

AGENDA/MINUTES	
Team Name	SMART Meeting
Date	8-24-17
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator	Cheryl Brown				Recorder	Teresa Zink	
Team members						Present X	Absent O
X	Cathie Oshiro	O	Ashley Anderson	X	Cheryl Brown	X	Stephanie Joiner
X	Angie Maddy	O	Julie Knoblich	X	Jakki Maser	O	Jim Ireland
X	Kathy Brock	X	Lucas Stoelting	O	Mike Brown	X	Lee Miller
Guests							
X	Tanya Day		Becky D	X	Jessica Ney		
Informational Items							
Topics/Notes						Reporter	
<ul style="list-style-type: none"> <li>Proposal to hold SMART meetings once per month – no objections Cheryl is going to look at 1<sup>st</sup> or 2<sup>nd</sup> Thursdays of the month.</li> </ul>							
<ul style="list-style-type: none"> <li>Atixa Conference in October –ok to go? – Cheryl Brown &amp; Julie Munden will attend.</li> </ul>							
<ul style="list-style-type: none"> <li>Ideas for ongoing TIX training for students? – FCC and other ideas</li> </ul>							
<ul style="list-style-type: none"> <li>Maxient update if Stephanie is present – Stephanie will host an overview with a select few including Elaine Simmons.</li> </ul>							
<ul style="list-style-type: none"> <li>Investigator training—Julie Munden, need 1-2 men – a few names were discussed as possibilities.</li> </ul>							
<ul style="list-style-type: none"> <li>Mandated VAWA brochure –we need to customize one? – Cheryl will get with the print shop to create the VAWA brochure for our college.</li> </ul>							
<ul style="list-style-type: none"> <li>Sexual Assault Information Packets – see attached – a few changes from the team was mentioned then they will be available for distribution.</li> </ul>							
<ul style="list-style-type: none"> <li>Training for Appeals Officers –see attached</li> </ul>							
<ul style="list-style-type: none"> <li>Heartland Summit Conference – Nov 15-16, Lee, Angie, or Cheryl possibly will attend.</li> </ul>							

**ALWAYS KEEPING IN MIND:**

**Barton Core Priorities/Strategic Plan Goals**

**Drive Student Success**

1. Improve Student Success and Completion
2. Enhance the Quality of Teaching and Learning

**Cultivate Community Engagement**

3. Cultivate and Strengthen Partnerships
4. Reinforce Public Recognition of Barton Community College
5. Provide Cultural and Learning Experiences for the community

**Emphasize Institutional Effectiveness**

6. Develop, enhance, and align business processes
7. Provide a welcoming and safe environment

**Optimize Employee Experience**

8. Support a diverse culture in which employees are engaged and productive