

## Basic Violation Driven by Faculty

### Decision Points

### Due Process

### Information

**Awareness of Possible Violation by Faculty**

**Determination - Did violation occur?**

1. Communicate with Student  
2. Complete AIVR

No Further Action Needed

**Sanction of XF?**

Student response to communication

Faculty Upholds, Student begins Problem Resolution (SPR)

No Objection = No Action Needed

1st level review of Problem Statement to determine if faculty decision is upheld.

Faculty decision overturned through SPR

Faculty decision is upheld

Student response to Determination

Meets criteria for appeal, continues SPR process

No Objection = No Action Needed

Preliminary assessment may be based on single action or patterned behavior, and may include consultation with Integrity Investigator

If a grade-based sanction exists, AIVR form is required. Completion of AIVR form can occur before or after communication with student.

XF Review by Supervisor, submission of XF form to Maxient.

Students have 10 days from date of decision to file a problem-resolution. Case will close in Maxient 10 days after AIVR date.

If Problem-Resolution process started, the SPR incident report in Maxient will be merged with AI case, keeping the case open until completion of SPR process.

If SPR finding changes determination of Basic Violation, Maxient will reflect a Basic Violation - Not Responsible.

Student Problem Resolution process can continue up through President's office as long as appeal criteria are met at each step.

Communication to student by Faculty and VP Office letter provides notice of violation to student.

Student has the option to provide evidence and testimony.

Maxient uploads of evidence, communication, and responses provides necessary documentation.

## Capital Violation Driven by Admin

Notice of Possible Violation

### Information

Conducted by Academic Integrity Investigator OR Vice President of Instruction Office

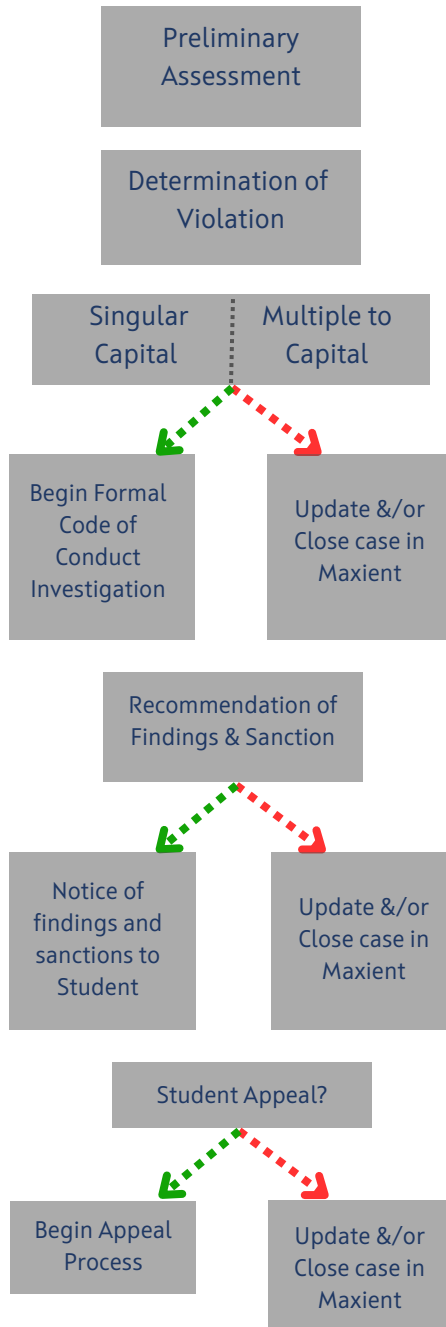
If preliminary assessment determines Basic, case returns to faculty for sanctions

Once Investigation formally begins, Investigator notifies registrar

Case should not be closed in Maxient until at least 5 days after date of findings letter.

Student must submit request for appeal in writing to the President's Office.

### Decision Points



### Due Process

Notice of Multiple Basics to Capital violation sent to student via Maxient by VP

Student may provide evidence during each basic violation, or through Appeal of Capital determination as a result of multiple basic violations

Notice of Capital Investigation sent to student via Maxient by Integrity Investigator within 5 college business days

Student may provide evidence through communication with Investigator via email or conduct meeting

Maxient uploads of evidence, communication, and responses provides necessary documentation.