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| AGENDA/MINUTES |
| Team Name | Outcomes Assessment Committee |
| Date | 11/16/2023 |
| Time | 2:00 – 2:45 pm. |
| Location | <https://zoom.us/j/8309247451>  |

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| --- | --- | --- | --- |
| Facilitator | Jo Harrington | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
| x | Jo Harrington | x | Stephanie Joiner | x | Kurt Konda | o | Scott McDonald |
| x | Lee Miller | x | Sarah Riegel | x | Elaine Simmons | x | Randy Thode |
| Guests |
|  |  |  |  |  |  |  |  |
| Topics/Notes | Reporter |
| Student Success Alliance (SSA)* Finished data dictionary work and student success program review template
* Next steps are conversations on data summits
 | Stephanie |
| Co-Curricular Assessment Subcommittee* AY23 report posted online
* Held fall meeting with student organizations and created a shared rubric
 | Stephanie |
| Course Assessment Subcommittee* Scott will take over next semester with Kurt’s assistance
* Data collection with a soft deadline of December 10
 | Kurt/Scott |
| Program Assessment Subcommittee* Nothing to report until Instructional Reviews are completed
 | Jo |
| Consistency of Jargon* BOLT 101/103: Claudia Mather has requested that these be reviewed/updated for accuracy
	+ **Changes have been made**: <https://bartonline.instructure.com/courses/30363>
* Assessment Process Handbook: Review and make edits

* + CAT documentation needs updated (from requirement to assumed practice)
		- **Please review the attached document with suggested changes**
 | Jo |
| Institutional Learning Outcomes * Suggested edits have been made to the document, any others?
* I still need to change the descriptions to be about what is expected from students as opposed to Barton
* Who needs to approve these? OAC makes recommendation, then to LICC, then VP Simmons will put out faculty notice, then to President’s Staff
 | Jo |
| Systemwide General Education Web Page Narrative<https://bartonccc.edu/programs/generaleducation> * Need to have done by March 1
* Fundamental Outcomes
	+ Do these need to be on the assessment web page instead of the gen ed web page?
	+ The fundamental outcomes are linked on the assessment web page
	+ Remove them from the gen ed web page
 | Elaine |

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Foster excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships & public recognition of Barton Community College.

***Optimize the Barton Experience***

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity, inclusivity, value, and growth.

***Emphasize Institutional Effectiveness***

5. Develop, enhance, and align business processes.