

Practices for Supporting a Discrimination Free Environment

Educational Records:

Name and gender information recorded in Barton's student information system (SIS) reflects the information supplied by the student at the time of admission to/enrollment in the college. Should a student wish to change name or gender information in the SIS, the student should contact the Office of Enrollment Services at 620.792.9252 or enrollmentservices@bartonccc.edu to request the change. Enrollment services personnel will add the preferred name to the educational record and make note of the gender identity as well, without requesting any documentation of legal changes of this information. Barton will retain the legal name and gender in the SIS and utilize it as required for state and federal reporting. Barton employees are asked to use names and pronouns consistent with students' gender identities. Students are requested to inform instructors and other staff members about preferred names and pronouns. A student who seeks assistance or support in informing instructors about use of a preferred name, etc. may contact the Dean of Student Services for assistance.

Privacy:

Unauthorized disclosure of a student's legal name or sex assigned at birth could invade the student's privacy and may violate the Family Educational Rights and Privacy Act (FERPA). Directory information at Barton does not include gender and any student may request that Barton not disclose directory information. (See Barton's [FERPA policy](#).)

Restrooms and locker rooms:

Individuals will have access to sex-segregated facilities that correspond to their gender identity. Additionally, Barton provides six Family Restrooms, which are gender non-specific, single stall bathroom facilities, across the main campus in Great Bend. These are located outside of the Chapel in the Fine Arts Building, near the concession stand in the main gymnasium, in the Kirkman Visitor's Center, and in the Administration Building. <http://www.bartonccc.edu/campusmaps>

Housing:

The Student Housing, Campus Life and Student Services departments at Barton are dedicated to providing safe and comfortable living environments for all students, including those whose gender identity and/or expression differs from that of the sex assigned to them at birth. Any student with questions or concerns about safety, comfort, or inclusion with regard to campus housing is encouraged to contact the Coordinator of Student Housing at 620.792.9281 or via email at dietzj@bartonccc.edu. Due to limitations in available housing options, there is no guarantee that all of a student's preferences can be met, but we are highly committed to working with all students to find the best accommodations possible.

Housing assignments for all students are guided by the following values:

- Respect for and affirmation of the student's identity, including gender
- Prioritized attention to all students' physical safety and emotional health
- Enhancing the student's opportunity for success at Barton by finding the best match between the student's needs and options available

Athletic participation:

Barton supports the participation of transgender athletes who meet the eligibility guidelines of the NJCAA. Athletes are referred to make contact with the Athletic Director for assistance in determining if they are eligible to participate in accordance with their gender identity based on NJCAA rules.

(note: This statement or a revised statement addressing athletic participation could be included now, or added when the NJCAA issues guidelines.)