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| AGENDA/MINTUES | |
| Team Name | Program Topics and Processes (PTP) |
| Date | August 2, 2017 |
| Time | 1:30pm – 3:00pm |
| Location | A-113 and GTM |

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| Facilitator/Recorder | Jenna Wornkey | |
| Topic/Notes | | Presenter | |
| Common questions about KBOR-HLC-ED  This email should be in document somewhere. The FAQ is very helpful. Add to the web. | | Email | |
| Shared document – master editorial calendar  Team or workgroup that would handle communication going out to the public. All areas would provide info. Brandon will put together a group. | | Brandon | |
| Dietetics Changes  KSTATE has updated their program effecting out 2+2. In place of microbiology they are now asking students to take Statistics. | | Kathy Kottas | |
| NDS project update  Of the 180 students selected and contacted. 4 changed their major. With Fall starting the group select another group of students to contact. | | Elaine/Team | |
| Future Catalogs – Online, Content changes-manual edits vs. data pulls  On going. | | Jenna/Tana | |
| POS Location Listing Definition - Campus locations where program may be completed  Code could be added. | | Jenna | |
| Washburn 2+2 removed from website | | Jenna | |

**KBOR/HLC/ED update**

CAM Update

<http://docs.bartonccc.edu/research/internaldata/Process%20Maps/statusupdates.xlsx>

Let’s review upcoming new projects:

* Scales – pending with HLC…should have it anytime.
* Special Education Certificate – In Phase 0….still talking
* Program pages…… no go

Let’s discuss:

* Jenna KBOR Update - closing
* Myrna HLC/Department of Education Update - Locations