AGENDA						
Team Name	SMART Meeting					
Date	07/26/18					
Time	2:00-3:30 pm					
Location	A-113/GTM (see calendar appt.)					

X Cathle Oshiro O Ashley Anderson X Cheryl Brown X Stephanie Joiner O Angle Maddy O Julie Knoblich O Jakki Maser O Jim Ireland O Kathy Brock O Lucas Stoelting O Mike Brown X Lee Miller Guests X Tanya Day X Josie Hickey Informational Items Topics/Notes Reporter Cathle Oshiro Is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something roff. Student orientation Athletic staff orientation Reporter Reporter	Facilitator		Cheryl Brown			Recorder	Tere	Teressa Zink		
X Cathie Oshiro O Ashley Anderson X Cheryl Brown X Stephanie Joiner O Angie Maddy O Julie Knoblich O Jakki Maser O Jim Ireland O Kathy Brock O Lucas Stoelting O Mike Brown X Lee Miller Guests X Tanya Day X Josie Hickey Formational Items Topics/Notes Reporter Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something of They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angle will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.	Team members									
O Angie Maddy O Julie Knoblich O Jakki Maser O Jim Ireland O Kathy Brock O Lucas Stoelting O Mike Brown X Lee Miller Guests X Tanya Day X Josie Hickey Informational Items Topics/Notes Reporter Read, Correct and Approve Minutes from last meeting – Approved Announcements, etc. Barton Playbook Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality Day. August 26 th . Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something 'off'. Student orientation Althelic staff orientation New FCC Contact — Josie Hickey She will be on campus starting August 15 th They will set up a booth in the LRC for the open house August 30 th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the leam, any feedback would be appreciated.	Х	Cathie Oshiro	О	Ashley Anderson	Х	Chervl	Brown			
O Kathy Brock O Lucas Stoelting O Mike Brown X Lee Miller Guests X Tanya Day X Josie Hickey Informational Items Topics/Notes Read, Correct and Approve Minutes from last meeting – Approved Announcements, etc. Barton Playbook Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something off: Student orientation Athletic staff orientation New FCC Contact — Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit — November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental — Lee has sent out questionnaire to the team, any feedback would be appreciated.				•	-					•
Informational Items	0		0	Lucas Stoelting	0	Mike B	Brown		Х	Lee Miller
Topics/Notes Reporter Read, Correct and Approve Minutes from last meeting – Approved Announcements, etc. Barton Playbook Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26 th . Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15 th They will set up a booth in the LRC for the open house August 30 th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.	Gu									
Topics/Notes Read, Correct and Approve Minutes from last meeting – Approved Announcements, etc. Barton Playbook Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.	Χ	Tanya Day	Х	Josie Hickey						
 Read, Correct and Approve Minutes from last meeting – Approved Announcements, etc. Barton Playbook Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation Athletic staff orientation Athletic staff orientation Athletic staff orientation They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.	Info	ormational Iten	ns							
 Read, Correct and Approve Minutes from last meeting – Approved Announcements, etc. Barton Playbook Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation Athletic staff orientation Athletic staff orientation Athletic staff orientation They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.										
 Announcements, etc. Barton Playbook Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 	Top									Reporter
Barton Playbook Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26 th . Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15 th They will set up a booth in the LRC for the open house August 30 th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.		 Read, Correct a 	and Approve	Minutes from last meeting	– Ap	proved				
 Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 		 Announcement 	s, etc.							
 The session schedule will be more detailed. August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 		,								
 August is Women's Equality month. Anyone want to help me do a display? Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 		•			cume	nts to the	e Team.			
 Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 					ıaln m	o do a di	isnlav?			
Women's Equality Day. August 26th. Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angle will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.								ethina (on	
 Clery CSA's—add designation to job description? We discussed before, but no decision made. Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 		011								
 Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
 Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 	made.									
 We did talk about training CSA's to know who to report to when they see something "off". Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
 Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
 Student orientation Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 		ıg								
 Athletic staff orientation New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
 New FCC Contact – Josie Hickey She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
 She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
 They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
Breakfast for Faculty & Staff Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.										
 Heartland Summit – November Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
 Cheryl, Stephanie, Lee, Teressa are attending There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
 There are a few other "maybes" at this time Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 										
Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated.										
appreciated.										
			e nas sent o	ut questionnaire to the teal	n, ang	y reedbac	ck would be			
▼ Other robies: Trease leef life to billin Anni Amil robies:			Please feel f	ree to bring your own topic	 s!					

- 1. Improve Student Success and Completion
- 2. Enhance the Quality of Teaching and Learning

Cultivate Community Engagement

- 3. Cultivate and Strengthen Partnerships
- 4. Reinforce Public Recognition of Barton Community College
- 5. Provide Cultural and Learning Experiences for the community

Emphasize Institutional Effectiveness

- 6. Develop, enhance, and align business processes
- 7. Provide a welcoming and safe environment

Optimize Employee Experience

8. Support a diverse culture in which employees are engaged and productive