2540 -- Credit Hour Allocation

Standards for Determining Credit Hours for Courses
Credit is the basic unit of collegiate level instruction that is assigned to a course or courses equivalent learning. Credit may be awarded according to the following standards.

When allocating credit hours to courses and programs, the College refers to the Federal Definition and that of the Kansas Board of Regents.

Time-based Standard

- Lecture courses must meet for a minimum of 750 minutes per credit hour, plus time allocated for a final exam.
- All courses regardless of delivery method meet the same student learning outcomes and have comparable student assessments as the equivalent standard course.
- Laboratory courses, including those in vocational-technical programs, must meet for a minimum of 1,125 minutes per credit hour. Laboratory courses are ones in which students predominantly are involved in experimentation or application learning activities.
- Internship, practicum, field experience and clinical courses must meet the minimum required by any applicable respective professional accrediting or regulatory agency.

Contacts(s): Vice President of Instruction

Related Form(s): None

References: None

Relevant Policy or Procedure(s): 1502 – Instructional Program

Approved by: President

Date: 8/27/12

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