

November 18, 2013

NOTES

Paramedic – Karyl White provided an overview of the executive summary; there were no concerns. This will move on for to the board for approval.

New/Revised Policy and Procedures

- **First Reading** –
 - **Policy 1210-Tobacco Use** – Mark Dean

The policy changes suggested were at the recommendation of the College's health insurance provider. Click [here](#) for information on e-cigarettes.

Web Update – Brandon reported that the following mini-sites were completed; military, Barton-Ft. Riley, Foundation and Internal. The main site has been sent for coding with a planned launch date of January 22, 2014.

Grants Report – Cathie reported that several grants are working on APRs for submission before Christmas break. New Title III project is Degree Works; this software, would allow students of online programs, to evaluate their hours and complete a degree audit. Eventually, it could be available for all programs.

Accreditation Update – Penny had nothing to report.

Identity Theft – Mark shared information received at a recent meeting. There is a trend amongst identity thieves to go directly to individuals in charge of confidential information at community colleges by merely asking for the information. Due to eagerness to provide excellent customer service, identity thieves are able to gain access to personal information. We were all reminded to be aware of confidential information and to ensure that information is not provided to someone inappropriately.

Miscellaneous

- Audit Report will be present to the Board of Trustees in December.
- FY15 Budget – 1.5% cut in State budget; 4 major funding considerations for this budget will be Bartonline, OSHA, Welding, Wages/benefits
- Mark noted the following on capital projects –
 - Auditorium nearing completion
 - Backup generators scheduled to go online in January
 - Dorm is a month behind schedule
 - Athletic training facility in progress
 - Scoreboard is up
 - Kirkman floor installation to begin towards the end of January
- Fall Graduation Ceremonies.
 - December 11, 2013 – Ft. Leavenworth
 - December 12, 2013 – Ft. Riley
- Ft. Riley Holiday Events
 - Student Holiday Reception – December 3
 - Employee Social – December 9
- Barton Campus Holiday Events
 - Student Holiday Reception – December 4
 - Employee Social – December 6