

AGENDA/MINUTES	
Team Name	SMART Meeting
Date	9-21-17
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator	Cheryl Brown				Recorder	Teresa Zink	
Team members						Present X	Absent O
X	Cathie Oshiro	O	Ashley Anderson	X	Cheryl Brown	O	Stephanie Joiner
X	Angie Maddy	X	Julie Knoblich	O	Jakki Maser	O	Jim Ireland
X	Kathy Brock	X	Lucas Stoelting	O	Mike Brown	X	Lee Miller
Guests							
X	Tanya Day	O	Becky D	X	Jessica Ney		
Informational Items							
Topics/Notes						Reporter	
<ul style="list-style-type: none"> <li>Maxient update               <ul style="list-style-type: none"> <li>Angie is going to take some time next week to walk through Maxient, then discussion of hosting a group meeting to see how fluent the program is working for Barton CC. Suggestion of October 15<sup>th</sup> was mentioned.</li> </ul> </li> </ul>							
<ul style="list-style-type: none"> <li>New investigator—need another?               <ul style="list-style-type: none"> <li>Two new investigators are ready to attend training in November.</li> </ul> </li> </ul>							
<ul style="list-style-type: none"> <li>Bimonthly meetings/trainings for investigators               <ul style="list-style-type: none"> <li>Cheryl suggested meeting with all investigators twice a semester to keep them updated on current events as well as the training they all have received.</li> </ul> </li> </ul>							
<ul style="list-style-type: none"> <li>Update on online training for students and employees update               <ul style="list-style-type: none"> <li>There are 416 more people to take the training.</li> </ul> </li> </ul>							
<ul style="list-style-type: none"> <li>What Were You Wearing?               <ul style="list-style-type: none"> <li>Discussion of 3-4 different areas in town to display this powerful message were planned. Tanya offered that they have clothes that they could give for this. She is also contacting the Courthouse, and Library to ask for space.</li> </ul> </li> </ul>							
<ul style="list-style-type: none"> <li>Ongoing issues: Ideas for TIX training/events for students?</li> </ul>							
<ul style="list-style-type: none"> <li>Cathie suggested more training for Jakki &amp; Kathy to be able to help with students as they come into their offices with specific concerns. Tanya is a certified trainer and offered to train the SMART team as a whole regarding situations that could happen.</li> </ul>							

**ALWAYS KEEPING IN MIND:**

**Barton Core Priorities/Strategic Plan Goals**

**Drive Student Success**

1. *Improve Student Success and Completion*
2. *Enhance the Quality of Teaching and Learning*

**Cultivate Community Engagement**

3. *Cultivate and Strengthen Partnerships*
4. *Reinforce Public Recognition of Barton Community College*
5. *Provide Cultural and Learning Experiences for the community*

**Emphasize Institutional Effectiveness**

6. *Develop, enhance, and align business processes*
7. *Provide a welcoming and safe environment*

**Optimize Employee Experience** 8. *Support a diverse culture in which employees are engaged and productive*