

Barton Data Dictionary

Term	Definition	Source	Link
Academic Advisement	Plan under which each student is assigned to a faculty member or a trained advisor, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.	Common Data Sets (CDS)	https://commondataset.org/
Academic Year	Based on state funding is summer-fall-spring; Based on Financial Aid is fall-spring-summer; Based on KBOR Performance agreements is fall-spring.	Federal Student Aid (FSA)	https://fsapartners.ed.gov/knowledge-center/fsa-handbook/2020-2021/vol3/ch1-academic-years-academic-calendars-payment-periods-disbursements
Accelerated program	Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Accreditation	Academic Quality Improvement Program (AQIP) The Higher Learning Commission of the North Central Association of Colleges and Schools developed the AQIP in 1999 to provide colleges and universities with an alternative process for continuing accreditation.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Acronym%20List.pdf
Admitted Student	Applicant who is offered admission to a degree-granting program at your institution.	Common Data Sets (CDS)	https://commondataset.org/
Adult student services	Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.	Common Data Sets (CDS)	https://ir.ucsd.edu/_files/stats-data/common-data-set/definitions.pdf
American Indian or Alaskan Native	A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Applicant (first-time, first year)	An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution).	Common Data Sets (CDS)	https://commondataset.org/
Articulation Agreement	An articulation agreement is an officially approved agreement that matches coursework between schools. These agreements are designed to help students make a smooth transition between schools.	Kansas Board of Regents (KBOR)	https://docplayer.net/11150248-kansas-board-of-regents-program-alignment.html
Asian or Pacific Islander	A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or Pacific Islands. This includes people from China, Japan, Korea, the Philippine Islands, American Samoa, India, and Vietnam.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Associate's Degree	An award that normally requires at least two but less than four years of full-time equivalent college work.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Award Type	Award type for the student's declared degree. • NONE - Non-Award-Seeking / Non-DegreeSeeking Student. • UND - Undecided. • SAPP - Stand-Alone Program. • CERTA - Postsecondary Technical Certificate A. • CERTB - Postsecondary Technical Certificate B. • CERTC - Postsecondary Technical Certificate C. • ASSOC - Associate's.	Kansas Higher Education Data System (KHEDS)	KHEDS Manual
Bachelor's Degree	An award (baccalaureate or equivalent degree, as determined by the Secretary, U.S. Department of Education) that normally requires at least four years but not more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. A cooperative plan provides for alternate class attendance and employment in business, industry, or government; thus, it allows students to combine actual work experience with their college studies. Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Basic Skills Enhancement Program - (BSEP)	Basic Skills Enhancement Program - college classes for military service members and their families that are designed to enhance basic math, reading, and writing skills.	Barton Community College (BCC)	https://fr.bartonccc.edu/programs-and-schedules
Birth Date	Date of Birth	Unknown Source	Unknown Source
Black, non-Hispanic	A person having origins in any of the black racial groups of Africa (except those of Hispanic origin).	Common Data Sets (CDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Board (charges)	Assume average cost for 19 meals per week or the maximum meal plan.	Barton Community College (BCC)	https://commondataset.org/
Business Intelligence Tool	Application software designed to retrieve, analyze and report data.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Acronym%20List.pdf
Business, Training and Enrichment (BTE) Data Collection	The Business, Training, and Enrichment data collection is a KHEDS student level where institutions provide enrollment history for any student enrolled in a course where the credit does not count towards a formal award. These courses are typically the enrichment/community service activities or customized training conducted by the community colleges. Some BTE courses are eligible for funding under KBOR's funding model if they are linked to a KBOR approved technical program.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Funding_and_Program_Inventory_Glossary.pdf
Calendar System	The method by which an institution structures most of its courses for the academic year.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Calendar Year	January - December	Dictionary	https://www.britannica.com/dictionary/calendar-year
CAM	Curriculum Approval Matrix	Barton Community College (BCC)	Internal to Barton CC
Career and Placement Services	A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those desiring student employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.	Common Data Sets (CDS)	https://commondataset.org/
Career and Technical Education Student	A student with a CTE major as determined by the Inter-Kansas Board of Regents (KBOR). Reports are also generated based off of Perkins concentrators and participants.	College for Technical Education (CTE)	https://www.doe.mass.edu/ccte/cvte/perkins-v/definitions.docx
Carnegie units	One Year of study or the equivalent in a secondary school subject.	Common Data Sets (CDS)	https://commondataset.org/
CC Benefits - EMSI	Economic Modeling Specialist International - EMSI provides integrated regional economic and labor market data, web-based analysis tools, data-driven reports, and consulting services. EMSI specializes in detailed information about economics for assessment and planning purposes, bringing together industry, workforce, and education perspectives. New company - https://lightcast.io/	Economic Modeling Specialist International	https://baylakerp.org/services/economic-development/emsi-developer/EMSI
CCSSE	Community College Survey of Student Engagement. CCSSE's survey instrument, The Community College Student Report, provides information on student engagement, a key indicator of learning and, therefore, of the quality of community colleges.	Community College Survey of Student Engagement	https://www.ccsse.org/aboutccse/aboutccse.cfm
CEP	Concurrent Enrollment Partnership - Concurrent Enrollment Partnership (CEP) consists of an agreement between an eligible postsecondary institution and a school district for the purpose of offering college-level learning to students who have been accepted for concurrent enrollment partnership in off-campus classes at a high school at which approved high school teachers teach college credit classes during the normal school day.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Acronym%20List.pdf
Certificate	Requires completion of an organized program of study at the post-secondary level (below the baccalaureate degree) in at least one but less than two full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Acronym%20List.pdf
Certificate A (CERT A)	Postsecondary Technical Certificate A. Requires completion of an organized program of study in a technical area of at least 16 but less than 30 credit hours in length, at the postsecondary level (below the baccalaureate degree).	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Acronym%20List.pdf
Certificate B (CERT B)	Postsecondary Technical Certificate B. Requires completion of an organized program of study in a technical area of at least 30 but less than 45 credit hours in length, at the postsecondary level (below the baccalaureate degree).	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Acronym%20List.pdf
Certificate C (CERT C)	Postsecondary Technical Certificate C. Requires completion of an organized program of study in a technical area of at least 45 but less than 60 credit hours in length, at the postsecondary level (below the baccalaureate degree).	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Acronym%20List.pdf
CIP	The Classification of Instructional Programs (CIP) provides a taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completions activity. While KBOR makes the final determination of what CIP to attach to each KBOR approved program, institutions can suggest a CIP when new programs are submitted to KBOR approval.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Funding_and_Program_Inventory_Glossary.pdf
Class Rank	The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.	Common Data Sets (CDS)	https://commondataset.org/

Clock Hour	A period of time consisting of (1) A 50- to 60-minute class, lecture, or recitation in a 60-minute period; (2) A 50- to 60-minute faculty-supervised laboratory, shop training, or internship in a 60-minute period; or (3) Sixty minutes of preparation in a correspondence course.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
COHORT	A generational group as defined in demographics, statistics, or market research.	Dictionary	https://www.thefreedictionary.com/cohort
College preparatory program	Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.	Common Data Sets (CDS)	https://commondataset.org/
Common Application	The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.	Common Data Sets (CDS)	https://commondataset.org/
Community Service Program	Referral center for students wishing to perform volunteer work in the community or volunteer activities coordinated by academic departments.	Common Data Sets (CDS)	https://commondataset.org/
Commuter	A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.	Common Data Sets (CDS)	https://commondataset.org/
COMPLETER (Perkins)	Career Education Completer: A Career Education concentrator who receives a certificate of completion or earns a degree in the reporting year. Perkins definitions	College for Technical Education (CTE)	https://www.doe.mass.edu/ccte/cvte/perkins-v/definitions.docx
Concentrator (Perkins)	A Concentrator is a postsecondary student who: (1) within the current academic year and the prior two academic years, completed at least 12 -CTE credits within a single program area sequence that is comprised of 16 or more academic and technical credits and terminates in the award of an industry- recognized credential, a certificate, or a degree; or (2) completes a short-term stand-alone parent program (SAPP). Perkins concentrator definition site.	College for Technical Education (CTE)	https://www.doe.mass.edu/ccte/cvte/perkins-v/definitions.docx
Concentrator 09 (C09)	Concentrator - student with 12+ hours in a program 2008-09.	College for Technical Education (CTE)	https://www.doe.mass.edu/ccte/cvte/perkins-v/definitions.docx
Concentrator 09100 (C09100)	Concentrator who has completed certificate/program 2008-09.	College for Technical Education (CTE)	https://www.doe.mass.edu/ccte/cvte/perkins-v/definitions.docx
Concentrator 10 (C10)	Concentrator - student with 12+ hours in a program 2009-10.	College for Technical Education (CTE)	https://www.doe.mass.edu/ccte/cvte/perkins-v/definitions.docx
Concentrator 10100 (C10100)	Concentrator who has completed certificate/program 2009-10.	College for Technical Education (CTE)	https://www.doe.mass.edu/ccte/cvte/perkins-v/definitions.docx
Concurrent Enrollments	It is the policy of the Intekansas Board of Regents (KBOR) (KBOR) to encourage high school students to take advantage of postsecondary education opportunities by enrolling in postsecondary courses while still in high school or participating in home schooling K.S.A.2000 Supp. 72-11a01 through 72-11a05 provide for these opportunities through the Kansas Challenge to Secondary School Pupils Act. The act commonly is known as concurrent enrollment of high school students in eligible postsecondary institutions. Different types of concurrent enrollment can be included under the statute. In one type, a high school student may enroll at a postsecondary institution at any time without any formal agreement between the high school and the postsecondary institution. (This type of concurrent enrollment would include 11th and 12th grade students enrolling pursuant to K.A.R. 88-26-3, as amended, and any non-degree- seeking student.) In another type, a high school teacher teaches a college-level course to high school students at the high school during the regular high school day. The latter must conform to section b. of this policy.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/students/concurrent_enrollment
Contact Hour	A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour. A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Continuous basis (for program enrollment)	A calendar system classification that is used by institutions that enroll students at any time during that academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Cooperative (work-study plan) program	A program that provides for alternate class attendance and employment in business, industry, or government.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Cooperative housing	College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.	Common Data Sets (CDS)	https://www.union.edu/sites/default/files/institutional-research/201807/cds-definitions_2.pdf
Core Curriculum	A specified number of courses or credits in the humanities, social sciences, life sciences, and/or physical sciences required of all students, regardless of major, to ensure a basic set of learning experiences.	Common Data Sets (CDS)	http://pine.humboldt.edu/~anstud/cds/cdsdef.htm
Correspondence Education	Education provided through one or more courses by an institution under which the institution provides instructional materials, by mail or electronic transmission, including examinations on the materials, to students who are separated from the instructor. (2) Interaction between the instructor and the student is limited, is not regular and substantive, and is primarily initiated by the students. (3) Correspondence courses are typically self-paced. (4) Correspondence education is not distance education.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Counseling Service	Activities designed to assist students in making plans and decisions related to their education, career, or personal development.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds2k12_13/Downloads/Forms/IPEDSGlossary.pdf
Course Inventory (CI)	Community Colleges, Technical Institutions, and WIT must maintain a list of all active courses offered by the institution. This is referred to as an institution's course inventory and is part of KBOR's KHEDS data collection. The "key" to the course inventory file is the course ID, section type, and section hours. For example, many courses may have the same course id, but would be unique if either section type or section hours is different.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Funding_and_Program_Inventory_Glossary.pdf
Credit	Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Credit Course	A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Credit Hour	A unit of measure representing the equivalent of an hour (50 minutes) of instruction per week over the entire term. It is applied toward the total number of credit hours needed for completing the requirements of a degree, diploma, certificate, or other recognized postsecondary credential.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Cross-registration	A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.	Common Data Sets (CDS)	https://commondataset.org/
Deferred Admission	The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.	Common Data Sets (CDS)	https://commondataset.org/
Degree	An award conferred by a college, university, or other post-secondary education institution as official recognition for the successful completion of a program of studies.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Degree-seeking students	Students enrolled in courses for credit who are seeking a degree, certificate, or other recognized postsecondary credential. This includes students who: - received any type of federal financial aid, regardless of what courses they took at any time; - received any state or locally based financial aid with an eligibility requirement that the student be enrolled in a degree, certificate, or transfer-seeking program; or - obtained a student visa to study at a U.S. postsecondary institution High school students also enrolled in postsecondary courses for credit are not considered degree/certificate-seeking.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Differs by program (calendar system)	A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Distance Education	Education that uses one or more technologies to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor synchronously or asynchronously. Technologies used for instruction may include the following: Internet; one-way and two-way transmissions through open broadcasts, closed circuit, cable, microwave, broadband lines, fiber optics, satellite or wireless communication devices; audio conferencing; and video cassette, DVDs, and CD-ROMs, if the cassette, DVDs, and CD-ROMs are used in a course in conjunction with the technologies listed above.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Distance Learning	An option for earning course credit at off-campus locations via cable television, internet, satellite classes, videotapes, correspondence courses, or other means.	Common Data Sets (CDS)	https://commondataset.org/
Doctor's Degree	The highest award a student can earn for graduate study. The doctor's degree classification includes such degrees as Doctor of Education, Doctor of Juridical Science, Doctor of Public Health, and the Doctor of Philosophy degree in any field such as agronomy, food technology, education, engineering, public administration, ophthalmology, or radiology.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Double Major DPIMS	Program in which students may complete two undergraduate programs of study simultaneously. Director/Directorate of Plans, Training, Mobilization and Security.	Common Data Sets (CDS) Acronym	https://commondataset.org/ Acronym
Dual Enrollment	A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to your college in order to participate. See also Concurrent Enrollments.	Common Data Sets (CDS)	https://www.union.edu/sites/default/files/institutional-research/201807/cds-definitions_2.pdf

Early Action Plan	An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Early Admission	A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Early Decision Plan	A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular applicant pool, without prejudice.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
ECompanion	An ECompanion course shell is not a full online course or a hybrid course; the class meets Face to Face, 100% of its scheduled time, on a campus. ECompanion is used as an online supplement to enhance, not replace, classroom experiences. Faculty can craft the use of ECompanion supplements in any manner that enhances their classroom/course delivery. The idea is to improve instruction and administration. There is no extra cost or fee for courses with an online ECompanion shell. They are the same price as an on campus class.	Course Department of Education Delivery System	CDM - Course Delivery Method
English as a Second Language (ESL)	A course of study designed specifically for students whose native language is not English.	Common Data Sets (CDS)	https://commondataset.org/
Excel to CTE	Senate Bill 155 effective July 1, 2012, the Bill provides new state dollars to pay college tuition for high school students earning college credits in technical courses and at the same time, earn industry credential.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Acronym%20List.pdf
Exchange Student Program - Domestic	Any arrangement between a student and a college that permits study for a semester or more at another college in the United States without extending the amount of time required for a degree. See also Study abroad.	Common Data Sets (CDS)	https://commondataset.org/
External Degree Program	A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.	Common Data Sets (CDS)	https://commondataset.org/
Extracurricular Activities (As Admission Factor)	Special consideration in the admissions process given for participation in both school and non school-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.	Common Data Sets (CDS)	https://commondataset.org/
Faculty FTE	Number of faculty credit hours taught divided by 15.	Unknown Source	Unknown Source
FAST	Functional Academic Skills Training	Acronym	Acronym
Financial Aid Dashboard	Static data with important indicators for financial aid.	Federal Student Aid (FSA)	https://studentaid.gov/
First Professional Certificate (Post-Degree):	An award that requires completion of an organized program of study designed for persons who have completed the first professional degree. Examples could be refresher courses or additional units of study in a specialty or subspecialty.	U.S. Department of Education International	https://www2.ed.gov/about/offices/list/ous/international/usnei/us/professional.doc
First Professional Degree	An award in one of the following fields: Chiropractic (DC, DCM), dentistry (DDS, DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), rabbinical and Talmudic studies (MHL, Rav), Pharmacy (B.Pharm, Pharm.D), podiatry (PodD, DP, DPM), veterinary medicine (DVM), law (LLB, JD), divinity/ministry (BD, MDiv).	U.S. Department of Education International	https://www2.ed.gov/about/offices/list/ous/international/usnei/us/professional.doc
First-time student (undergraduate)	A student who has no prior postsecondary experience (except as noted below) attending any institution for the first time at the undergraduate level. This includes students enrolled in academic or occupational programs. It also includes students enrolled in the fall term who attended college for the first time in the prior summer session, and students who entered with advanced standing (college credits or recognized postsecondary credential earned before graduation from high school).	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
First-time, first-year (freshman) student	A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).	Common Data Sets (CDS)	https://commondataset.org/
First-year student	A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.	Common Data Sets (CDS)	https://commondataset.org/
Fiscal Year	July 1st - June 30th	Unknown Source	Unknown Source
Format Award	A program of 16 or more hours or a KBOR approved stand-alone parent program.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/data_collections/PI/list_of_programs/fcc_pi_apr11.pdf
Freshman	IPEDS - A first-year undergraduate student.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Freshman/New Student Orientation	Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.	Integrated Postsecondary Education Data System (IPEDS)	https://www.albany.edu/ir/cds/cds_2005_06/define.htm
Full Time Equivalent (FTE)	A number derived by dividing the total student credit hours for students in a given category by the appropriate divisor. If calculating for only one semester divide by 15, if calculating for Academic Year or Fiscal Year divide by 30.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Full-time_FTE_Definitions.pdf
Full-time Student	A student enrolled for 12 or more credit hours in any one semester (Fall, Spring, or Summer).	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Fuzion Class	Courses have scheduled meeting day(s) and time(s). Students will attend during those time(s) either in person or online via zoom.	Course Delivery System (CDS)	CDM - Course Delivery Method
Gender/Sex	KHEDS: Male or Female IPEDS: Beginning the 2022-23 data collection period: A question about gender has been added to collect information about students for whom gender does not fit the binary gender (Men/Women) categories provided. Survey questions requested counts of the following -Gender unknown (i.e., gender information is not known or not collected). -Another gender (i.e., gender information is known but does not fall into either of the mutually exclusive binary categories provided [Men/Women]). -Total of Gender unknown + Another gender -Total of Students for whom gender is known and falls into one of the mutually exclusive binary categories provided [Men/Women]	Kansas Higher Education Data System (KHEDS)	KHEDS Manual
Geographical Residence (as admission factor)	Special consideration in the admission process given to students from a particular region, state, or country or residence.	Common Data Sets (CDS)	https://commondataset.org/
Grade Distribution Report	The Grade Distribution Report begins by pulling all classes and students for the term. Then grades are counted for each student from the grade history tables. The class GPA is calculated and the number of students with each possible grade are counted. Developmental courses are also identified. The output will list each course and CRN by alphabetical order along with the grade mode, developmental status, primary instructor, location, building code, college code, schedule type, session description, total enrollment, grade with count of students, and gpa.	Unknown Source	Unknown Source
Grade-point average (academic high school GPA)	The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPA's assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.	Common Data Sets (CDS)	https://commondataset.org/
Graduate Student	A student who holds a bachelor's or first professional degree, or equivalent, and is taking courses at the post-baccalaureate level.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Headcount	Any student taking a class.	Unknown Source	Unknown Source
Health Services	Free or low cost on-campus primary and preventive health care available to students.	Common Data Sets (CDS)	https://commondataset.org/
High School Diploma or Recognized Equivalent	A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Tests of General Educational Development (GED) or another state specified examination.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Hispanic/Latino	A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Honors Program	Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.	Common Data Sets (CDS)	https://commondataset.org/
Hybrid	No more than 50% of the course is taught online, the balance is done in the Face to Face classroom time. Hybrid split is a minimum of 1/2 of the published seat time rules. Most hybrid classes are 50/50, but they can be 80/20, 75/25 etc. with the first number being the percent of time in a classroom "seat".	Course Delivery System (CDS)	CDM - Course Delivery Method
In-State Tuition	The tuition charged by institutions to those students who meet the state's or institution's residency requirements.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary

Independent Study	Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.	Common Data Sets (CDS)	https://commondataset.org/
Inflation Rate	Rate of price changes usually calculated on a monthly or annual basis. Consumer Price Index and the Producer Price Index.	Unknown Source	Unknown Source
Instructional Fiscal Review (IFR)	Instructional Fiscal Review Report (IFR) Can only be run after the 30th of July after the close of the year. Setup by Main Campus, Fort Riley, BartOnline, EduKan and Outreach.	Unknown Source	Unknown Source
Instructional Methods	Field in Banner used to select classes by method.	Banner	Elucian Banner
InteKansas Board of Regents (KBOR)	Governing board for the state's universities and the statewide coordinating board for the state's public higher education institutions. The board administers the state's student financial aid, adult education, GET, and career and technical education programs. The board also private proprietary schools and out-of-state institutions or operate in Kansas, and administers the Kan-ed network, a statewide network that provides broadband Internet access and distance learning capabilities for schools, hospitals and libraries. Also known as KSBOR.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/about#:~:text=The%20nine%2Dmember%20Kansas%20Board,%2C%20and%20six%20technical%20colleges
International Student	A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.	Common Data Sets (CDS)	https://commondataset.org/
Internship	Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full or part time, on- or off-campus, paid or unpaid.	Common Data Sets (CDS)	https://www.union.edu/sites/default/files/institutional-research/201807/cds-definitions_2.pdf
IPEDS	The Integrated Postsecondary Education Data System (IPEDS) (IPEDS), conducted by the NCES, began in 1986 and involves annual institution-level data collections. All postsecondary institutions that have a Program Participation Agreement with the Office of Postsecondary Education (OPE), U.S. Department of Education (throughout IPEDS referred to as "Title IV") are required to report data using a web-based data collection system. IPEDS currently consists of the following components: Institutional Characteristics (IC); 12-month Enrollment (E12); Completions (C); Admissions (ADM); Student Financial Aid (SFA); Human Resources (HR) composed of Employees by Assigned Position, Fall Staff, and Salaries; Fall Enrollment (EF); Graduation Rates (GR); Outcome Measures (OM); Finance (F); and Academic Libraries (AL).	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
KanREN	Replaced by KanREN and Kan-Ed became defunct in 2013 - still in legislation somewhere, however Regents institutions use KanREN.	KanREN	https://www.kanren.net/us-ucan-national-community-anchor-network/
KBOR - Banner to Program Inventory Match	Program Code = STVMAIR Major Code	Banner	This is in the Elucian Banner data dictionary - Argos documentation - Banner Student Forms and Tables
KBOR - Basic Counts	The Basic Counts function will return Counts of records by various categories and should be used to reconcile your totals. This function can be run at any time after all files have been loaded.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/resources/2021_AO-K_Handbook_2.pdf
KBOR - CTE Basic Counts	The CTE Basic Counts function will return basic counts of records by various categories for Career and Technical Education students only. These counts should be used to reconcile your totals.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/resources/2021_AO-K_Handbook_2.pdf
KHEDS	Kansas Higher Education Data System (KHEDS) Encompasses data from all data collections.	Kansas Board of Regents (KBOR)	https://kansasregents.org/resources/Tech_College_Glossary.pdf
KHEER	Kansas Higher Education Enrollment Report Every fall and spring semester, all postsecondary educational institutions within the state of Kansas are asked to report to KBOR information regarding their enrolled students.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/data_collections/KHEER/
KHERS	Kansas Higher Education Reporting System KBOR business intelligence reporting tool.	Kansas Board of Regents (KBOR)	https://kansasregents.org/resources/Tech_College_Glossary.pdf
KSS Study	The Kansas Study is the first national study of community college instructional costs and productivity.	National Community College	https://costandproductivity.org/about-us/index/
KSPSD	Kansas Postsecondary Database KBOR system of collecting, maintaining and providing data analysis through a uniform postsecondary education database.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/data_collections/KSPSD/
Learning Center - Library, Student Services	Center offering assistance through tutors, workshops, computer programs or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.	Barton Community College (BCC)	https://docs.bartonccc.edu/stuservices/academic-advising/catalog/catalog-22-23-web.pdf
Legal Services	Free or low cost legal advice for a range of issues (personal and other).	Common Data Sets (CDS)	https://commondataset.org/ and https://surveys.nces.ed.gov/ipeds/public/glossary
Liberal arts/career combination	Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on-campus or through cross-registration.	Common Data Sets (CDS)	https://commondataset.org/ and https://surveys.nces.ed.gov/ipeds/public/glossary
Linked Course	A course that is similar to a program but NOT part of the curriculum for ANY program.	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/public_doc/support/training/Funding_and%20Program_Inventory_Glossary.pdf
Live Online Course	Scheduled meeting time; all students participating via zoom.	Barton Community College (BCC)	https://bartonccc.edu/course-types
LSEC	Leader Skills Enhancement Training - is designed to assist in the training of Noncommissioned Officers and soldiers demonstrating leadership potential in the advanced skills needed to perform at a higher-level leadership and staff positions.	Barton Community College (BCC)	https://fr.bartonccc.edu/programsschedules/lsec
Major	The student's field of concentration. Major courses represent 25-50% of the total number of courses required to complete a degree. Most students pursue one major, but some pursue double majors.	Common Data Sets (CDS)	https://commondataset.org/
Master's Degree	An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.	Common Data Sets (CDS)	https://commondataset.org/
Memorandum of Understanding (MOU)	Is an agreement regarding instructional services/location between Barton and another entity.	Barton Community College (BCC)	https://home.army.mil/riley/index.php/download_file/view/1944/323
Minority Affiliation (as admission factor)	Special consideration in the admission process for members of designated racial/ethnic minority groups.	Common Data Sets (CDS)	https://commondataset.org/
Minority Student Center	Center with programs, activities, and/or services intended to enhance the college experience of students of color.	Common Data Sets (CDS)	https://commondataset.org/
Mover (Perkins)	A Mover is a postsecondary student who moved from a CTE program to a non-CTE program over the course of the Academic Year, after reaching concentrator status in the CTE program, but before completing the CTE program.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
Mover 09 (M09)	Mover - a student who has completed 12+ hours in a CTE certificate/program then moved into another degree 2008-09.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
Mover 09100 (M09100)	Mover who has completed the certificate/program before moving 2008-09.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
Mover 10 (M10)	Mover - a student who has completed 12+ hours in a CTE certificate/program then moved into another degree 2009-10.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
Mover 10100 (M10100)	Mover who has completed the certificate/program before moving 2009-10.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
NCCBP	The National Community College Benchmark Project provides community colleges with opportunities to report outcomes and effectiveness data in critical performance areas, receive reports of benchmarks, and compare results with those of other colleges.	National Community College	https://www.nccbp.org/
NCDLN	North Central Distance Learning Network	Barton Community College (BCC)	Internal to Barton CC
Non-Credit Course	A course or activity having no credit applicable toward a degree, diploma, certificate, or other formal award.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Non-repeatable course	A non-repeatable course will apply only once toward graduation requirements and the most recent grade earned will be used to calculate the student's grade point average.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Non-Tiered Course	Any postsecondary credit-bearing course offered by an eligible institution and identified by the state board as not meeting the definition of a tiered technical course. Non-tiered courses include courses that are generally designed to:	Kansas Legislature	http://www.kslegislature.org/li/12_2012/b2011_12/measures/documents/sb143_0000.pdf
Non-traditional student	An adult or non-traditional student is not defined only by age (usually over 24), they are also students with life circumstances different from the typical traditional student. These circumstances include, but are not limited to students who are: Parents, Married, Divorced, Single, Caring for elderly parents, Veteran, returning after a period of time in the work force, Entering for the first time-not right after HS, distance learners.	Department of Education	https://www2.ed.gov
Nonresident Alien	A person who is not a citizen or national of the United States who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
ODBC	Open Database Connectivity	Acronym	Acronym
On-Campus Day Care	Licensed day care for children of students (usually 3 and up); usually for a fee.	Common Data Sets (CDS)	https://commondataset.org/
Open admission	Admission policy whereby the school will accept any student who applies.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Open Educational Resources (OER)	Creative commons and/or public domain teaching, learning, and research resources. - Web-Low Textbook Cost - \$50 or less for course materials. - Web-No Textbook Cost - No additional cost for course materials.	Open Educational Resources (OER)	https://www.oercommons.org/
Other expenses (costs)	Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.	Common Data Sets (CDS)	https://commondataset.org/
Out-of-State Student	A student who is not a legal resident of the state in which he/she attends school.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Out-of-State Tuition	The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.	Common Data Sets (CDS)	https://commondataset.org/
PABLO	Portal for Adult Basic Literacy Outreach Ongoing data collection by KBOR of student information for adult education. Also known as ABE - Adult Basic Education	Kansas Board of Regents (KBOR)	https://data.kansasregents.org/data_collections/ABE/

Part-time Student	A student enrolled for less than 12 credit hours per semester in any one semester (Fall, Spring, or Summer).	Common Data Sets (CDS)	https://commondataset.org/
Participant (Perkins)	A Participant is a postsecondary student who has earned one (1) or more credits in any CTE program area during the current academic year.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
Participant 09 (P09)	Participant - student with 1 - 11 hours within a program 2008-09.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
Participant 10 (P10)	Participant - student with 1 - 11 hours within a program 2009-10.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
Pell Grant Recipient	Federal Pell Grants usually are awarded only to undergraduate students who display exceptional financial need and have not earned a bachelor's, graduate, or professional degree. (In some cases, however, a student enrolled in a post baccalaureate teacher certification program might receive a Federal Pell Grant.)	Federal Student Aid (FSA)	https://studentaid.gov/understand-aid/types/grants/pell
Personal Counseling	One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational problems.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary and https://commondataset.org/
Post-Baccalaureate Certificate	An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying title of master.	Common Data Sets (CDS)	https://commondataset.org/
Post-Master's Certificate	An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.	Common Data Sets (CDS)	https://commondataset.org/
Post-secondary award, certificate, or diploma (at least one but less than two academic years)	Requires completion of an organized program of study at the post-secondary level (below the baccalaureate degree) in at least one but less than two full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.	Common Data Sets (CDS)	https://commondataset.org/ and https://surveys.nces.ed.gov/ipeds/public/glossary
PREP student	A student who is taking pre-reqs to be accepted into a program with a conditional acceptance.	Unknown Source	Unknown Source
Private Institution	An educational institution controlled by a private individual(s) or by a non-governmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.	Common Data Sets (CDS)	https://commondataset.org/
Private nonprofit institution	A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religion.	Common Data Sets (CDS)	https://commondataset.org/
Program Assessment	A program (as defined by IPEDS) establishes and assesses student learning outcomes (SLOs). The SLO's are aligned with the individual program mission statement and the curriculum through 'curricular mapping'. Program Assessment is an annual assessment report of the SLO's and are reviewed as part of the Program Review.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary and https://www.kansasregents.org/
Program Review	A program (as defined by IPEDS) should undertake a comprehensive review every three years. Program Assessment is just one piece of the review information. Fiscal reports, persistence, completion, and retention data (to name a few) should also be reviewed. Program needs and measurable goals should be identified to address any concerns that are evident in the data. There should be a clear connection between the program goals and the overall goals of the college.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary and https://www.kansasregents.org/
Proprietary Institution	A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religion.	Common Data Sets (CDS)	https://commondataset.org/
Public Institution	An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.	Common Data Sets (CDS)	https://commondataset.org/
