

Committee Meeting Minutes

Team Name	Outcomes Assessment Committee
Date	October 13, 2009
Time	3:15pm – 4:15pm
Location	GB: A113

Facilitator	Jo Harrington	Recorder	
--------------------	---------------	-----------------	--

Team members

A	Dana Allison	X	Gil Cloud	X	Vern Fryberger	X	LaVonne Gerritzen
X	Jo Harrington	A	Teresa Johnson	A	Gene Kingslien	X	Ange Sullivan

Guests

--	--	--	--	--	--	--	--

Topic/Notes	Reporter	Attachments	Description
Minutes	Jo Harrington	September 2009 Minutes	Minutes Approved LaVonne will put minutes into proper format
Fall Faculty Meeting	Jo Harrington		<ul style="list-style-type: none"> • Jo will be presenting on DLA (Oct 29th) • Will present for ½ hour – then break into groups (subject areas) • Make sure those not involved at the current time will be included in a group • Gil will explain what expectations are for the break out session
DLA Results: Update	Jo Harrington	College Algebra	<ul style="list-style-type: none"> • Jo has sent out results from College Algebra • Angie & Jo will produce assessment result document • The ultimate goal – have ALL general education courses will have a course assessment • Might be good to compile the # of gen ed course assessments divided by # of total gen ed courses to see what % are in the process • Joel is working on psychology—Jo will visit with Rick & Randy from GB campus to see if they can coordinate with Joel
Course Assessment: Update	Jo Harrington		At the current time, there are NO updates regarding the addition of new courses to the project
AQIP Category 1	Ange Sullivan	AQIP Category 1 Questions	Team went over the Category 1 questions (Helping Students Learn) – to determine which questions OAC should address. Following is the list determined

			<p>are our responsibility:</p> <ul style="list-style-type: none"> • 1P1 • 1P11 (partial) • 1P16 (partial) • 1P17 (DLA) • 1P18 • 1R1 • 1R2 • 1R3 (OAC & LICC) • 1R4 • 1L1 (partial) <p>NEXT MEETING: look over Cowley & Johnson's – to see examples – then be ready to address the above list – we will start with 1P1 and possibly 1R4.</p>
Course Assessment Documentation	Jo Harrington		<ul style="list-style-type: none"> • At this time, College Algebra will be held off for a while (teachers are currently being trained in eCompanion) • Jo & Angie will work on Stats & Trig – to take the place of College Algebra • NEXT MEETING: we need to come up with questions we want to ask the course coordinators and their respective faculty. Jo sent out a list of the type of questions to ask (see bottom of this document)
Next Meeting			Moved from November 10 th to November 17 th (due to Veteran's Day)
Adjournment			Meeting Adjourned at 4:20

Minutes submitted by LaVonne Gerritzen

Course Assessment Questions:

- 1) Is everyone (so ITV, online, Associate, Adjunct, Full-time, etc.) participating in the course assessment?
 - a. Who isn't?
- 2) Have you talked/met/e-mailed/etc. among yourselves about ways to improve student learning (based on the data)? Specifically, Assessment is a rich conversation informed by data, so are you using the data to start conversations and how? Ideally, you should be able to see your weaknesses, find someone with strengths in those areas and learn from each other.
 - a. Examples?
- 3) Are you using the course assessment data to pick areas to use classroom assessments (CATS) to determine specifically where within a given area of weakness the issues lie on a day-to-day basis?
- 4) How is the assessment given (online, paper/pencil, performance (speech), essay, etc.)?
 - a. If applicable (not all course assessments lend themselves to this), do you need assistance transferring the assessment to eCompanion?
- 5) How do you pick which CAT's to use
- 6) Do you need help getting course assessments into eCompanion