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| AGENDA/MINUTES | |
| Team Name | Assessment Academy Team |
| Date | 10/19/2017 |
| Time | 3:15 – 4:15 pm. |
| Location | S-139/GoToMeeting (**Access Code: 412-862-205 )** |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Jo Harrington | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Randy Thode | | x | Ange Sullivan | x | Vic Martin | | | x | | Elaine Simmons |
| x | Jo Harrington | |  |  |  |  | | |  | |  |
| Guests | | | | | | | | | | | |
|  |  | |  |  |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| Quality Initiative-HLC Assessment Academy   * Project Version 5.0 consolidated feedback response from the Mentors * Overall glowing report * Mentors have suggested we reach out to them as a resource either in email or phone – Jo will do so | | | | | | | | | | | Jo |
| Program Assessment   * The Program Review Team has finalized a list of defined programs at Barton * A presentation on Program Assessment was given to OAC on 10/17/2017 * Goal: Begin piloting in March 2018 from at least a couple programs such that the assessment data can be ready for the Program Review Data sheet for Oct 2018. | | | | | | | | | | | Jo |
| HLC Assurance Review Response   * The Assessment Academy was mentioned multiple times in the Assurance Review * Outcome terminology was a point of confusion   + Review other schools to see if they put the general education/fundamental outcomes in their syllabi (both academic and workforce training) * Program Assessment and Co-Curricular Assessment were mentioned too   + Co-Curricular defined: any clubs/activities that have stated learning outcomes <https://bartonccc.edu/studentlife/clubs> <https://bartonccc.edu/assessment/resources-reports> * Integrity Training were mentioned – we need evidence of training | | | | | | | | | | | Jo |
| Course Assessment Automation   * Ray Willis has completed an update for the MS Access process connecting the database to the Canvas Report * Several courses are piloting the process to document improvements based on Course Competencies will be collected this FA 2017 in MS Access | | | | | | | | | | | Jo |
| Assessment Presentations-Professional Development (CATS & recording lecture videos)   * 01/12/2018 scheduled with Terri Mebane-Military Programs and Ashley Anderson/Kurt Teal-Fort Riley/GVP * 01/03/2018 or 01/04/2018 scheduled with Todd Mobray-Great Bend Location for Professional Conference Days * Fort Leavenworth was visited on 09/08/2017 | | | | | | | | | | | Jo |
| HLC General Education Workshop   * Increased the minimum number of participants to three (instead of two) * Jo and Randy were going to attend * Need to add a third person or not attend * Recommend: Invite Dean’s and WTCE Executive Directors to OAC for more awareness, then in the future consider attending these types of conferences. Jo will discuss with Elaine. | | | | | | | | | | | Jo |
| Outcomes Assessment Committee   * Will add more members to OAC * Invite to next meeting: Kurt, Ashley, Claudia, Mary, Jane, Kathy | | | | | | | | | | | Jo |
| Terminology   * HLC does not define terms – it’s up to each institution to define the terms * Jo put together this list of terms – any suggestions let him know | | | | | | | | | | | Jo |
| Strategic Plan   * Need to do a strategic plan on assessment so we have a budget for training and conferences | | | | | | | | | | | Elaine |

**GTM Information:**

**Please join my meeting from your computer, tablet or smartphone.**  
<https://global.gotomeeting.com/join/412862205>  
  
**Access Code: 412-862-205**

**ENDS:**

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| ESSENTIAL SKILLS | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS | REGIONAL WORKFORCE NEEDS |
| ACADEMIC ADVANCEMENT | SERVICE REGIONS |
| PERSONAL ENRICHMENT | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |



***Barton Core Priorities/Strategic Plan Goals***

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| --- | --- |
| **Drive Student Success** | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement** | **Optimize Employee Experience** |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |