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| AGENDA/MINUTES |
| Team Name | SMART Meeting |
| Date | September 3, 2015 |
| Time | 1:30-3:00 pm |
| Location | A-113/GoToMeeting |

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| Facilitator | Cathie Oshiro | Recorder | Cindy Couch |
| Team members | Present XAbsent O |
| x | Cathie Oshiro | o | Ashley Arnold (via GTM) | x | Dr. Robin Garrett | x | Stephanie Joiner |
| x | Angie Maddy | o | Julie Knoblich | x | Jakki Maser |  |  |
| Guests |
|  |  |  |  |  |  |  |  |
| Informational Items |  |
| **Consolidated 1 & 2 & 3 combined for review:** [**T:\ATIXA-Title IX\1P 1P POLICY\CONSOLIDATED GOOD DRAFT\09.02.15 SECTION 1 & 2 & 3.docx**](file:///T%3A%5CATIXA-Title%20IX%5C1P%201P%20POLICY%5CCONSOLIDATED%20GOOD%20DRAFT%5C09.02.15%20SECTION%201%20%26%202%20%26%203.docx) |  |
| Topics/Notes | Reporter |
| * Review Sections 1-3 combined **– Tabled for September 17, 2015 meeting**
 | Team |
| * Investigators: What are our expectations regarding the reporting/documentation component? Would we expect investigators to develop the recommendations? **Discussed**
 | Team |
| * ID Investigators – **Approved potential Investigators**
	+ Jonathan Dietz, Will Rains, Aaron Avila, Karly Little, Tony Davis, Amye Schneider
 | Team |
| * Advocates: What are our expectations for “support”? Commitment from advocate? **Discussed – 17th we need to put on agenda our plan for advocates. By the 8th Stephanie, Angie and Jakki will have invitations which will be delivered by the 3 to potential advocates.**
 | Team |
| * ID Advocates – Suggestions for Discussion **Approved potential Advocates**
	+ Stephanie Joiner, Linda Haberman or Kristi Suppes, Julie Munden, Joe Vinduska, Stephannie Goerl, Carol Murphy, Mark Shipman, Jonathan Lovercamp, Bill Forst, Vic Martin, Kathy Boeger, Rick Bealer, Alan Clark, Virginia Fullbright, Brian Howe, Josha Schmitt, Baudilio Hernandez, Judy Jacobs, Krystal Barnes, and Tana Cooper and Diane Engle as people to keep a pulse on students, listening to make sure there are no problems they are aware of.
 | TeamCathie – RefreshmentsStephanie – InvitationsStephanie, Jakki and Angie deliver invitations |
| * **Reminder**: Training Opportunity – September Webinars featuring Brett Sokolow
	+ 9/10/15 – Title IX Investigations: Case Studies in Sexual Misconduct and Harassment
	+ 09/24/15 – Title IX Investigations: Case Studies in Intimate Partner Violence and Stalking
 | Couch - Scheduled |
| * Section 4 Preliminary Discussion RE: Middlebury Model without Hearing Panel –**Tabled for later date.**
 | Team |
| * Establishing training and compliance budget – begin online discussion.
 | Oshiro |