

Test Test

Faculty Full Evaluation Template



Period 04/27/2024 - 04/26/2025 **Location** BCCC
Manager Sarah Maneth **Hire Date** 04/27/2021
Department Human Resources **Status** Draft
Position Title Benefits Specialist

Evaluation Summary

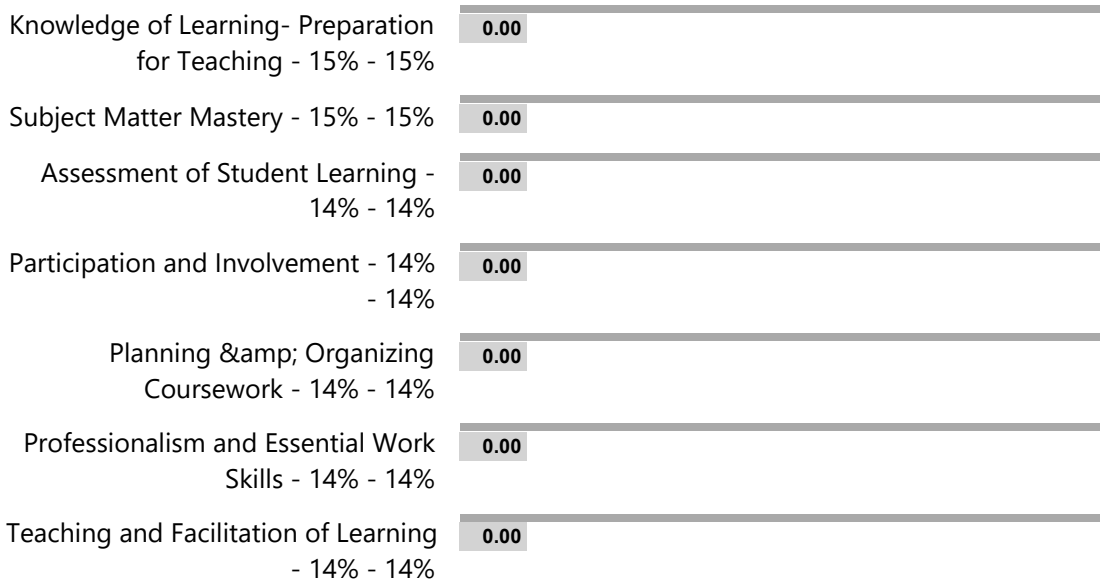
Final Score



Scoring Key

- 1.00 - 1.99 Needs Improvement- Routinely or occasionally fails to meet the standard.
- 2.00 - 2.99 Meets the Standard
- 3.00 - 3.00 Exceeds Expectations- Consistently exceeds the standard

Themes - 100%



Employee Input

1. [Redacted]
2. [Redacted]
3. [Redacted]

Goals - 0%



Goal 2 - 50% | 0% Complete - 50%

NA

Overall

Themes - 100%

NA

Employee Input

Goals - 0%

NA

Themes - 100%

Knowledge of Learning- Preparation for Teaching - 15%

- Package content and incorporate assessment activities to most appropriately enhance learning
- Utilize multiple instructional techniques to address course competencies and varied student learning styles
- Structure and sequence course content to reflect application of information in career and life environments.
- Maintain an awareness of course pre-requisites and advanced coursework to minimize overlap and achieve maximum course integration
- Suggest/develop curriculum changes to integrate course more effectively

Sarah Maneth - 100%

0.00

Test Test - 0%

0.00

Subject Matter Mastery - 15%

- Willingness to answer student's questions and share additional content in class in response to student inquiry
- Demonstrate awareness of current developments in one's subject area
- Participate in professional development events and activities
- Maintain professional relationships with others teaching in the same program or discipline; discuss curriculum, teaching approaches, student learning, etc.
- Participate in the activities of professional organizations, accreditation agencies or other related associations
- Presents at professional conferences, publish books or other scholarly articles and/or engage in original or applied research.

Sarah Maneth - 100%

0.00

Test Test - 0%

0.00

Assessment of Student Learning - 14%

- Provide opportunities for feedback regularly during the course of instruction; check for student understanding of content on an ongoing basis
- Conduct a preliminary assessment to determine student learning levels
- Match course content to students based on individual student knowledge level and learning abilities
- Utilize a variety of methods (e.g., examinations, graded homework, informal progress reviews) by which students and instructor measure a student progress
- Design courses and assessment activities mindful of integrity outcomes
- Respond to students in a manner that does not humiliate and enhances student's self-esteem
- Clearly delineates students' responsibilities for learning as well as the instructor's responsibility for teaching and evaluating

Sarah Maneth - 100%

0.00

Test Test - 0%

0.00

Participation and Involvement - 14%

- Participates in college, division and faculty meetings

- Participate in committees, councils and/or specialty workgroups
- Participates in strategic planning
- Exhibits leadership through involvement in projects and processes related and unrelated to functional responsibilities
- Participates in college and community events and activities



Planning & Organizing Coursework - 14%

- Develop course syllabus in alliance with the master course syllabus and instructor specific information; make syllabus available at first class session.
- Plan for a course textbook, Open Education Resources and/or supplement materials
- Prepare effective student evaluation tools; establish course grading criteria and a system for recording student progress
- Ensure students are aware of course and instructor's expectations
- Conduct class sessions in an organized manner; start class on time
- Respond to request from the Registrar's Office; submitting rosters and grade reports by posted deadlines



Professionalism and Essential Work Skills - 14%

- Exhibits a positive attitude
- Adapts to new situations/expectations and changes to routines.
- Incorporates different approaches and modifies the presentation of information in response to student interests/feedback and classroom situations
- Available and willing to assist students after class and during independent learning
- Incorporate and facilitate class activities that are innovative and engaging
- Develop new and updated course materials as needed, based on student feedback and currency of the subject area
- Utilize external resources for learning, i.e. field trips, guest speakers, etc.
- Seek opportunities for new program and/or course offerings



Teaching and Facilitation of Learning - 14%

- Utilizes appropriate verbal skills (e.g., volume, tone, inflection)
- Demonstrate enthusiasm about course content and the learning process
- Displays tolerance for error when students are learning new material
- Incorporate positive reinforcements to reward learning and attempts at learning
- Integrates learning aids as appropriate to enhance the delivery of information
- Promotes critical thinking
- Manages learning environment and maintains composure at times of disruptions (technology difficulties, student behavior issues and other unexpected circumstances).



Employee Input

1.

What is one thing you have learned this past year associated with your service as a faculty member?

2.

What strategies can you implement to achieve excellence in teaching and promote student learning?

3

Keeping the Mission of the College in mind (***Barton offers exceptional and affordable learning opportunities supporting student, community, and employee needs.***), answer the following question:

What do you feel you contribute to make an impact on the college's mission?

Goals - 0%

Goal 1 - 50% | 0% Complete

TBD



Goal 2 - 50% | 0% Complete

TBD

