

**President's Staff Meeting**

**9:00 a.m. – A-113**

**July ~~18~~ 19, 2022**

\*monthly reporting topic

**1. Instruction – Elaine**

- [Digital Repository](#) – Darren Ivey presented.  
Positive comments received with a plan for moving forward to be developed.

**2. \*Grants & Contracts – Kurt and Cathie**

- [Kurt Update](#) – Reviewed updates. Garrison change of command occurred last week. Email from Mrs. Ferguson was received to review MOU.

**3. New/Revised Policy and Procedures – Jenna**

- First Reading
  - [2466 – Adjunct Faculty/Full-Time Faculty Overload Compensation](#)  
Following review, it will move forward for a second reading.
    - ✓ [Employee Questions/Comments](#)
- Second Reading
  - [2316 – Gifts, prizes, Awards, Gift Cards/Certificates](#) – there were no concerns, this procedure was approved for distribution.

HR reviewed job position openings.

**4. \*HLC Accreditation Update – Myrna**

The peer review team has not yet been shared. Cathie is working on the assurance argument.

Financial Aid – Myrna shared that final HEERF funds are being distributed to students.

**5. WTCE – Kathy**

- Pratt Campus LPN Program – Kathy advised that a Draft for the LPN program at Pratt is being prepared for the July Board meeting for Board of Trustee approval.

**6. \*Institutional Effectiveness – Todd**

- [Department Staffing](#) – Todd shared staffing changes.
- [Weekly Point in Time Report](#) – This is a new weekly report of data information to be shared with a TBD group of recipients.

**7. \*Information Services – Michelle**

- OKTA MFA (multifactor authentication) – it was shared that this would go live for employees and student at the same time on August 15<sup>th</sup>. Notices for pre-enrollment will be going out 08.01 – 08.08 for voice, phone, text and email notification preference. This will be in place for My Barton Portal and VPN, due to cybersecurity insurance protocols to verify your identity upon entry of Barton secure systems. You will be locked out after 10 failed attempts. You will have to verify each time the Portal times out or each time you enter.
- Chatbot moving to Zendesk – The contract for the Chatbot with Mainstay ends in October and has had some issues. As a result, testing with Zendesk has occurred and will provide a cost savings in changing to Zendesk.
- Zoom contract will end by July 1, 2023 and a transition to Teams over the next year.
- WIFI Guest password reset is scheduled for August 1<sup>st</sup>.
- Ellucian systems will be down for updates August 6<sup>th</sup>.

**8. President's Forums – Carl shared that President's Forums would be resuming on a regular schedule. Following room confirmations the schedule is as follows:**

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<b>2022-2023 President's College-Wide Forum Schedule</b>			
<i>3rd Thursday of the month (unless otherwise noted)</i>			
<i>Campus</i>	<i>Date</i>	<i>Time</i>	<i>Location</i>
Barton Campus	2022 September 15, Thursday	3:00 p.m.	F-30/ZOOM
Barton Campus	2022 October 20, Thursday	3:00 p.m.	F-30/ZOOM
Barton Campus	2022 November 17, Thursday	3:00 p.m.	F-30/ZOOM
Barton Campus	2023 February 16, Thursday	3:00 p.m.	F-30/ZOOM
Barton Campus	2023 March 23, Thursday (4th Thurs)	3:00 p.m.	F-30/ZOOM
Barton Campus	2023 April 20, Thursday	3:00 p.m.	F-30/ZOOM

**9. Board of Trustees Regular Meeting** – Carl shared that there will be a Foundation Report and Pratt LPN approval on the agenda.

**10. Miscellaneous/Announcements**

- Pratt-Barton Nursing signing on August 4, 2022 – Draft agenda being developed. Trustees from both colleges will be extended invitations to participate.
- Foundation Auction tickets on sale
- Stuff the Bus campaign
- Cougar Booster Golf Tournament – August 5<sup>th</sup>.
- Dr. Randy Smith named as new president at Cowley Community College
- Economic Impact Study to be updated
- Updated Salary Schedules updated on the T:drive with jobs advertised based on mid-point salary schedule

**ENDS:**

**FUNDAMENTAL SKILLS (END 1)  
ACADEMIC ADVANCEMENT (END 3)  
REGIONAL WORKFORCE NEEDS (END 5)  
STRATEGIC PLANNING (END 7)**

**WORKPLACE PREPAREDNESS (END 2)  
BARTON EXPERIENCE (END 4)  
BARTON SERVICES & REGIONAL LOCATIONS (END 6)  
CONTINGENCY PLANNING (END 8)**

**Barton Core Priorities/Strategic Goals**

***Drive Student Success***

1. Advance student entry, reentry, retention, and completion strategies.
2. Foster excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships & public recognition of Barton Community College.

***Optimize the Barton Experience***

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity, inclusivity, value, and growth.

***Emphasize Institutional Effectiveness***

5. Develop, enhance, and align business processes.

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<b><u>Present X</u></b> <b><u>Absent 0</u></b>		<b><u>Present X</u></b> <b><u>Absent 0</u></b>		<b><u>Present X</u></b> <b><u>Absent 0</u></b>	
Amye Schneider	X	Todd Mobray	X	Mark Dean	X
Carl Heilman	X	Brian Howe	X	Angie Maddy	X
Michelle Kaiser	X	Cathie Oshiro	X	Lindsey Bogner	X
Myrna Perkins	X	Kurt Teal	X	Jenna Hoffman	X
Elaine Simmons	X	Claudia Mather	X	Trevor Rolfs	X
Brandon Steinert	X	Kathy Kottas	0		