

AGENDA/MINUTES	
Team Name	SMART Meeting
01-11-18	1-11-18
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator		Cheryl Brown				Recorder		Teresa Zink	
Team members								Present X Absent O	
X	Cathie Oshiro	O	Ashley Anderson	X	Cheryl Brown	X	Stephanie Joiner		
X	Angie Maddy	X	Julie Knoblich	X	Jakki Maser	O	Jim Ireland		
X	Kathy Brock	X	Lucas Stoelting	O	Mike Brown	X	Lee Miller		
Guests									
O	Tanya Day								
Informational Items									
Topics/Notes								Reporter	
<ul style="list-style-type: none">MAXIENT<ul style="list-style-type: none">The team members are using this in real time. Security is trying to keep up with the real time as well.									
<ul style="list-style-type: none">Tanya Day—Protocol for FCC being called or involved- table this topic									
<ul style="list-style-type: none">2018 Prevention Summit, Topeka, Feb<ul style="list-style-type: none">The team thought it is best for Cheryl to attend this event.									
<ul style="list-style-type: none">T9 training for students of limited English<ul style="list-style-type: none">Cheryl is going to reformat training for the International students to better help them.									
<ul style="list-style-type: none">T9 draft of webpage – see attached – Cheryl is working on this draft currently.									
<ul style="list-style-type: none">Status of online T9 training: Students, Employees									
<ul style="list-style-type: none">Ongoing topic: Ideas for ongoing TIX training for students? Dr. Kimberly Dickman									
<ul style="list-style-type: none">Cathie Oshiro reminded the team about readdressing our Clery Report and making sure it is exactly how the Federal laws require it to be.									
<ul style="list-style-type: none">Cheryl and the Team agreed that CSA might be good to add to position descriptions.									

ALWAYS KEEPING IN MIND:

Barton Core Priorities/Strategic Plan Goals

Drive Student Success

1. *Improve Student Success and Completion*
2. *Enhance the Quality of Teaching and Learning*

Cultivate Community Engagement

3. *Cultivate and Strengthen Partnerships*
4. *Reinforce Public Recognition of Barton Community College*
5. *Provide Cultural and Learning Experiences for the community*

Emphasize Institutional Effectiveness

6. *Develop, enhance, and align business processes*
7. *Provide a welcoming and safe environment*

Optimize Employee Experience

8. *Support a diverse culture in which employees are engaged and productive*