2111 – Use of Computers/College Computing and Information Systems

College computers, computing and information systems are provided for students, employees, and other authorized users in support of the mission and ends of the College. The College limits the use of these resources to those applications which are deemed appropriate. The misapplication of College computing and information systems may lead to discipline, including separation from the College.

No user shall engage in the following:

A. Unprofessional or unethical communications (as determined by the President or his/her designee) that detract from the College mission.

B. Intentional corruption or misuse of college computer systems.

C. Use of systems for illegal or criminal activity.

D. The use of campus owned and operated computer networks, systems, software and hardware, posting of materials to electronic bulletin boards, chat rooms, mail lists, or via conventional e-mail that may be offensive to others and groups, such as profanity, defamation and harassment based on gender, race, age, disability, national origin, or other basis impermissible under the law.

E. Viewing/observing or downloading non-educational images or material that may be considered offensive to others and groups as described in "d".

F. Use of the campus computing system for commercial or profit activities without prior approval from the President.

G. Attempts to disrupt or support the disruption of college or external information technology services, systems, or users - disruptive activities include, but are not limited to:
    a. sending unauthorized mass, chain or spam mail and/or ping bombs
    b. knowingly transmitting any computer viruses, worms, etc.
    c. hosting or using open mail relays on college equipment

H. The use of group web sites for the publication or distribution of copyrighted materials or licensed software.

I. Individual offices and laboratories may have additional limitations on the use of computers/college computing and information systems.

In addition to the restrictions above, students are not to have access to employees' computers, except by permission from the Dean of Information Services or department supervisor.

<u>Implied Consent</u>

Each person with access to the College's computing resources is responsible for appropriate use and agrees to comply with all applicable College and departmental policies and regulations, and with applicable City, County, State and Federal laws and regulations, as well as with the acceptable use policies of affiliated networks and systems. *Each user is subject to monitoring of all communications, including e-mail.*

(Based on policy 1110; revised and approved by President on 9-21-09)