7445 or hilll@bartonccc.edu**

Phlebotomy

- Online Option Available**
- Certificate program option with internship
 - Online option available for students who are "place-bound" or "time-bound"
 - Completers are eligible to take national certification exams
 - Additional costs apply for required background check, immunizations and health insurance
 - **Contact Cheryl Lippert at (620) 786-1133 or lippertc@bartonccc.edu**
 - **Learn more at phlebotomy.bartonccc.edu**

Scale Technician

- New certificate option for students to learn to repair, install and certify commercial weighing and measuring devices (scales).
- Certificate may be completed in one semester
- Barton offers the only certificate program in Kansas preparing students for employment in the weights and measures industry
- Hands-on education and real world experiences; industry commitment to hiring successful students
- Wide variety of career opportunities and work environments
- High demand career field with excellent wages and benefits in Kansas and nationwide
- **Contact Dr. Victor Martin at (620) 792-9207 or martinv@bartonccc.edu**
- **Learn more at scales.bartonccc.edu**

Technical Accounting

- Online Option Available**
- Degree completion program option
 - Entry level positions in private enterprise, public accounting firms and government/non-profit organizations
 - Accounting specialists process manual and computerized accounting records, including payroll and complete various clerical duties
 - Employment opportunities as an accounting clerk, accounts payable clerk, accounts receivable clerk, billing clerk, cash posting clerk, and payroll clerk
 - **Contact Kathy Boeger at (620) 792-9203 or boegerk@bartonccc.edu**
 - **Learn more at techaccounting.bartonccc.edu**

Welding

- 16 credit hour certificate
- Day, afternoon and evening course offerings
- Courses in GTAW, GMAW, SMAW, and cutting processes
- Earn your AWS S.E.N.S.E. Level 1 certification and start an exciting career in welding!
- **Contact Mary Foley at (620) 792-9278 or foleym@bartonccc.edu**
- **Learn more at welding.bartonccc.edu**



Fall 2019



BARTON'S CAREER TECHNICAL OPPORTUNITIES

"YOUR SOURCE FOR TRAINING & EDUCATION!"

Adult Education (GED)/ Career Technical Training

Adults interested in pursuing their Kansas State High School Diploma via the GED, but who are also wanting to develop a career technical skill should consider the A-OK program. Training is available in healthcare and welding pathways. Funding is available to qualifying students. For more information contact **Susanne Yarmer** at (620) 786-7560 or email Susanne at yarmers@bartonccc.edu.

Adult Healthcare

If you are interested in a career in Healthcare, this is the place to start! Barton offers Certified Nurse Aide, Certified Medication Aide, CNA Refresher and CMA Refresher courses. These courses prepare you for a career with employment in Long-Term Care Facilities, Assisted Living Centers and Hospitals. For more information, contact **Sara Hoff**, Nursing Remediation and Adult Healthcare Programs Coordinator, at (620) 792-9298 or email Sara at hoffs@bartonccc.edu.

Agriculture Careers

Are you seeking a career in agriculture? Barton offers programs in crop chemical application, beef cattle production and agricultural business. Certificate and degree programs are available with some options completing in just two semesters! For more information, contact **Dr. Victor Martin**, Instructor-Coordinator, at (620) 792-9207 or email Dr. Martin at martinv@bartonccc.edu.

Automotive Program

If you are interested in the field of automotive technology, let Barton be your training provider. We offer several certificate options as well as a degree program. For more information, contact **Ron Kirmer**, Instructor-Coordinator at (620) 792-9336 or email Ron at kirmerr@bartonccc.edu. Check out our program video to learn more - <https://youtu.be/QeN83tBFNtw>.

Business Management & Leadership

Are you interested in starting your own business? If so, please check out the opportunities Barton provides through the 18 credit hour Business Management & Leadership Certificate. All courses are offered online and Introduction to Entrepreneurship is open for enrollment. For more information contact **Kathy Boeger**, Instructor-Coordinator at (620) 792-9203 or email Kathy at boegerk@bartonccc.edu.

Computer Science & Computer Information Systems

Barton offers the start to both a Computer Science and Computer Information Systems degree online if you are interested in a career in programming or information systems. For more information contact **Cristi Gale**, Instructor-Coordinator at (620) 786-1183 or email at galec@bartonccc.edu.

Criminal Justice

Do you have a dream to serve as a law enforcement officer? Or, perhaps you are interested in other career options available in the criminal justice system? Contact **Melissa Stevens**, Instructor-Coordinator to learn more! Give Melissa a call at (620) 792-9299 or email her at stevensm@bartonccc.edu.

