



Deines Cultural Assistant Director

The City of Russell is seeking a professional and community-oriented individual for a part-time position as the Deines Cultural Assistant Director.

The City of Russell is situated at the crossroads of Interstate 70 and US Highway 281. As a rural city, it is our vision to serve as the County's regional center. We are a community that is dedicated to family, friends and neighbors, where generations care for each other. We are One Russell, building a self-reliant future. We are home.

Under the supervision of the Executive Director, the Assistant Director, will manage collections, and research and execute exhibition initiatives. The position will be tasked with managing the care and organization of the center's collection, exhibition installation, and public programming. The position includes research and writing of grants to support museum projects. The position requires adherence to accepted museum policies and procedures. Evening and weekend work may be required. Applicants must also establish residency in Russell County 6 months from hire date. Pre-employment drug screening and job placement assessment are required.

Applications and a full job description may be obtained at www.russellcity.org or at The City of Russell, 133 W. 8th, Russell, KS 67665. Completed applications can be submitted in person, online, faxed to 785-483-4397 or emailed to alice@russellcity.org. Applications will be reviewed as received, position open until filled. EEO/ADA