2455 – Enrollment of New Employees – Oath

Each employee, before entering upon the duties of his/her job, shall be required to subscribe in writing to an Oath of Office as required by the laws of the State of Kansas. The College will keep appropriate records as required by law.

Contact(s): Director of Human Resources

Related Form(s): Oath Form

References: Kansas Statute 75-4308

Relevant Policy or Procedure(s): 1440 – Employee Paperwork

Approved by: President

Date: 8/28/02

Revision(s): 10/21/19 (minor revision)