

Community Engagement Intern Spring/Summer 2016



Our Program

The purpose of our internships is to provide a meaningful learning-based experience to an individual enrolled in a degree-granting program related to non-profits, youth services, or education/curriculum development. This position is a great opportunity for an enthusiastic individual to gain experience in the youth service field and in program development and administration. All interns are provided with comprehensive orientation to the organization, as well as ongoing training and supervision by qualified management staff. The program is open to any degree seeking student who has completed at least one year of undergraduate education. Applications will be processed on a rolling basis through March 31st. This is a minimum 6 week internship (4 days per week) with start/end dates flexible between April 1 – Aug 1, 2016. This is an unpaid internship, but preference may be given to students with service learning or similar academic credit requirements.

Basic Qualifications

- Basic proficiency in Microsoft Office Suite programs (Outlook, Word, Power Point, and Excel).
- Excellent written and oral communication skills, including presentation skills.
- Ability to prioritize and work on assignments with minimal supervision.
- Strong attention to detail and organizational skills.
- Motivation and strong initiative.
- Valid driver's license

Organization

Harvesters' mission is to feed hungry people today and work to end hunger tomorrow. Our agency network of shelters, food pantries, and kitchens feeds more than 141,500 different individuals each month throughout a 26-county area. Since 1979 we have been providing food and hope to the people of NE Kansas and NW Missouri. It is the policy and practices of Harvesters - The Community Food Network to recruit and to hire regardless of race, color, religion, national origin, sex, handicap, sexual orientation or because such applicant is forty (40) years of age or older.

Position Summary

The Community Engagement Intern will support a recently launched program to engage youth ages 12 and up in hunger awareness and advocacy, including our Youth Leadership Council on Hunger, stand-alone service learning modules, half-day workshops and a summer mini-camp. The overall goals of the program are to help youth gain skills in leadership, public speaking, organization and teamwork. The Intern will work with our community engagement team to support preparation and implementation for youth leadership trainings, specifically:

- Research and develop curriculum for the 3-4 day 'mini-camp' which may include adapting similar concepts from other food banks or service organizations.
- Write proposed agenda with activities, projects, locations, etc. to meet desired objectives of mini-camp.
- Create notebooks or similar resource materials and take-aways for participants.
- Support communications by gathering and organizing stories and data.
- Program a strategy and calendar, working with interested youth leaders to identify or create activities and opportunities to maintain engagement with Harvesters and the issue of hunger throughout the year (with emphasis on September Hunger Action Month, January MLK Day, and April Global Youth Service Day).

For more information or to request an application form, contact Ann Van Zee, Community Engagement Manager at avanzee@harvesters.org