

AGENDA/MINUTES	
Team Name	SMART Meeting
Date	April 13, 2017
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator		Stephanie Joiner			Recorder		Teresa Zink	
Team members							Present X	Absent O
X	Cathie Oshiro	O	Ashley Anderson	X	Cheryl Brown	X	Stephanie Joiner	
X	Angie Maddy	X	Julie Knoblich	X	Jakki Maser	O	Jim Ireland	
O	Kathy Brock	X	Lucas Stoelting	X	Mike Brown	X	Lee Miller	
Guests								
X	Christie Flores	X	Quenla McGilber					
Informational Items								
Topics/Notes							Reporter	
<ul style="list-style-type: none"> Welcome Title IX Coordinator <ul style="list-style-type: none"> Stephanie asked each one who attended to describe their specific expertise for the SMART team. 							Team	
<ul style="list-style-type: none"> Title IX Chats Recap <ul style="list-style-type: none"> The discussion to integrate the chats in the athletics daily life came up with some great suggestions: <ul style="list-style-type: none"> 10 min of coach's meetings to capture their attention on a topic Create a routine of when they can come and learn on a weekly basis Have a set evening of each month to cover a topic, then more times in the month to cover that same topic, but on a different light 							Joiner/Maddy	
<ul style="list-style-type: none"> Climate Survey <ul style="list-style-type: none"> Past two years we have sent out this survey in April. Stephanie asked since it is late in the month, should we skip, and the census said no. Just send them out at the end of this month and then send out for the employees first of May. Do we need new forms? Census was no. Stephanie is to get with R. Thode and C. Crutcher and get the emails ready for the survey to be sent out. Cathie will talk with Charles Perkins regarding a 3 year analysis of the surveys. 							Joiner	
<ul style="list-style-type: none"> Summer Title IX Education Sessions <ul style="list-style-type: none"> A bullet list will be left with coaches regarding sessions. 							Team	
<ul style="list-style-type: none"> Maxient update and next steps <ul style="list-style-type: none"> Maxient Startup - Worksheet 4.13.xlsx Going through the worksheet for Maxient as a team Cathie & Teresa will work on Flowcharts for certain processes 							Joiner	

ALWAYS KEEPING IN MIND:

Barton Core Priorities/Strategic Plan Goals

Drive Student Success

1. Improve Student Success and Completion
2. Enhance the Quality of Teaching and Learning

Cultivate Community Engagement

3. Cultivate and Strengthen Partnerships

4. Reinforce Public Recognition of Barton Community College
5. Provide Cultural and Learning Experiences for the community

Emphasize Institutional Effectiveness

6. Develop, enhance, and align business processes
7. Provide a welcoming and safe environment

Optimize Employee Experience

8. Support a diverse culture in which employees are engaged and productive