

AGENDA/MINUTES	
Team Name	SMART Meeting
Date	April 27, 2017
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator	Stephanie Joiner				Recorder	Teresa Zink	
Team members						Present X	Absent O
X	Cathie Oshiro	O	Ashley Anderson	X	Cheryl Brown	X	Stephanie Joiner
X	Angie Maddy	X	Julie Knoblich	O	Jakki Maser	O	Jim Ireland
X	Kathy Brock	X	Lucas Stoelting	O	Mike Brown	X	Lee Miller
Guests							
O	Christie Flores						
Informational Items							
Topics/Notes						Reporter	
<ul style="list-style-type: none"> Climate Survey Update <ul style="list-style-type: none"> Survey was sent to the students and will be active until Friday, May 5th. Discussion for Cheryl to proceed with this next year. She will be getting things gathered up in March and send out email surveys first of April. Randy Thode has the survey for the employees, and Cheryl and Stephanie will be assisted by him. Discussion to use the Constant Contact next year. 						Joiner	
<ul style="list-style-type: none"> Maxient Worksheet Progress <ul style="list-style-type: none"> Went over the spreadsheets and added some more information as a team. 						Team	
<ul style="list-style-type: none"> 1P1P updates/Clery <ul style="list-style-type: none"> A suggestion was made to have some of the SMART team work on 1P1P while the others are working on Maxient. Ashley and Lee volunteered to start. 						Brown/Oshiro	
<ul style="list-style-type: none"> Investigators/Appeals Committee/Resource Advocate for Respondent <ul style="list-style-type: none"> Questions were asked by Cheryl of who were our investigators, and appeals committees. Cathie will be getting a list to her. 						Brown/Joiner	
<ul style="list-style-type: none"> Professional Conference Days – Topic Selection needed <ul style="list-style-type: none"> Discussion of topics was brought up. A scenario like at trainings and break it down was mentioned. Real world examples. To make it shown the fine line of what happened. Title IX Training – ask for 45 minutes for our slot, 20 minutes isn't enough. 						Joiner	
<ul style="list-style-type: none"> Kathy asked Stephanie if she wants some time again for orientation. Stephanie said yes, that is when we hand out SMART cards. 							
<ul style="list-style-type: none"> Comments from Cheryl: Reminder to use consistent terminology regarding SMART. Ideas of having a glossary in the 1P1P was mentioned and agreed a great idea. 							

ALWAYS KEEPING IN MIND:

Barton Core Priorities/Strategic Plan Goals

Drive Student Success

1. Improve Student Success and Completion
2. Enhance the Quality of Teaching and Learning

Cultivate Community Engagement

3. Cultivate and Strengthen Partnerships

4. Reinforce Public Recognition of Barton Community College
5. Provide Cultural and Learning Experiences for the community

Emphasize Institutional Effectiveness

6. Develop, enhance, and align business processes
7. Provide a welcoming and safe environment

Optimize Employee Experience

8. Support a diverse culture in which employees are engaged and productive