|  |  |
| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Outcomes Assessment Committee |
| Date | 04/15/2021 |
| Time | 3:30 – 4:30 pm. |
| Location | <https://zoom.us/j/8309247451> |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Jo Harrington | | | | Recorder | | Sarah Riegel | |
| Team members | | | | | | | | Present X  Absent O | |
| x | Matt Connell | | x | Jo Harrington | x | | Stephanie Joiner | x | Kurt Konda |
| x | Lee Miller | | x | Sarah Riegel | x | | Elaine Simmons | o | Randy Thode |
| Guests | | | | | | | | | |
|  |  | |  |  |  | |  |  |  |
| Topics/Notes | | | | | | | | | Reporter |
| Classroom Assessment Subcommittee   * Newsletter? Everyone likes the newsletter, want to keep it going * Idea to assist faculty with completing CATs: do a video of an instructor talking about their CAT * As of today 273 faculty in CAT shell: 117 completed, 9 faculty exempt (those not teaching), 147 not completed (some of these faculty may be exempt) * Most CATs come in at the end of the semester * Separating the concept of CAT vs. course assessment to encourage faculty to complete prior to end of semester – want to move the CAT submission date up – consider submitting CAT before drop date | | | | | | | | | Matt |
| Course/Institutional Assessment Subcommittee   * Work on things over summer – Cougar TALEs presentation * Cougar TALEs session in August * <https://forms.office.com/Pages/ResponsePage.aspx?id=jzFwT5Y5jEGhyumzq5b4FNoObP_xrnFNo8FfHEHOW9ZUNURSWjNJRTJUMzIxMFZBSjk1TEhJTkg0Si4u> (Form) * Action: Determine where a link to this form can be placed, other than just emailing it out (Portal, internal website, SharePoint in O365) | | | | | | | | | Kurt |
| Co-Curricular Assessment Subcommittee   * Closing the loop? Want to determine what our college’s goals are for co-curricular not just each individual groups goals * Subcommittee has come up with 5 questions to ask student groups to determine if they are co-curricular vs. extra-curricular   + These would be asked when someone wants to develop a new student group   + For groups that are co-curricular they would have language in their constitution stating so * There are 13 co-curricular groups that will have a report for this semester with possibly one more * Moving co-curricular under fundamental outcomes   + We’ll recommend to each group where we think they will fall under fundamental outcomes | | | | | | | | | Stephanie |
| Program Assessment   * Kick-off in the fall * Purpose: Review Program Assessment data, give a first glance/take at potential areas of improvement and flag them ahead of time prior to inclusion in Institutional Review | | | | | | | | | Jo |
| Assessment Institute Subcommittee selections   * Classroom (Melissa Hardwick, Roni Wertz) * Course/Institutional (Emily Cowles) * Co-Curricular (James Miller) * Program (Andrea Jenkins, Luis Palacios, [Claudia Mather], Stephanie Joiner) | | | | | | | | | Jo |
| Assessment Spotlight Videos   * Classroom Assessment: <https://www.screencast.com/t/zrrxRazr> (7:54) * Course Assessment: <https://www.screencast.com/t/WEUgMPtaR> (9:40) * Program Assessment: <https://www.screencast.com/t/cl9eaNxqn6uT> (11:49) * Co-Curricular Assessment: TBD * Action: Outline plans for using the videos – Matt can send out the classroom assessment video, consider using the videos for new hires, need to find a home for the course assessment video link | | | | | | | | | Jo |
| HLC Conference   * (4.B.) Effective processes for assessment… * “Explain & Justify” Common Theme – explain to us what you are doing and justify it * Program and Co-Curricular emphasis * <https://www.userinterviews.com/blog/best-customer-journey-map-templates-examples> * Action: (1) Review/Update Assessment Process Handbooks & (2) Websites, (3) Develop a Journey Map for Assessment (holistically and/or by layer)      * Would like to list the PLOs on the program website pages – Jo will talk to Brian and Kathy | | | | | | | | | Jo |
| CPR Data (Metrics)   * No update | | | | | | | | | Randy |

**ENDS:**

|  |  |
| --- | --- |
| ESSENTIAL SKILLS | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS | REGIONAL WORKFORCE NEEDS |
| ACADEMIC ADVANCEMENT | SERVICE REGIONS |
| PERSONAL ENRICHMENT | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |

***Barton Core Priorities/Strategic Plan Goals***

|  |  |
| --- | --- |
| **Drive Student Success** | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement** | **Optimize Employee Experience** |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |