

## **2540 - Credit Hour Allocation**

### **Standards for Determining Credit Hours for Courses**

Credit is the basic unit of collegiate level instruction assigned to courses and programs. When allocating credit hours, the College refers to the Federal Definition and that of the Kansas Board of Regents.

#### Time-based Standards

- Lecture courses must meet for a minimum of 750 minutes per credit hour, plus time allocated for a final exam.
- All courses regardless of delivery method meet the same student learning outcomes and have comparable student assessments as the equivalent standard course.
- Laboratory courses that feature students predominately involved in experimentation or application learning activities must meet for a minimum of 1,125 minutes per credit hour.
- Internship, practicum, field experience and clinical courses must meet a minimum of 2,700 minutes per credit hour or meet the required standard associated with a program's third-party professional accrediting or regulatory agency.

**Contacts(s):** Vice President of Instruction

**Related Form(s):** None

**References:** None

**Relevant Policy or Procedure(s):** 1502 – Instructional Program

**Approved by:** President

**Date:** 8/27/12

**Revision(s):** 2/22/16; 5/25/17 (minor revision); 3/20/23