

## **2206 – Video Surveillance**

### Scope

While on the Barton Community College campus, and operated facilities, all public areas are subject to video surveillance.

This policy applies to all video surveillance systems that monitor or record public spaces while on the campus of Barton Community College, and operated facilities.

### Reason for Procedure

Video surveillance contributes to a safe and secure environment by deterring crime and assisting law enforcement in protecting the safety and property of the College community.

### Management and Operation

Video surveillance systems shall not be installed in, or used to monitor or record areas where there is a reasonable expectation of privacy in accordance with accepted societal norms (e.g. restrooms, locker rooms, individual residential rooms, changing or dressing rooms, etc.)

Video surveillance systems shall be used in a manner consistent with all college policies, including those that cover non-discrimination, sexual harassment, privacy, and freedom of expression.

The Director of Campus Safety will coordinate:

- the posting of signage indicating that public areas on the campus are under video surveillance;
- video surveillance systems installation, management, and operation; and
- the retrieval, deletion and storage of video clips.

The Director of Campus Safety shall:

- determine the individuals that shall have access to the video surveillance system per procedure 2205; and
- provide and review stored video clips for official college use only.
- Video clips may become educational records if Barton students are included in the clips. These video clips cannot be viewed or turned over to parents, students, attorneys, insurance companies, or Law enforcement agencies without prior authorization (in writing) from the student or without a judicial order or lawfully issued subpoena.

**Approved by:** President

**Date:** 1/24/11

**Revision(s):** 10/16/19 (update); 10/1/21 (update); 10/18/23 (minor revision)