Dietary Manager

Barton offers certificate and associate degree options in Dietary Management, Pre-Dietetics and even a 2+2 opportunity with KSU's Dietician program. If you are interested in online learning and progressing through the Dietary and Nutrition fields, think Barton for your education. For more information, contact **Emily Cowles**, Instructor-Coordinator at cowlese@bartonccc.edu.

Emergency Medical Service Education (EMS)

Barton's EMS provides training to prepare students for the National Registry Exam at all levels of certification in the State of Kansas. The program is structured around the current National Highway Traffic Safety Administration curriculum and is nationally recognized. Coursework includes Emergency Medical Responder (EMR), EMT, Advanced EMT and Paramedic. For more information contact **Karyl White**, Director at (620) 792-9347 or email Karyl at whitek@bartonccc.edu.

Medical Assistant

Interested in a career in healthcare? Check out Barton's Medical Assistant Program. This career allows you to work in a variety of health care setting; good career choice for those interested in spending time with patients while performing import medical office tasks. All lecture courses are online with clinical time arranged by student area. For more information contact **Kimberly Brennan**, at (620) 792-9236 or email at brennank@bartonccc.edu.

Medical Laboratory Career for the Science and Technology Lover!

Do you want to make a difference in people's lives? Barton offers an opportunity to train towards a career as a Medical Laboratory Technician. The program is available in an online format, with clinical and lab coursework conducted on campus or at a coordinating facility. For more information, contact **Cheryl Lippert**, MLT Director at lippertc@bartonccc.edu or call Cheryl at (620) 792-9266 or (888) 423-1711.

Natural Gas

There are many opportunities in the Natural Gas industry for those with a strong technical background. Barton's program delivers hands-on training that helps you gain skills necessary for employment. The 35 credit hour certificate and/or the 64 credit hour AAS degree will prepare you for a job in corrosion control, gas measurement, instrumentation, pipeline construction and programmable logic control in one to two semesters. For more information, contact **Vince Orth**, Instructor at orthv@bartonccc.edu or call Vince at (620) 792-9381.

Networking

Do you have an interest in computers? Do your friends ask you for help with their computers? A career in Computer Networking might be your calling! This is an online program with industry credential availability. High School Student - opportunities exist for enrollment at no cost for tuition and fees through Excel in CTE, a state program. For more information, contact **Cristi Gale**, Instructor-Coordinator of Information Technology programs at galec@bartonccc.edu or call Cristi at (620) 786-1183.

Nursing – Driven to Care!

Are you looking for a rewarding career? If so, consider nursing. Barton has a dynamic program and offers students a wide variety of clinical experiences. The PN program can be completed in as little as three semesters and the RN program can be completed in four semesters. Nursing salaries continue to rise and job security is present. For more information, contact **Dr. Kathy Kottas**, Executive Director of Nursing and Healthcare Education at (620) 792-9357 or email her at kottask@bartonccc.edu.

Pharmacy Technician Certificate Program

Barton's Pharmacy Technician program is available online with the exception of an internship which will be completed in a pharmacy setting. Job growth is expected to grow by 32 percent in 2016. For more information, contact **Latoya Hill**, Coordinator of Pharmacy Technician Program at hilll@bartonccc.edu.

Phlebotomy Training

Are you looking for a career with short-term training requirements? If so, consider a career as a phlebotomist. Training involves a four credit hour certificate program with an internship of 100-120 hours. Coursework is online in conjunction with a campus or distance cooperative lab experience of two hours per week. Internships are available in Great Bend or at a remote cooperative lab. Students who successfully complete the training are eligible to take a national certification exam. For more information, contact **Cheryl Lippert**, MLT Director at lippertc@bartonccc.edu or call (888) 423-1711.

Scale Technician - NEW OFFERING!

Prepares potential technicians to work in the scale industry. This certificate provides the basic background for entering the weights and measures industry. There is a need for technicians to install, repair and certify commercial and noncommercial scales, including truck, livestock, deli, hopper and fertilizer scales. This 25 credit hour certificate can be completed in one semester. For more information, contact **Dr. Victor Martin**, Instructor-Coordinator, at (620) 792-9207 or email Dr. Martin at martinv@bartonccc.edu.

Welding

Sparks are flying! Barton offers a 16 credit hour welding certificate on campus. If you are interested in pursuing this high demand, high wage career, contact **Mary Foley** at (620) 792-9278 or foleym@bartonccc.edu. Limited enrollment!

BARTON

COMMUNITY COLLEGE

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This publication valid through June 24, 2019

• Fall 2019 Classes
begin August 14, 2019

• Spring 2020 Enrollment
begins October 29, 2019

• Spring 2020 Classes
begin January 6, 2020

• Summer 2020 Enrollment
begins April 7, 2020