2480 – Performance Evaluation

Employees are formally evaluated on an annual basis, or more often as needed. The primary basis of evaluation is job performance, although other factors that affect the work group, department, and the College may be included in the evaluation. The purpose of performance evaluation is to improve job performance and the employee's value to the College, and to advance his/her own skills and abilities.

Specific details regarding non-faculty performance evaluations will be as communicated by the Office of Human Resources.

(Based on policy 1465; revised and approved by President on 10/16/07)