

BARTON

LIBRARY

Dare to know

Volunteers

The Barton Library welcomes community members who wish to support the Library through volunteer service. Volunteers provide additional assistance to enhance, not replace, the work of paid staff.

- Volunteers must maintain the same high standards of customer service as paid staff.
- Volunteers must follow relevant guidelines explained in the Barton Library's Professional Employee Handbook.
- The Library does not accept volunteers completing court-ordered community service.
- Volunteers serve without pay, and volunteer service does not guarantee future paid employment at the Library.
- Volunteer tasks must be meaningful to the volunteer and essential to Library operations.
- Paid Library employees, including student workers, may not volunteer at the Library.

Contact(s): Director of Library and College Archives

Related Forms: Volunteer Agreement Form

Relevant Policies and Procedures: [Policy 1435 – Employee Conduct and Discipline](#); [Procedure 2450 – Employee Conduct and Discipline](#)

Relevant Guideline(s) and Plan(s): Barton Community College Employee Handbook; Barton Library Professional Employee Handbook

Approved by: Darren L. Ivey

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