

## **2454 – Professional Dress**

Barton Community College expects a standard of professionalism and recognizes the essential role employees have in maintaining this standard and ultimately the College's image and reputation. All employees are expected to wear appropriate professional attire consistent with the nature of the employee's position while working or representing the College. An employee's appearance should convey a positive, professional impression and interaction with students, parents, coworkers, vendors, partners and the general public.

If an employee's choice of attire does not align with the College's professionalism standard, the employee's supervisor will consult with the employee. Employees will be expected to address the situation in a timely, practicable manner.

### **Contact(s)**

Director of Human Resources

### **Related Form(s)**

**Relevant Policy or Procedure(s):** [1435 – Employee Conduct and Discipline](#)

**Approved by:** President

**Date:**

**Revision(s):**