

AGENDA/MINUTES

Team Name	SMART Meeting
Date	October 20, 2016
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator	Stephanie Joiner	Recorder	Teresa Zink
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Team members						Present X	Absent O
X	Cathie Oshiro	O	Ashley Anderson	X	Dr. Robin Garrett	X	Stephanie Joiner
X	Angie Maddy	X	Julie Knoblich	O	Jakki Maser	X	Jim Ireland
X	Kathy Brock	X	Lucas Stoelting				

Guests

O	Christie Flores						
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Informational Items

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Topics/Notes	Reporter
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<ul style="list-style-type: none"> • Clery Report Timeline <ul style="list-style-type: none"> ○ Discussion about the timeline was minimal. The Campus Security Authorities was scheduled for next week's SMART slot, however Maxient is showing a demo at that time. Stephanie will get with Security on a different time. 	Joiner
<ul style="list-style-type: none"> • 1P1P Policy Review Timeline <ul style="list-style-type: none"> ○ Discussion on the 1P1P Policy will begin in November ○ The title of "Advocate" needs to be addressed in the Clery Report. ○ Julie is setting up a time with a lawyer from the Investigation training, dealing with a claim regarding hostile work environment. Another person from the SMART team will be present. 	Joiner
<ul style="list-style-type: none"> • Clery Report – Timely Warning and Emergency Notification Procedures Review <ul style="list-style-type: none"> ○ As the team was reading through these two policies, Lucas enlightened everyone that the layout of the procedures and policies will soon change. With that being said, the team tabled the wording of these two procedures. There was a comment to include guests and visitor to these procedures/policies. 	Oshiro/Ireland/Joiner
<ul style="list-style-type: none"> • Advocate/Maxient Progress Report <ul style="list-style-type: none"> ○ There is a demo scheduled for Maxient on October 27, 2016 at 1:30pm to 2:30pm ○ Stephanie is going to check if the company can record the demo for those who cannot make it to the meeting. She is also going to create an invite to certain key faculty members. 	Joiner
<ul style="list-style-type: none"> • Upcoming Educational Opportunities <ul style="list-style-type: none"> ○ November 15, 2016 Barton Chat is scheduled for Affirmative Consent ○ Topic of discussion to speak to campus community regarding "report vs. vigilante" 	Team
<ul style="list-style-type: none"> • Other topics: <ul style="list-style-type: none"> ○ Student Training – is coming along, per Angie. There are more to complete and she is in the process to confirm which student employees have completed their training. ○ Stephanie has an Upward Bound meeting Friday. ○ Lucas researched the Clery Report - MOU regarding relationship with county police or MP that it is not necessary. Just a statement that BCC has a relationship with them. 	

ALWAYS KEEPING IN MIND:

Barton Core Priorities/Strategic Plan Goals

Drive Student Success

1. *Improve Student Success and Completion*
2. *Enhance the Quality of Teaching and Learning*

Cultivate Community Engagement

3. *Cultivate and Strengthen Partnerships*
4. *Reinforce Public Recognition of Barton Community College*
5. *Provide Cultural and Learning Experiences for the community*

Emphasize Institutional Effectiveness

6. *Develop, enhance, and align business processes*
7. *Provide a welcoming and safe environment*

Optimize Employee Experience

8. *Support a diverse culture in which employees are engaged and productive*