

## Outcomes Assessment Committee Retreat Agenda

August 25, 2009

### Review of the SWOT

#### I. Review Committee documents

<ul style="list-style-type: none"><li>• Mission/Guiding Principles /Rationale<ul style="list-style-type: none"><li>• Updates/Revisions<ul style="list-style-type: none"><li>• See attached document: <i>OAC Mission Principles Rationale 09-10 Committee Mission Statement- removal of paragraph in rationale statement adopted.</i></li></ul></li></ul></li></ul>
<ul style="list-style-type: none"><li>• Charter<ul style="list-style-type: none"><li>• Updates/Revisions<ul style="list-style-type: none"><li>• See attached document: <i>09-10 Charter 2009-2010 Team Charter- changes, Sponsor Vice-President of Instruction and Student Support</i></li></ul></li></ul></li><li>• Membership-should we set time frames for members to be on the committee? Set a rotation of two to three years allowing present members to also rotate off.</li><li>• Should there be any thing in the document in relation to AQIP?<ul style="list-style-type: none"><li>○ as a method to connect to LICC?</li><li>○ As a critical part of the college's AQIP processes.</li></ul></li></ul> <p>Approved as edited</p>
<ul style="list-style-type: none"><li>• Roles and Responsibilities for the Assessment of Student Learning<ul style="list-style-type: none"><li>• Updates/Revisions<ul style="list-style-type: none"><li>• See attached document: <i>Assessment of Student Learning</i></li></ul></li></ul></li></ul> <p>Assessment of Student Learning- minor changes</p>

#### Review 2008-09 Activities/ 2009-10 Goals

- Degree Level Assessment
  - Updates
    - See attached documents: *DLEAP Form, DLEAP SP 09*

Note: Gil- do the pre test first thing and if they do not know the answer – please say “I do not know the answer”

Jo reviewed the General Ed F1 through F2

Course Coordinators were asked to review and connect the gen ed to their assessment tool review of spreadsheet

- Adding 6 more classes in the fall to the Course Coordinator project
- Jo feels we have covered all F 1-5 - F5 a bit light
- Demoed the spreadsheet
- 107 competencies, 1104 enrollments, 12,500 questions, 66% correct
- At the AQIP wiki
- For future - Can we separate by location
  - as long as Jo has the CRN he can pull the data and add a layer
- Jo will provide data output **examples** to us for approve before sending to Course Coord.

- All documentation – course coordinators should upload data to Communications Network shell
- Jo receives data in .html format from course coordinators
- We will work on course level this fall, feedback- goal

- Goal-Improved General Education Outcomes coverage
  - See attached documents: *Gen Ed Outcomes, General Education Courses, DLEAP Gen Ed Coverage*

- See list of General Education Courses
- *Get one for each area/department*
- 16 courses in the course coordination project now, adding 6 more this fall
- How can we help jo – done at semester, the spreadsheet must remain consistent
- Gene feels data should be received within week to 10 days of the end of a course

- AQIP Degree Level Embedded Assessment Action Project Annual Update
  - See attached documents: *AU Answers, AQIP Action Project Commitment Declaration, DLEAP timeline*

- Action projects - Target project completion date: Fall 2010 – on track
- AQIP Action Project Annual Update - due this month
- See Timeline
- Presentation focus on knowing why we are doing what we are doing -reasoning and goals- what is driving assessment on all levels, diagnostic,
- Proof of concept, prototype used Math Fall 08 and Spring all the rest
- Does it cover all of the accomplishments? Words smithed.
- Review and if suggesting changes they must be to Jo or Dr Gabelmann by Wed. 26, 2009.

- Graduation Survey
  - Updates-See attached document: *Grad Survey Comparison*

- Clarified and defined the method of content definition and acquisition
- Positive good, negative bad, we want lower numbers
- No red flags that would create an issue
- What would we need to see to cause a change in requirements for degree?
- If each course of the course assessment is assessing at least 3 GEOs
- Every breadth class should hit three of the five GEOs

- Course Level Assessment
  - Updates- Courses added/removed
  - Goal-To develop/finalize a timeline for adding new courses
  - Goal-To meet with course coordinators/respective faculty
  - Student Evaluations
    - Updates-See attached document: *SCE Analysis*

- Reviewed GEO
- Are we going for bulk now? Breadth.
- In the first meeting for the fall we will meet to look at courses we can pull into the course assessment project
- Bring in single teachers to the course project
- Student Evaluations - Review of spreadsheet

- Classroom Level Assessment
  - Updates-Survey Wizard
    - See attached document: *CAT analysis*
    - Goal-More examples of CATS

- Review of spreadsheet
- 34% no improvement
- 66% did make an improve
- Alignment of syllabi – see above

- BARTONline 101 Improvements
  - Updates-BARTONline 101

- Angie added components to the BOL shell – cats, and she will add the syllabi process map

- Program Level Assessment
  - Updates-TEA/KBOR
    - See attached document: *Program Level Assessment—2009*

- Circumstances made it difficult to devote attention to – Will be a goal for next year

## II. Break-out session

- SWOT analysis of the assessment activities at BARTON
  - Now that you have seen what we do at each level, what do you think?
    - See attached document: *SWOT*

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## III. Finalize 3-year Strategic Plan

- See attached document: *Strategic Plan 2009-2012*

- Clarify - one each of the fall, spring, summer semesters
- Change Department chairs to Assistant Deans and Executive Directors
- Is there a reason to continue to use the graduation survey? Review as future goal.

a. Finalize 2009-10 Meeting Schedule

- 2<sup>nd</sup> Tuesday of every month
- Agenda item to meet with the course coordinators and prepare inform them for the coming academic year
- Something easy to remember such as-The Second Tuesday of every month
- Bi-annual report to LICC - Jenna manages the agenda, Angie and Jo will report to LICC,
- Jo reporting to the Board (in September) towards the ends. Will cover one gen ed each time

IV. 2009 Fall Faculty Meeting

- Course Level Assessment Groups

- Jo will provide a 45 min overview, Q and A, then faculty will meet with disciple groups

- Classroom Level Assessment Demonstrations

- Vern will present his CAT

V. DLEAP Presentation Higher learning commission in April