

AGENDA	
Team Name	SMART Meeting
Date	07/26/18
Time	2:00-3:30 pm
Location	A-113/GTM (see calendar appt.)

Facilitator		Cheryl Brown			Recorder		Teresa Zink	
Team members							Present X	Absent O
X	Cathie Oshiro	O	Ashley Anderson	X	Cheryl Brown	X	Stephanie Joiner	
O	Angie Maddy	O	Julie Knoblich	O	Jakki Maser	O	Jim Ireland	
O	Kathy Brock	O	Lucas Stoelting	O	Mike Brown	X	Lee Miller	
Guests								
X	Tanya Day	X	Josie Hickey					
Informational Items								
Topics/Notes							Reporter	
<ul style="list-style-type: none"> Read, Correct and Approve Minutes from last meeting – Approved 								
<ul style="list-style-type: none"> Announcements, etc. 								
<ul style="list-style-type: none"> Barton Playbook <ul style="list-style-type: none"> Stephanie has created a draft and sent the documents to the Team. The session schedule will be more detailed. 								
<ul style="list-style-type: none"> August is Women's Equality month. Anyone want to help me do a display? <ul style="list-style-type: none"> Cheryl is going to ask Women for Kansas group if they want to display something on Women's Equality Day. August 26th. 								
<ul style="list-style-type: none"> Clery CSA's—add designation to job description? We discussed before, but no decision made. <ul style="list-style-type: none"> Cathie Oshiro is moving forward with completing the Clery Report. Discussion on CSA's were not finalized at this meeting. We did talk about training CSA's to know who to report to when they see something "off". 								
<ul style="list-style-type: none"> Student orientation 								
<ul style="list-style-type: none"> Athletic staff orientation 								
<ul style="list-style-type: none"> New FCC Contact – Josie Hickey <ul style="list-style-type: none"> She will be on campus starting August 15th They will set up a booth in the LRC for the open house August 30th 2pm-4pm Angie will announce that FCC will be on campus to the faculty & staff during the Breakfast for Faculty & Staff 								
<ul style="list-style-type: none"> Heartland Summit – November <ul style="list-style-type: none"> Cheryl, Stephanie, Lee, Teresa are attending There are a few other "maybes" at this time 								
<ul style="list-style-type: none"> Elemental – Lee has sent out questionnaire to the team, any feedback would be appreciated. 								
<ul style="list-style-type: none"> Other topics? Please feel free to bring your own topics! 								

ALWAYS KEEPING IN MIND:

Barton Core Priorities/Strategic Plan Goals
Drive Student Success

- 1. Improve Student Success and Completion*
- 2. Enhance the Quality of Teaching and Learning*

Cultivate Community Engagement

- 3. Cultivate and Strengthen Partnerships*
- 4. Reinforce Public Recognition of Barton Community College*
- 5. Provide Cultural and Learning Experiences for the community*

Emphasize Institutional Effectiveness

- 6. Develop, enhance, and align business processes*
- 7. Provide a welcoming and safe environment*

Optimize Employee Experience

- 8. Support a diverse culture in which employees are engaged and productive*