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| AGENDA/MINTUES | |
| Team Name | Program Topics and Processes (PTP) |
| Date | September 13, 2017 |
| Time | 8:30am – 10:00am |
| Location | A-113 and GTM |

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| Facilitator/Recorder | Jenna Wornkey | |
| Topic/Notes | | Presenter | |
| Coding Programs of Study Matrix – attachment  Myrna would like to hand this off to someone else. Who can keep it up to date. Sub group needs to review. It needs to be posted to the Programs Page.  Karen, Lori, Elaine + WTCE, Tana, IR, Whitney,  How do we code them when they come in. The Coding Group. | | Myrna | |
| Annual Curriculum Guide Review | | Jenna | |
| Freeze Dates – September 15th Trivia Game? | | IR | |
| Can use the 4.0 quarter hours which are equivalent to 2.66 credit hours to fulfill the 3 credit hour Computer Literacy requirement. Or do all computer transfer courses need to be evaluated first.  If the student comes in with 2.66 we will let it fulfill the requirement at Barton for the full 3 credit hours. If it’s anything less than 2.66 than we will evaluate the course and ask the student to take additional credits. | | Lori, Karen | |
| In Addition:  KACCT updates on concurrent credit, other schools are talking about lowering total hours from 64 to 60, Dean’s finished updating the academic integrity policy-this would eliminate the Academic Integrity course-there could be capital punishment that leads to explosion, new goal of having schedules a year out-we are reviewing the current schedules.  Would like to talk about international students but not for athletics. – this will include, Brian, Angie, Carol, Tana, Abby, Trevor, Sheryl Brown, Brandon. Elaine will schedule this.  November Board Retreat. GB Campus increase production, offer more programs. Build up the summer programs. Butler summer academy? | | Elaine | |
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**KBOR/HLC/ED update**

CAM Update

<http://docs.bartonccc.edu/research/internaldata/Process%20Maps/statusupdates.xlsx>

Let’s discuss:

* 8000 courses + CPL
* Jenna KBOR Update – closing 9/27
* Myrna HLC/Department of Education Update – Locations

Let’s review upcoming new projects:

* Scales – pending with ED still