



Dare to know

Understanding the Kansas Documents Classification System

The Kansas Documents (KSDOC) classification system is used by the Barton Library and the State of Kansas to arrange government publications. Originally developed by the State Library of Kansas and Emporia State University's William Allen White Library, the KSDOC system groups together documents from particular state agencies and their subordinate bureaus and divisions.

The Barton Library's collection includes the twenty-four serials and monographic series deemed by the State Library to be core Kansas documents plus several others chosen for their relevance to the College's curriculum.

The KSDOC classification system is designed specifically for Kansas government documents while the United States government uses a similar classification system for official federal publications. See [Understanding the Superintendent of Documents Classification System](#) for more details.

Anatomy of a Kansas Documents call number

Publication title: *Opinions of the Attorney General, Volume 6, 1973: Selected and edited opinions of Robert C. Londerholm, Attorney General and Kent Frizzell, Attorney General, written during the period from January 1, 1968 to January 11, 1971, inclusive.*

Publishing agency: Kansas Office of the Attorney General

Call number: J 1.6:1968-1970

KSDOC call numbers are divided into two parts that combine to make a complete number.

First Part

- The first part begins with one to three letters that designate the issuing agency.
 - The letters are based on key words in the agency's name.
 - See **Appendix # 1** for a classification list of state agencies and their corresponding letters.
- Subdivisions are designated by one to two numbers.
 - The number **1** is used for the issuing agency and the office of the elected or appointed department administrator.
 - Beginning with **2**, numbers designate subordinate offices within the parent organization.

- The first part ends before the period.

J 1.6:1968-1970

Department or Agency	Subdivision
J	1
Attorney General and Law Enforcement Agencies	Office of the Attorney General

Second Part

- The second part of the classification number begins with the period.
 - One or two numerals indicate the format of the document.
 - See **Appendix #2** for a listing of category classes.
 - Following the colon is a designation for the individual publication, such as a year number, a Cutter number, a volume and issue number, or another identifier.

J 1.6:1968-1970

Format of Document	Individual Identifier
.6	1968-1970
Rules and Regulations	Inclusive Years

Additional Resources

- [Government Information](#) (State Library of Kansas)
- [Kansas Documents Classification List](#) (State Library of Kansas)
- [Kansas.gov](#) (Official website of the State of Kansas)
- [Kansas State Government Documents Depository Libraries](#) (State Library of Kansas)
- [State Records](#) (Kansas Historical Society)

Appendices

Appendix 1: Classification List

A	Agricultural Agencies	AD	Administrative Agencies
AG	Adjutant General	AGI	Aging
AU	Auditor	CB	Commerce Agencies
CF	Children and Family Agencies	CH	Corporation for Change
CR	Human Rights Commission	E	Educational Agencies and Institutions
EN	Energy Agencies	ET	Kansas Electric Transmission Authority
F	Wildlife, Parks, Fish, Game and Tourism Agencies	G	Governor, Lieutenant Governor, Governor's Committees, Commissions, Task Forces, etc.
GE	Governmental Ethics Agencies	HE	Health Agencies
HP	Kansas Health Policy Authority	HR	Human Resources, Labor Agencies
IN	Information Network of Kansas	J	Attorney General and Law Enforcement Agencies
JJ	Division of Juvenile Services (KDOC)	JU	Judicial Branch
L	Library Service Agencies	LT	Lottery and Gaming
PER	Kansas Public Employees Retirement System	PM	Kansas Pooled Money Investment Board
PR	Parks Agency	PRB	Performance Review Board
Q	Local and Regional Government Agencies and School Districts	RC	Racing and Gaming Commission
RE	Revenue and Taxation Agencies	S	Secretary of State
SR	Social and Rehabilitation Services, Agencies and Institutions	SS	State Affiliated Societies, State Archives, etc.
T	Transportation Agencies	TR	State Treasurer
TU	Turnpike Authority	WR	Water Use and Resources Agencies
X	Legislative Bills, Resolutions, Calendars and Journals	Y	Kansas Legislature and Legislative Agencies
YA	Inter-Agency and Advisory Commissions, Committees and Councils	YC	Interstate Committees, Commissions and Councils
YE	Examining Boards	Z	Kansas Territorial Publications
ZN	Native American Tribes and Organizations in Kansas	ZZ	Non-Governmental Agencies, Organizations, Societies, Businesses with a Kansas Connection

Appendix #2: Category Classes

.1	Annual and biennial reports	.2	Miscellaneous publications
.3	Bulletins	.4	Circulars
.5	Laws	.6	Rules and regulations
.7	Releases	.8	Handbooks, manuals, guides
.9	Periodicals		

Any additional series that are not included within these categories are given the next highest number not already assigned.