

# On-Demand Training Instructions Sheet

Thank you for purchasing for the on-demand training hosted by PaperClip Communications:

## Microaggressions and Unconscious Bias: Identifying Well-Meaning Behavior that May Be Invalidating Identity in Your Colleagues

*Please save this page for your instructions for accessing the on-demand training.*

---



### How to View the Recording

1. Go to <https://paperclipcomm.adobeconnect.com/p3vmksn0h094>
  2. Type in the Passcode: **Bias062822**  
*(password is case-sensitive)*
  3. Click View Recording
  4. Once the recording is opened, you can navigate through the presentation via the Events Index (left), play button and progress bar (bottom).
- 

### How to Access Materials

1. Go to [www.paper-clip.com/handouts](http://www.paper-clip.com/handouts)
  2. Enter the following Password: **Bias062822**  
*(password is case-sensitive)*
  3. Click Access
- 

### How to Claim Your Certificate

1. After the webinar, go to [www.paperclipcertificate.com](http://www.paperclipcertificate.com)
  2. Select the webinar from the dropdown menu
  3. Enter the Password: **Bias062822**  
*(password is case-sensitive)*
  4. Enter the requested information
  5. Click Submit
- 

### We Greatly Value Your Feedback!

- Please take a quick survey about this webinar: [www.surveymonkey.com/r/9CFBJX8](http://www.surveymonkey.com/r/9CFBJX8)
- Feel free to email any additional feedback to [info@paper-clip.com](mailto:info@paper-clip.com).