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| AGENDA/MINUTES | |
| Team Name | Outcomes Assessment Committee |
| Date | 04/04/2018 |
| Time | 3:45 – 4:30 pm |
| Location | S-139/GoToMeeting ([www.gotomeet.me/s139](http://www.gotomeet.me/s139)**)** |

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| Facilitator | | Jo Harrington | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Randy Thode | | x | Ange Sullivan | x | Steven Lueth | | | x | | Elaine Simmons |
| x | Kathy Boeger | | x | Ashley Anderson | o | Leanne Miller | | | x | | Jo Harrington |
| Guests | | | | | | | | | | | |
| x | Janet Balk (shadowing Ashley for Leadership Institute) | |  |  |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| Classroom Assessment Subcommittee   * Updates – at their last meeting they discussed how often to report CATs   + Subcommittee decided on one CAT per class per semester (not one per CRN)   + They were concerned that some classes would not have a CAT done if we changed to one CAT per semester   + The hope of OAC was one CAT per semester to streamline the process   + OAC feels with doing one CAT per class per semester could skew the data for HLC (for example, some faculty teach 5 different classes where as other faculty teach one class 5 times)   + Either doing one per CRN or one per semester wouldn’t skew the data, it would be representative of the college   + Ange will take this back to the subcommittee for review | | | | | | | | | | | Ange |
| Co-Curricular Assessment Subcommittee   * Updates   + Subcommittee had one meeting so far   + They will work on the charter next | | | | | | | | | | | Steve |
| Strategic Planning   * OAC Charter has been updated for approval – a couple minor changes and it will be posted to the web      * HLC Conference (Mentor Consultation)   + Share Fair – Barton will “share”      * Assessment Institute   + Membership – Charlotte Cates, Kurt Konda, Sara Oberle, Laura Schlessiger, Danika Bielek, Kim Specht, Teresa Smith, Kenneth Kolembe and Jessica Fullen   + Curriculum | | | | | | | | | | | Jo |
| Program Assessment (Subcommittee)-Dean’s Council   * Medical Assistant Program had initial meeting * Brainstorming Template Developed | | | | | | | | | | | Jo |
| Assessment Academy   * Barton’s bi-annual report (v6.0) was reviewed by our HLC mentors      * External Webpage development – still in process | | | | | | | | | | | Jo |
| EduKan Update   * Any EduKan Assessment materials for review will be emailed out as usual * Any comments/questions/concerns can be directed to Stephannie Goerl | | | | | | | | | | | Jo |

**GTM Information:**

**Please join my meeting from your computer, tablet or smartphone.**  
[www.gotomeet.me/s139](http://www.gotomeet.me/s139)

**ENDS:**

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| ESSENTIAL SKILLS | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS | REGIONAL WORKFORCE NEEDS |
| ACADEMIC ADVANCEMENT | SERVICE REGIONS |
| PERSONAL ENRICHMENT | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |



***Barton Core Priorities/Strategic Plan Goals***

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| --- | --- |
| **Drive Student Success** | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement** | **Optimize Employee Experience** |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |