2620 – Active Duty/Deployment of Students

Students serving in the military unable to attend or participate in classes due to orders for active duty, are eligible for additional consideration due to their military status.

Military students become eligible to utilize the military procedure when called to active duty during an academic semester within which they are enrolled.

Students are eligible for the following refund procedures:

- Withdrawal from courses with full refund. Students will receive a refund of tuition and fees and will receive the appropriate withdrawal code on their academic transcript. Course withdrawals will not impact the student's grade point average.
- Students who enlist for military service while enrolled in a semester will be subject to the college's standard refund policy.
- Campus room and board charges will be prorated per withdrawal date.
- Any military student who is Title IV eligible (federal financial aid) and withdraws due to military deployment will not be required to repay based on the Return to Title IV funds calculation. Barton must perform the Return of Title IV Funds calculation s that are required by federal regulations and return funds to one or more of the Title IV programs.

Students must initiate their request to utilize the military procedure at the time they receive orders and present the Barton Registrar the current active duty paperwork to qualify for either of the options listed.

(Based on policy 1600; approved by President on 11/14/11)