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| **Agenda/Minutes** | |
| Team Name | Dean’s Council Meeting |
| Month | Tuesday, July 11, 2023 |
| Time | 2:00-3:30p.m. |
| Location | Zoom |

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| Facilitator | | Elaine Simmons | | | | | Recorder | Denise Schreiber | | |
| Team members | | | | | | | | | Present X  Absent O | |
| x | Brian Howe | | x | Kathy Kottas | x | Claudia Mather | | | x | Kurt Teal |
| o | Angie Maddy | |  |  |  |  | | |  |  |
| Guests | | | | | | | | | | |
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| Topics/Notes | | | | | | | | | |  |
| **Follow-up Topics**   * **Evaluations/Appraisals**   + Staff – Anniversary Month (Ongoing)   + Adjunct (summer) – August 25 (please compare notes with Sarah)   + 2023-2024 Faculty Evaluation Deadlines   + Send the document (include Jennifer Bernatis, Christian Rivas and WTCE new ED) * **Strategic Plan**   + FY 24 Strategic Planning     - No award for FY 24     - KBOR B&I/Apprenticeship Funds     - Tech Grant Responses – Sent 7/10/23 * **Systemwide General Education Program**   + June 1st Report to KBOR – Done   + July 30 Report to KBOR   + Academic Degree Map   + Board of Trustees Presentation * **Syllabus Update**   + Summer Audit     - Status of Courses Identified in the Syllabus Audit   + Fall Audit * **Religious Holidays**   + Mark’s Feedback   + Next Steps * **Upcoming Meetings:**   + July 12th – PTP   + July 18 – Instructional Standards   + July 18 – Competency Based Education   + July 19 – Instructional Standards   + July 19 – Instructional Review   + July 20 – GB Childcare Center Groundbreaking   + July 20 – Congressman Mann Tour   + July 24 – Academic Degree Maps   + July 26 – FLAC Meeting   + Who are the alternates to the people that do FLAC? * **Policies & Procedures**   + 1410/2426 Sabbatical Leave – Sent to HR 7/10/23   + Telecommute * **Student Authenticity Workgroup – Mather** * This is the group to inventory our integrity tools * **New Topics**   + Names for August VP Meeting/Meet ‘n Greet | | | | | | | | | |  |
| **Projects**   * Programming   + Welding Expansion   + Nursing (PN) @ Pratt Community College   + CNH Top Technician Training   + FR Proposal – Network Security, Early Childhood & BM&L – Entrepreneurial Emphasis, OSHA, Military Programs, Hazardous Materials   + Scales Technician @ Grandview/Transition Center   + Music Accompaniment | | | | | | | | | |  |
| **FY 24/Academic Year 2023-2024 Instructional Themes & Goals**  **Theme #1**  **Maximize the relationship between instruction and the College (HLC Criterion 5.A, 5.C; Barton Core Priorities Optimize the Barton Experience and Emphasize Institutional Effectiveness)**   * Support the implementation of the Innovation Initiative * Launch continuity planning across the instructional system * Inventory college processes via the Programs Topics and Processes committee * Complete the Ag complex campaign   **Theme #2**  **Foster a synergistic system-wide teaching and learning environment (HLC Criterion 2.C, 3.A., 3.B, 3.C, 5.A; Barton Core Priority Drive Student Success)**   * Provide faculty training on teaching and learning strategies * Encourage opportunities for faculty collaboration * Incorporate instructional standards into faculty orientation and throughout the instructional system   **Theme #3**  **Improve use of data to guide decision-making (HLC Criterion 4.A, 4.B, 4.C, 5.A, 5.C; Barton Core Priority Emphasize Institutional Effectiveness)**   * Collaborate with Institutional Effectiveness to improve the process of requesting, receiving and analyzing data * Incorporate data research to innovate programs and services * Research competency-based education   **Theme #4**  **Prioritize student success initiatives (HLC 4.C; Barton Core Priority Drive Student Success and Cultivate Community Engagement)**   * Support Student Success Alliance * Incorporate Open Educational Resources with system-wide general education courses; promote as opportunity to students * Implement KBOR initiatives (system-wide general education, performance funding and Systemwide Transfer Associate Degree in Elementary Education)   **Theme #5**  **Manage instructional programs and services (HLC Criterion 3.A, 3.B; Barton Core Priorities Drive Student Success and Cultivate Community Engagement)**   * Utilize the instructional review process to strengthen current programs * Research, develop and implement new programming; key areas including new programming in conjunction with Fort Riley/Fort Leavenworth MOU and non-credit offerings. * Maintain and build business & industry and community partnerships * Research the college’s ability to serve as an intermediary for registered apprenticeships | | | | | | | | | |  |
| **Other Items:**   * We need a meeting with instructional bosses to discuss documentation and the importance of it | | | | | | | | | |  |

**Next Meeting – August 2**