Quarter Calendar System	A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.	Common Data Sets (CDS)	https://commondataset.org/
Race/Ethnicity	Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.	Common Data Sets (CDS)	https://commondataset.org/
Race/ethnicity unknown	Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.	Common Data Sets (CDS)	https://commondataset.org/
Religious affiliation/commitment (as admission factor):	Affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.	Common Data Sets (CDS)	https://commondataset.org/
Religious Counseling	One-on-one or group counseling with trained professionals for students who want to religious problems or issues.	Common Data Sets (CDS)	https://commondataset.org/
Remedial Services	Instructional courses designed for students deficient in the general competencies necessary for a regular post-secondary curriculum and educational setting.	Common Data Sets (CDS)	https://commondataset.org/
Remediation Report	Report shows how the college fulfills its essential skills responsibility by testing and providing remediation for those students needing it.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/
Repeatable Course	A repeatable course can be repeated an additional three times in order to satisfy credit requirements for graduation.	Department of Education	https://www2.ed.gov/policy/highered/reg/heareulmaking/2009/course.html
Reporting Year (Perkins)	The most recent academic year data is available. Placement will be from one year before the most recently completed year. The current reporting year for Perkins III is July 1, 2006 to June 30, 2007 for all performance indicators with the exception of placement, which will be for students who completed between July 1, 2005 and June 30, 2006.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/workforce_development/perkins_grants
Required Fees	Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees, registration fees, student activity, or health fees.	Common Data Sets (CDS)	https://commondataset.org/
Residence	A person's permanent address determined by such evidence as a driver's license or voter registration. For entering freshmen, residence may be the legal residence of a parent or guardian.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Resident (and other eligible non-citizens)	A person who is not a citizen or national of the United States but who has been admitted as a legal immigrant for the purpose of obtaining permanent resident status (and who holds either a registration card (Form I-551 or I-151), a Temporary Resident Card (Form I-688), or an Arrival-Departure Record (Form I-94) with a notation that conveys legal immigrant status such as Section 207 Refugee, Section 208 Asylee, Conditional Entrant Parolee or Cuban-Haitian).	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary and https://commondataset.org/
Retention Rate	IPEDS definition - Retention rates examine the percentage of first-time degree/certificate seeking students enrolled at your institution in the fall of the prior year (including those enrolled for the first time the preceding summer term and those whose intent was not known upon entry to the institution) that have continued to the fall of the current year OR that have completed the program by the fall of the current year.	Common Data Sets (CDS)	https://commondataset.org/
Room and Board (Charges) - on campus	Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).	Common Data Sets (CDS)	https://commondataset.org/
Ruffalo Noel Levitz	Noel-Levitz helps campuses and systems reach and exceed their goals for enrollment, marketing, and student success. - Higher Education Enrollment, Student Success, and Fundraising.	Ruffalo Noel Levitz	https://www.ruffalonl.com/
Scheduling Matrix	The scheduling matrix is a Microsoft Excel spreadsheet listing all classes scheduled for a team. It shows the status of each class as of the day and time indicated on the header displayed on printed pages. (Or the user can click on View, then Header and Footer to see the header information with date and time.) The user can find date, day, time, location, instructor and any special fee information related to the classes. It also shows number of enrollments. Other columns contain information related to schedule type, grade mode, session type, cross list, link, fee and other information for those users who need it. The default sort order is course, subject code, course number, then individual class CRN. Occasionally a class will be listed on two or more rows. This is due to multiple combinations of day/time/building/room for the class. For this reason, totals for columns will be deceptive unless a person first ensures that all duplicate entries by CRN have been removed.	Barton Community College (BCC)	Internal to Barton CC
Secondary School Record (as admission factor)	Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.	Common Data Sets (CDS)	https://commondataset.org/
Semester Calendar System	A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.	Common Data Sets (CDS)	https://commondataset.org/
Stand Alone Parent Program (SAPP)	A certificate of completion award earned by completing a KBOR - designated stand-alone parent program. A stand-alone parent program (1) is less than 16 credit hours, (2) is not associated with another program of 16+ credit hours and (3) (generally) leads to an industry recognized credential, license, or certification.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/
State of Residence	The state identified by the student as his/her permanent address at the time of application to the institution. This may be the legal residence of a parent or guardian, or the state in which a student has a driver's license or is registered to vote. It is not necessarily the state in which the student's high school is located.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Strategic Plan	Broadly - defined plan aimed at creating a desired future.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/

Student Classification	Freshmen, Sophomore, Junior, Senior, 5th year, UG Spec, 1st Prof, MA.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Student Classification - 2005 Carnegie Classification	The Basic Classification is an update of the traditional classification framework developed by the Carnegie Commission on Higher Education in 1970 to support its research program, and later published in 1973 for use by other researchers. Although this classification has undergone many changes over the years, the current release involves some significant changes from previous editions. For a complete description and technical details visit the Carnegie Foundation Website at http://www.carnegiefoundation.org/classifications	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Student ID	A nine (9) digit number assigned by college to identify student.	Department of Education	https://www2.ed.gov/policy/highered/reg/hearulemaking/2009/course.html
