

Employee Questions/Comments
2615-Problem Resolution (Students)

Questions/Comments #1	
Questions/Comments	Julie, in the first sentence the word receives should be receive without an s. Coleen Cape
Response(s)	Coleen, Good catch! I've updated revised procedure – striking out the “s.” Elaine Simmons

Questions/Comments #2	
Questions/Comments	Hi, Julie, I think the policy looks good. The only thing I would change is I would delete the word dissatisfied before student where it appears a couple of times in the appeal procedure. My thinking is, the student is inherently unhappy if they are following through with the appeal and we don't need to put any words into their mouths. I would just continue with 'the student'. Melissa Stevens
Response(s)	Melissa, Good catch! I've updated the revision to strikeout “dissatisfied” three times where it labels the student as dissatisfied. Thanks! Elaine Simmons

Questions/Comments #3	
Questions/Comments	Hello, 1. B requires updating Currently reads, “If after the discussion, the student remains dissatisfied, he/she the concern may formalized their complaint by proceeding to sStep 2” the concern may formalized should be: the concern may be formalized Karey Marshall
Response(s)	Karey, Good catch – thanks for the feedback! I've updated the revised procedure.

	Elaine Simmons
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