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| AGENDA/MINTUES | |
| Team Name | Program Topics and Processes (PTP) |
| Date | April 12, 2016 |
| Time | 8:30am – 10:00am |
| Location | A-113 and GTM |

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| Facilitator/Recorder | Jenna Wornkey | |
| Topic/Notes | | Presenter | |
| Programs of Study  Current - <http://www.bartonccc.edu/programs>  Upcoming - <http://www.bartonccc.edu/pos-test>  Additional features coming soon! Approved. Post to the web. | | Jenna | |
| HS Students – Major Code  Fall 2017. Form will be updated to include major, regularly review report of HS coding. No intention of forcing a student into a major.  Karen raised the question about students and when they fill out the admission application.  We will ask students to fill out the app again as a college student.  Jane and Carly will review the 1200 students who are currently in the system and report back at the next meeting.  We are hoping that enrollment Rx will allow HS students to better submit their information, however this feature is first out the door. | | Group | |
| Upcoming Bulletins  Bulletin dates for 2018, please review. <http://internal.bartonccc.edu/ir/process-maps.html>  Please not wait until the bulletin proof is released to review info – See attached  No wall of shame. Ray needs to meet with them individually. Ray shared examples with the group for issues he is having with bulleting dates. | | Jenna/Ray | |
| Update on changes to Bartonline and the information we send out to them. | | Claudia | |
| Group brought to light several issues with prereqs and how they are coded in Banner. | |  | |

**KBOR/HLC/ED update**

CAM Update

<http://docs.bartonccc.edu/research/internaldata/Process%20Maps/statusupdates.xlsx>

Let’s review upcoming new projects:

* Scales – pending with KBOR, tentative approval end of May.

Let’s discuss:

* Jenna KBOR Update
* Myrna HLC/Department of Education Update