2405 – KPERS

The College and its employees shall, as required by law, participate in the Kansas Public Employees Retirement System (KPERS).

Eligibility Requirements
Membership in the Kansas Public Employees Retirement System (KPERS) is mandatory for all employees in a KPERS covered position. A KPERS covered position is one which:

- is cover by Social Security;
- requires at least 630 hours of paid work per year (1,000 hours prior to July 1, 1993);
- is continuously and consistently employed;
- is not temporary; and
- is not seasonal.

The only exception to this mandatory requirement is for those individuals who retire under KPERS.

Sign-up
A "Report of Member Status" form must be completed by all eligible employees. A "Designation of Beneficiary" form should also be completed in order to identify primary and contingent beneficiaries; changes of beneficiaries can be made at any time, but must be done by the employee on a "Designation of Beneficiary" form subsequent to the initial form.

Basic group life insurance provides an insured death benefit to active members when sign-up forms are received by the KPERS office. Membership also includes insured disability.

Contribution Rate
Eligible employees are required to contribute a percentage of their gross compensation to KPERS in accordance with KPERS guidelines.

Each year, KPERS will provide members with an Annual Statement of Members Account.

Information
Numerous and complex benefits are provided through KPERS. A Designated Agent, located in the Office of Human Resources, is appointed by the College to assist employees with these issues.

Contact(s): Director of Human Resources

Related Form(s):

References:

Relevant Policy or Procedure(s): 1405 – Kansas Public Employees Retirement System (KPERS)

Approved by: President

Date: 8/23/02

Revision(s): 10/16/07; 9/21/09; 10/9/19 (minor revision)