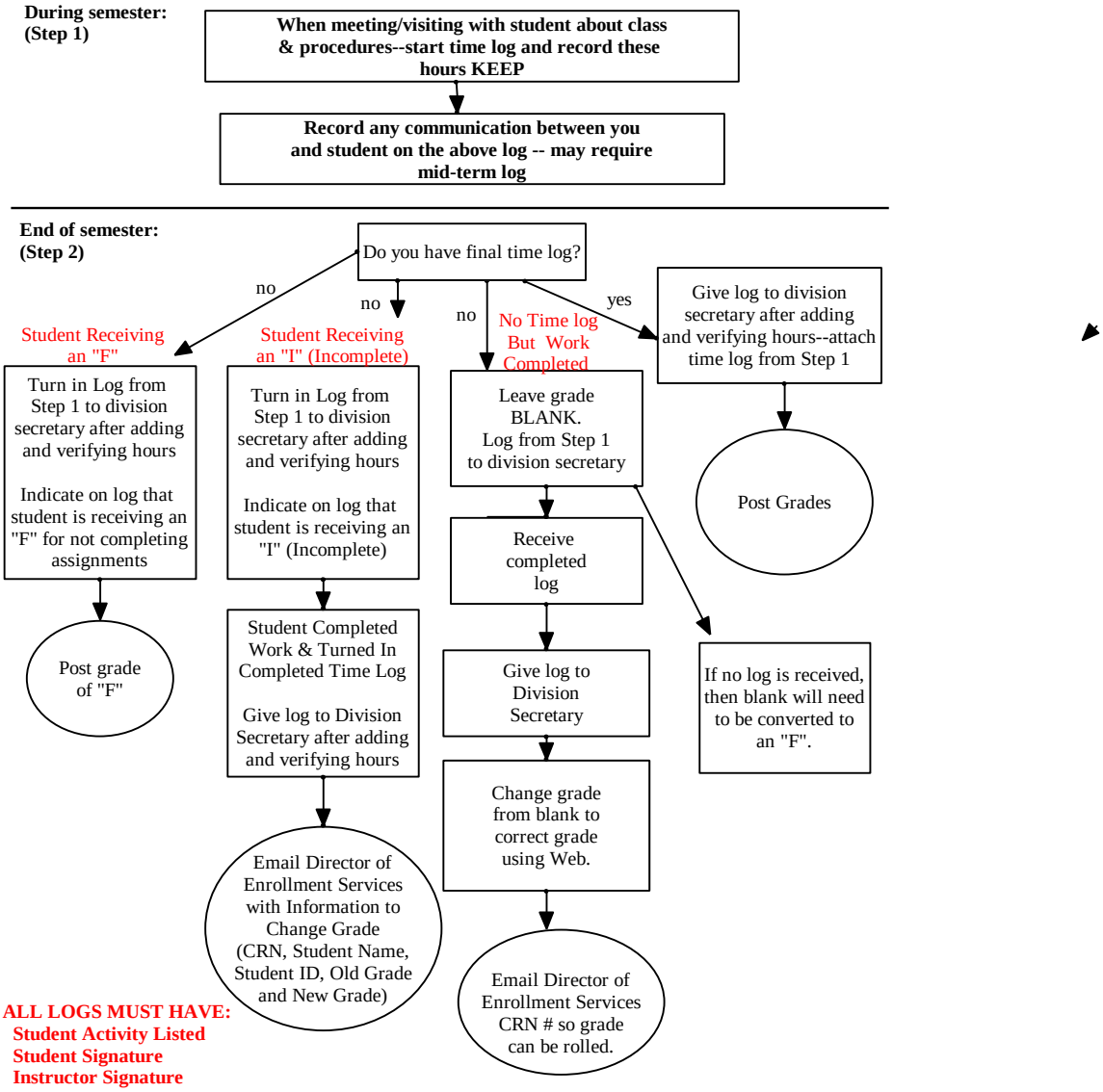
Revised: August 2006

# TIME LOG PROCEDURE