Student-Designed Major	A program of study based on individual interests, designed with the assistance of an adviser.	Common Data Sets (CDS)	https://commondataset.org/
Study Abroad	Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.	Common Data Sets (CDS)	https://commondataset.org/
Subordinate Credential	Institutions requesting subordinate credentials need only submit the items in blue per the CA-1 New Program Request Form. For example, an institution with an approved AAS credential has determined a need for a Certificate C in the same CIP code using the same courses used in the AAS program.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/
Summer Session	A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.	Common Data Sets (CDS)	https://commondataset.org/
Surveys	Barton - online surveys through web or eCollege. Web surveys can be submitted to email or database.	Barton Community College (BCC)	Internal to Barton CC
Talent/ability (as admission factor)	Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.)	Common Data Sets (CDS)	https://commondataset.org/
Teacher Certification Program	Program designed to prepare students to meet the requirements for certification as teachers in elementary and secondary schools.	Common Data Sets (CDS)	https://commondataset.org/
Tech Prep (Perkins)	Tech Prep: A student is considered a Tech Prep student when they initially enroll in DESE approved Career Education course(s) portion of a program and when they make a commitment to pursue completion of an associate or baccalaureate degree, two-year postsecondary certificate, or two-year plus apprenticeship program in a specific career field. Tech Prep students (Line 20 of each form) are included in the total (Line 1 of each form) for each performance measure. [Note: In order to count a student as Tech Prep at the postsecondary level the student must have completed at least two (2) years of secondary instruction linked to a two-year or four-year postsecondary institution through a no duplicative sequence of courses in a DESE approved occupational Career Education program. Institutions should maintain copies of the signed articulation agreement for each student.]	Department of Education	www2.ed.gov/about/offices/list/ovae/pi/cte/techprep.html
Technical Program	Any program of study comprised of a sequence of tiered technical courses and non-tiered courses, which program is identified by the state board as a technical program for funding purposes. Technical programs must: (1) Be designed to prepare individuals for gainful employment in current or emerging technical occupations requiring other than a baccalaureate or advanced degree; (2) Lead to technical skill proficiency, an industry-recognized credential, a certificate or an associate degree; and (3) Be delivered by an eligible institution.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/
Term	Barton - academic year then fall/spring/summer. Example 200901 is fall 08 - 200902 is spring 09 - 200903 is summer 09.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Tied Course	A required or elective course for any program.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/
Tiered Technical Course	A postsecondary credit-bearing course included in the sequence of courses comprising a technical program, which course is itself designed to provide competency-based applied instruction to prepare individuals with occupationally specific knowledge and skills necessary for employment, which the state board has identified as a tiered technical course.	Kansas Legislature	http://www.kslegislature.org/li/11_2012/b2011_12/measures/documents/sb143_00_000.pdf
Transfer and Articulation Agreements	Barton has many Transfer and Articulation Agreements with four year colleges that specifically direct your studies in certain programs for seamless transition from Barton to the transfer school.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/
Transfer Applicant	An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.	Common Data Sets (CDS)	https://commondataset.org/
Transfer Student	A student entering the institution for the first time but known to have previously attended a post-secondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.	Common Data Sets (CDS)	https://commondataset.org/
Transient/Guest Student	A transient student is a student who is seeking a degree or certificate at one college or university (home institution), but taking classes at another college or university (host institution) that will count towards their degree or certificate at their home institution.	Department of Education	www2.ed.gov/about/offices/list/ovae/pi/cte/techprep.html
Transportation (costs)	Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution.	Common Data Sets (CDS)	https://commondataset.org/
Trimester Calendar System	Academic year consisting of 3 terms of about 15 weeks each.	Common Data Sets (CDS)	https://commondataset.org/
Tuition	Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Tutoring	May range from one-to-one tutoring in specific subjects to tutoring in an area such as math, reading, and writing. Most tutors are college students; at some colleges, they are specially trained and certified.	Common Data Sets (CDS)	https://commondataset.org/
Undergraduate	A student enrolled in a four- or five-year bachelor's degree program, an associate's degree program, or a vocational or technical program below the baccalaureate.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Undergraduate (UG) Special	KBOR - Undergraduate student with 64 or more post-secondary credit hours.	Kansas Board of Regents (KBOR)	https://www.kansasregents.org/
Unduplicated count	The sum of students enrolled for credit with each student counted only once during the reporting period, regardless of when the student enrolled.	Integrated Postsecondary Education Data System (IPEDS)	https://surveys.nces.ed.gov/ipeds/public/glossary
Unit	A standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).	Common Data Sets (CDS)	https://commondataset.org/
Veteran's Counseling	Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life	Common Data Sets (CDS)	https://commondataset.org/
Visually Impaired	Any person whose sight loss is sufficiently severe and not correctable, and adversely affects educational performance.	Common Data Sets (CDS)	https://commondataset.org/
Volunteer work (as admission factor)	Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.	Common Data Sets (CDS)	https://commondataset.org/
Wait List	List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.	Common Data Sets (CDS)	https://commondataset.org/
Weekend College	A program that allows students to take a complete course of study and attend classes only on weekends.	Common Data Sets (CDS)	https://commondataset.org/
White	A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.	Common Data Sets (CDS)	https://commondataset.org/
Work Experience (as admission factor)	Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.	Common Data Sets (CDS)	https://commondataset.org/