

AGENDA/MINUTES	
Team Name	SMART Meeting
Date	February 16, 2017
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator		Stephanie Joiner			Recorder		Teresa Zink	
Team members							Present X	Absent O
X	Cathie Oshiro	O	Ashley Anderson	O	Dr. Robin Garrett	X	Stephanie Joiner	
O	Angie Maddy	X	Julie Knoblich	O	Jakki Maser	X	Jim Ireland	
X	Kathy Brock	X	Lucas Stoelting	X	Mike Brown			
Guests								
X	Christie Flores	O	Becky Davis	O	Jonathan Dietz			
Informational Items								
Topics/Notes							Reporter	
<ul style="list-style-type: none"> <li>• Katie Koestner Review &amp; Next Steps <ul style="list-style-type: none"> <li>○ Great attendance</li> <li>○ Agreement to have her back with a second presenter at a later date.</li> <li>○ Discussion of having others partner to have her back.</li> <li>○ Discussion of how to apply what the students and faculty and staff have heard.</li> <li>○ Mike spoke of a need to keep this topic in the athlete's daily life. How? Still discussing ideas.</li> </ul> </li> </ul>							Team	
<ul style="list-style-type: none"> <li>• ATIXA policy regarding Interview Records <ul style="list-style-type: none"> <li>○ The team chose to wait until Maxient is set up before discussing this.</li> </ul> </li> </ul>							Joiner	
<ul style="list-style-type: none"> <li>• Coordinator Interview questions <ul style="list-style-type: none"> <li>○ Stephanie brought a list of questions that were rewritten. She will type these up and send to HR for approval before the interview on 2.20.17.</li> </ul> </li> </ul>							Team	
<ul style="list-style-type: none"> <li>• Maxient Welcome Packet <ul style="list-style-type: none"> <li>○ Went through some of the spreadsheet with the team.</li> <li>○ Security has a campus safety list and Julie has the HR issues to include.</li> <li>○ Angie Maddy has what tab 3 is requesting, as well as possibly in the student handbook.</li> </ul> </li> </ul>							Team	

**ALWAYS KEEPING IN MIND:**

**Barton Core Priorities/Strategic Plan Goals**

**Drive Student Success**

1. Improve Student Success and Completion
2. Enhance the Quality of Teaching and Learning

**Cultivate Community Engagement**

3. Cultivate and Strengthen Partnerships
4. Reinforce Public Recognition of Barton Community College
5. Provide Cultural and Learning Experiences for the community

**Emphasize Institutional Effectiveness**

6. Develop, enhance, and align business processes
7. Provide a welcoming and safe environment

**Optimize Employee Experience**

8. Support a diverse culture in which employees are engaged and productive